

Statutory Meeting of the Board of Directors

**Thursday, November 30, 2017
4:30 pm**

**RDKB Board Room
Trail, B.C.**

A G E N D A

1. Call to Order by the Manager of Corporate Administration

2. Consideration of the Agenda (Additions/Deletions)

- 2a)** The agenda for the November 30, 2017 Statutory Meeting of the Regional District of Kootenay Boundary Board of Directors is presented.

Move items forward on agenda if necessary.

Recommendation: Corporate Vote Unweighted

That the agenda for the November 30, 2017 Statutory Meeting of the Regional District of Kootenay Boundary Board of Directors be adopted as presented.

3. Election of Chair of the Board for the Year 2018

- 3a)** To be conducted by the Manager of Corporate Administration.

(1 vote per Director)

The Manager of Corporate Administration will call three times for nominations for the position of Chair of the Board.

For each person nominated and who has consented to the nomination, an election by secret ballot will be held. Prior to the distribution of the ballots, candidates will have the opportunity to address the Board.

If only one candidate is nominated, the Manager of Corporate Administration will declare the candidate elected by acclamation.

If only two candidates are nominated, the candidate receiving the majority of votes from the members of the Board who are present will be declared elected.

If three or more candidates are nominated, and no candidate receives a majority of votes, the name of the candidate receiving the least number of votes will be removed, ballots will be redistributed and the remaining candidates will stand again for election.

This process will be repeated until a candidate is elected, or until only two candidates remain and the vote is tied.

In the event of a tie vote:

The names of the candidates will be written on separate pieces of paper and placed in a container,

The Manager of Corporate Administration will be asked to withdraw one paper, and

The candidate whose name is on the withdrawn paper will be declared elected.

4. Election of Vice Chair of the Board for the Year 2018

4a) To be conducted by the Manager of Corporate Administration.

The process for nominating and electing the Board Vice-Chair is the same as that for nominating and electing the Board Chair.

Recommendation: Corporate Vote Unweighted

That the ballots used for the elections of the RDKB Board Chair and Board Vice Chair be destroyed.

5. Turn the Meeting Over to the Chair

6. Minutes

A6) The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held November 8, 2017 are presented.

Recommendation: Corporate Vote Unweighted

That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held November 8, 2017 be adopted as presented.

[Minutes-Board of Directors - 08 Nov 2017-BOARD-Nov 30 2017-Pdf](#)

7. Electoral Area Services Committee- November 16, 2017

7a) Temporary Use Permit-Electoral Area A

It is possible that the applicants and adjacent property owners will attend the Board meeting. Those attending the meeting will be provided an opportunity to address the Board.

Recommendation: Stakeholder Vote (Electoral Area Directors) and Village of Fruitvale as Fringe Area - Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the Temporary Development Permit application submitted by Nicholas J. Girardo and Lucienne M. Girardo, to allow for a Heating, Ventilation and Air conditioning business to operate on the property legally described as Lot 2, Plan NEP2936, District Lot 1236, KD, Fruitvale, Electoral Area 'A' for a 3-year period, subject to the following conditions:

1. That hours of operation be limited to 7:30AM to 5:00PM.
2. The Temporary Use only be permitted to take place in the existing residence.
3. Other than the parking of licensed company vehicles, no outdoor storage be permitted.
4. A screen in the form of a solid fence or vegetative screen not less than 2 metres in height be placed and maintained along the side and rear parcel boundaries.

[Staff Report-Girardo-Board-November 30 2017](#)

8. Recess the Meeting

9. Reconvene the Meeting

10. Banks

10a) Banks

RDKB: Canadian Imperial Bank of Commerce-Trail

Grand Forks Recreation: Canadian Imperial Bank of Commerce-Grand Forks

Beaver Valley Regional Parks, Trails and Recreation: Kootenay Savings Credit Union-Fruitvale

Other: Heritage Savings & Credit Union Greenwood

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors appoints the Canadian Imperial Bank of Commerce, Trail, BC; Canadian Imperial Bank of Commerce, Grand Forks, BC; Kootenay Savings Credit Union; Fruitvale, BC and the Heritage Savings and Credit Union; Greenwood, BC as the RDKB's Financial Institutions for the Year 2018.

11. Signing Authority

11a) Signing Authorities for the Year 2018

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors appoints the Board Chair, Board Vice-Chair, Finance Liaison, Chief Administrative Officer, Deputy Chief Administrative Officer, General Manager of Finance and Financial Services Manager as RDKB signing authorities for the Year 2018.

FURTHER that the RDKB Board of Directors also appoint three East-End Directors as Directors at Large Signing Authorities.

12. Chair Appointments to Standing Committees

The Chair Appointments will be announced at a later date

13. Board Appointments (Other)

**13a) Municipal Finance Authority (MFA)
Board Chair and Board Vice-Chair as Alternate**

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors appoints the Board Chair and the Board Vice Chair as Alternate to the Municipal Finance Authority for the Year 2018.

**13b) Municipal Insurance Association (MIA)
Board Chair and an Appointed Board Member as Alternate**

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors appoints the Board Chair to the Municipal Insurance Association for the Year 2018.

FURTHER that the Board appoint one other Director as the RDKB Alternate for the Year 2018.

14. Unfinished Business

14a) Board List of Action Items-Ending November 23, 2017

The Board of Directors List of Action Items ending November 23, 2017 is presented.

Recommendation: Corporate Vote Unweighted

That the Board of Directors List of Action Items ending November 23, 2017 be received.

[RDKB Action Items -2017-11-23 - BOARD - Nov 30, 2017](#)

14b) Appointment to Electoral Area 'E'/West Boundary Advisory Planning Commission

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That Frank Van Oyen be appointed to the Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary Advisory Planning Commission.

15. Communications-RDKB Corporate Communications Officer

15a) Proposed Board Highlights

Review attached draft highlights and examples from other Local Governments.

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors discuss the format of the draft Board Highlights and direct staff accordingly.

[Sample Board Highlights-BOARD-Nov 30 2017](#)

16. Communications (Information)

16a) J. Strilaeff-Kootenay Booth-E-mail Nov. 21/17

Re: Kootenay Booth

Recommendation: Corporate Vote Unweighted

That the correspondence from J. Strilaeff, CEO, Columbia Power Corporation dated November 21, 2017 and regarding support for the Kootenay Booth be received and further direction at the Board's discretion.

[J. Strilaeff-Kootenay Booth-BOARD-Nov 30 2017](#)

17. Reports

17a) Adopted RDKB Committee Minutes-October 2017

Boundary Community Development Committee (Oct. 3/17), Beaver Valley Parks, Trails and Recreation Committee (Oct. 10/17), Policy, Executive and Personnel Committee (Oct. 11/17), Electoral Area Services Committee (Oct. 12/17) and East End Services Committee (Oct. 17/17).

Recommendation: Corporate Vote Unweighted

That the following minutes of the RDKB Committee meetings held during October 2017 be received:

Boundary Community Development Committee (Oct. 3/17), Beaver Valley Parks, Trails and Recreation Committee (Oct. 10/17), Policy, Executive and Personnel Committee (Oct. 11/17), Electoral Area Services Committee (Oct. 12/17) and East End Services Committee (Oct. 17/17).

[Minutes - BCDC - 03 Oct 2017 - BOARD - Nov 30, 2017- Pdf](#)

[Minutes - BVRec - 10 Oct 2017 - BOARD - Nov 30, 2017- Pdf](#)

[Minutes - PEP - 11 Oct 2017 -PEP - Nov 8, 2017 Pdf](#)

[Minutes - EES - 17 Oct 2017 - BOARD - Nov 30, 2017 - Pdf](#)

[Minutes-EAS-Oct 17-BOARD-Nov 30 2017](#)

17b) Adopted RDKB Recreation Commission Minutes

Grand Forks Recreation Commission-Sept. 14/17 and Christina Lake Parks and Recreation Commission-Oct. 11/17

Recommendation: Corporate Vote Unweighted

That the minutes of the Grand Forks and District Recreation Commission (Sept. 14/17) and the minutes of the Christina Lake Parks and Recreation Committee (Oct. 11/17) be received.

[Minutes - Grand Forks and District Recreation -Sept 14 2017-BOARD-Nov 30 2017](#)

[Minutes-Christina Lake Parks & Recreation-Oct 11, 2017-BOARD-Nov 30, 2017](#)

17c) Draft RDKB Electoral Area Advisory Planning Commission Minutes

Electoral Area 'A' (Nov. 7/17)

Recommendation: Corporate Vote Unweighted

That the draft minutes of the Electoral Area 'A' Advisory Planning Commission meeting held November 7, 2017 be received.

[Minutes-November 7-APC Area A-Board-November 30 2017](#)

17d) Public Hearing Minutes-Bylaw No. 1645

Amending Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1299

Recommendation: Corporate Vote Unweighted

That the minutes of the Public Hearing held November 6, 2017 for proposed RDKB Zoning Amendment Bylaw No. 1645 be received.

[Public Hearing Minutes-Bylaw 1645-Board-November 30 2017](#)

18. Monthly Committee Recommendations to Board of Directors

The RDKB Committee recommendations as adopted by the RDKB Committees during October 2017 are presented for consideration.

**18a) Boundary Community Development Committee (BCDC)-Nov. 7/17
Director Russell, Chair/Director Rotvold, Vice-Chair**

West Boundary Recreation Grant Applications

Recommendation: Stakeholder Vote (Midway, Greenwood and Electoral Area 'E'/West Boundary) Weighted

That the Regional District of Kootenay Boundary Board of Directors approve the following West Boundary Recreation Grant applications:

1. RCMP Community Consultative Committee: \$5000
2. Boundary Martial Arts Club: \$2,000

[Grant App - RCMP Community Consultative Comm - BOARD - Nov 30, 2017](#)

[Grant App - Boundary Martial Arts Club - BOARD - Nov 30, 2017](#)

19. New Business

19a) Draft 2018 Committee and Board Meeting Calendar

For review and discussion.

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors review and discuss the draft 2018 Board and Committee Meeting Calendar and provide direction to staff as to any revisions.

[Draft 2018 RDKB Committee and Board Meeting Schedule-BOARD-Nov 30 2017](#)

19b) Grants-In-Aid

Recommendation: Stakeholder Vote (Electoral Area Directors) Weighted

That the following grants-in-aid be approved:

1. Kettle River Watershed Project-Electoral Area 'C'/Christina Lake-\$1,100
2. Rossland Winter Carnival Committee-Electoral Area 'B'/Lower Columbia-Old Glory-\$1,000
3. Kettle River Watershed Project-Electoral Area 'D'/Rural Grand Forks-\$1,100

4. Kettle River Community Garden-Electoral Area 'D'/Rural Grand Forks-\$,000
5. Boundary All Nations Aboriginal Council (BANAC)-Electoral Area 'D'/Rural Grand Forks-\$2,000
6. Kettle River Watershed Project-Electoral Area 'E'/West Boundary-\$1,100
7. Beaverdell Community Club-Electoral Area 'E'/West Boundary-\$350
8. Parkview Manor-Electoral Area 'E'/West Boundary-\$300
9. Beaverdell Community Club & Recreation Commission-Electoral Area 'E'/West Boundary-\$3,000
10. King of Kings New Testament Church/per Greenwood Food Bank-Electoral Area 'E'/West Boundary-\$500
11. King of Kings New Testament Church/per The Bridge-Electoral Area 'E'/West Boundary-\$500
12. Westbridge Recreation Society-Electoral Area 'E'/West Boundary-\$200
13. Parkview Manor-Electoral Area 'E'/West Boundary-\$400
14. Bridesville Community Club-Electoral Area 'E'/West Boundary-\$500
15. Kettle River Food Share Society-Electoral Area 'E'/West Boundary Groundwater Workshop Catering-\$250
16. Kettle River Food Share Society-Electoral Area 'E'/West Boundary Hamburger Cow and Other Proteins-\$3,000
17. Big White Fire Department Work Experience Program-Electoral Area 'E'/West Boundary-\$5,000
18. Big White Mountain Community Development Association-Electoral Area 'E'/West Boundary-\$1,348.55
19. Big White Mountain Community Development Association-Electoral Area 'E'/West Boundary-\$1,200

[Grants-in-Aid as of November 23-BOARD November 30, 2017](#)

19c) B. Burget, General Manager of Finance

Re: Equipment Financing Service 091 Weed Control - Christina Lake Milfoil

A staff report from Beth Burget, General Manager of Finance, requesting that the Board approve equipment financing with the Municipal Finance Authority (MFA) to finance a boat and trailer for Service 091 Weed Control - Christina Lake Milfoil is presented.

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve application be made to the Municipal Financial Authority for equipment financing pursuant to Section 403 of the *Local Government Act* for a Boat and Trailer for Service 091 Weed Control - Christina Lake Milfoil to a maximum of \$90,000.

[Staff Report - Equipment Financing - BRD - Nov 30, 2017 - Pdf](#)

20. Bylaws

20a) Bylaw No. 1650-RDKB Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017

Increase Requisition and Conversion-Adoption

**Recommendation: Single Participant Service-Corporate Vote
Unweighted**

That Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary Greenwood Library Grant Establishment Bylaw No. 1650, 2017 be Reconsidered and Adopted.

[Bylaw 1650-Inspector Stat Approval-For Adoption-BOARD-Nov 30 2017](#)

[Staff Report-Bylaw 1650-Conversion Increase Req-Area E Grnwd Library Service- Pdf](#)

20b) T. Lenardon, Manager of Corporate Administration

**Re: Bylaw 1660-Amending Grand Forks and District Transit Service
Local Service Establishment Bylaw No. 672, 1991**

A staff report from Theresa Lenardon, Manager of Corporate Administration regarding proposed RDKB Bylaw No. 1660, 2017 amending the Grand Forks and District Transit Service Local Service Establishment Bylaw No. 672, 1991 is presented.

**Recommendation: Stakeholder Vote (Grand Forks, Greenwood, RDKB
Electoral Areas 'D'/Rural Grand Forks and 'E'/West Boundary)
Weighted**

That Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1660, 2017 be given First, Second and Third Readings.

[Staff Report-Bylaw 1660-GF Transit Service Establishment Amendment-BOARD-Nov 30 2017 - Pdf](#)

21. Late (Emergent) Items

21a) J. Vere, Woodstove Exchange Program Coordinator

Re: 2018 Woodstove Exchange Program

Recommendation: Corporate Vote Unweighted

That the correspondence from J. Vere, Woodstove Exchange Program Coordinator regarding the 2018 Woodstove Exchange Program be received. **FURTHER** direction at the discretion of the Board.

[J. Vere-2018 Woodstove Exchnge Prgrm-Woodstove Coordinator's Report-BOARD-Nov 30 2017](#)

22. Question Period for Public and Media

23. Closed (Incamera) Session

Proceed to Closed Meeting pursuant to Section 90 (1) (a) of the *Community Charter*.

24. **Adjournment**



Regular Meeting of the Board of Directors

November 8, 2017

RDKB Board Room-Trail, B.C.

Minutes

Present: Director G. McGregor, Chair
Director P. Cecchini
Director J. Danchuk
Director M. Martin
Director D. Langman
Director L. McLellan
Director F. Konrad
Director E. Smith
Director M. Rotvold
Director A. Grieve
Director L. Worley
Director R. Russell
Director V. Gee

Staff Present: M. Andison, Acting Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary

Call to Order

The Chair called the meeting to order at 6:00 p.m.

Consideration of the Agenda (Additions/Deletions)

The agenda for the November 8, 2017 meeting of the RDKB Board of Directors was presented.

The Manager of Corporate Administration advised that there were no additions, deletions or changes to the agenda, and it was;

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410-17 Moved: Director Rotvold Seconded: Director Smith

Corporate Vote Unweighted

That the agenda for the November 8, 2017 meeting of the RDKB Board of Directors be adopted as presented.

Carried.

Minutes

The minutes of the RDKB Board of Directors meeting held October 26, 2017 were presented.

411-17 Moved: Director Langman Seconded: Director Danchuk

Corporate Vote Unweighted

That the minutes of the RDKB Board of Directors meeting held October 26, 2017 be adopted as presented.

Carried.

Delegation(s)/ Presentation

BC Timber Sales

Russ Laroche, Timber Sales Manager, George Edney, Woodlands Manager

Scott Leslie, Woodlands Supervisor and Liam Grant, Forester

Re: Brief Overview of BC Timber Sales, Communication Plan, Current Projects, Opportunities, Challenges and How the RDKB May Assist

The Chair welcomed the delegates to the meeting.

Mr. Laroche and Mr. Edney introduced their colleagues and thanked the Board for the opportunity to provide an update on BCTS communications, current projects, opportunities, challenges, how the RDKB can assist and an update on the Ministry of Forests, Lands and Natural Resource Operations and Rural Development (FLNRORD).

The delegates also presented a description on BCTS structure, purpose and the relationship with the Ministry.

The delegates presented the following further information via power-point:

1. Provincial Mandate Letter, which includes the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP).
2. Ways BCTS and local governments can work together with interface treatments/fire proofing and land-use planning.

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3. The serious challenges with forest health issues including the management of bugs and beetles (Mountain Pine Beetle and the Douglas Fir Beetle) overall and the concerns with the seriousness of this matter specifically in RDKB Area C/Christina Lake. BCTS will continue to stay engaged with the RDKB and to communicate further updates.
4. The Community and Area benefits from BCTS - revenue, contract dollars spent locally, direct and indirect employment, fibre to local mills, sustainable forest management.
5. Forest Development in some of the RDKB rural areas.
6. Timber Sale Licences.

The delegates answered inquiries from the Board and advised that they are working with Interfor to develop a collaborative website that could be launched next spring or summer.

There was a further discussion on forest health and Chair McGregor noted that the Board would be interested in learning more about this via a presentation from a Forest Health Officer. The delegates advised that BCTS is working on public communications and consultations regarding forest health and will, to start, contact the Christina Lake Stewardship Society to attend a meeting to provide information regarding the beetle problem and other forest health matters.

As part of the agency's communications, the Board was advised that BCTS is still interested in taking the Board on a field trip and will continue to build strong relationships with local government and Kootenay communities.

The Chair thanked the delegates for the presentation and they left the meeting.

KB Divisions of Family Practice

Dr. David Merry, Board Chair

Re: KB Health Care Transformation: Primary Care Home & Primary Care Network

The Chair introduced Dr. Merry to the meeting noting that he has been extremely involved in health care throughout the Christina Lake and Grand Forks areas.

Dr. Merry thanked the Board for the opportunity to present an overview of the Patient Medical Home (PMH)/Primary Care Network (PCN) model and to share information on the Boundary Region PMH/PCN Proof of Concept.

Dr. Merry provided a power-point presentation with information on the following points:

1. a definition of PMH/PCN: being a medical office or clinic made up of family doctors and other health professionals working together as a team for the benefit of patients (compile various medical professionals so health care is less fragmented)
2. the benefits of a PMH/PCN model: reduction in wait times for appointments, better service to an increasing older adults/frail seniors' population, reductions in the number of

- hospital and emergency room visits, health spending vs. outcomes, cost savings, increased quality and preventative care and improved patient and provider satisfaction
3. a comparison of the Boundary PMH/PCN model with similar models in Alberta, Quebec, Ontario, and the United States
 4. background information and the history regarding the development of the Boundary PMH/PCN, and
 5. The Boundary Health Care Cooperative.

Dr. Merry advised that patient surveys are being distributed and he answered inquiries from the Board regarding costs and access to, and wait times for, lab services in the West Boundary as well as how the investment in primary care can demonstrate offsets to acute care. He advised that the Province is interested in moving forward with this model of health care and that Policy Papers will be drafted in the near future.

The Chair thanked Dr. Merry for the information and he left from the meeting.

Unfinished Business

The Board Action Item list will be presented at the December 13, 2017 Board meeting.

Communications

There were no communications to discuss.

Communications (Information Only)

There were no Communications for Information to review.

Reports

Interim Schedule of Vendor Payments Ending October 31, 2017

412-17 Moved: Director Grieve Seconded: Director Smith

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors receive the Interim Schedule of Vendor Payments ending October 31, 2017.

Carried.

B. Burget - 3rd Quarter Financial Results

413-17 Moved: Director Cecchini Seconded: Director Langman

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors receive the Staff Report regarding the Financial Plan Comparison-2017 Third Quarter as presented by Beth Burget, General Manager of Finance.

Carried.

B. Burget - 2018 - 2022 Financial Plan

414-17 Moved: Director Worley Seconded: Director Russell

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors refer the 2018- 2022 Five Year Financial Plans to the RDKB Committees for review.

Carried.

Kootenay Boundary Animal Control Monthly Report of Activities-Oct./17

415-17 Moved: Director Smith Seconded: Director Russell

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors receive the Kootenay Boundary Animal Control Monthly Report of Activities for October 2017.

Carried.

Board Appointments Updates

Southern Interior Development Initiative Trust (S.I.D.I.T.) - Chair McGregor

There was no new business to report.

Southern Interior Beetle Action Coalition (S.I.B.A.C.) - Chair McGregor

There was no new business to report.

Okanagan Film Commission - Director Gee

An old house in the Sidley Mountain area, the City of Greenwood and the Grand Forks Art Gallery are being scouted for an Ed Harris Production movie-shoot.

Boundary Weed Stakeholders Committee - Director Gee

There will be a meeting on November 14, 2017.

Columbia River Treaty Local Government Committee (CRTLGC) and Columbia Basin Regional Advisory Committee (CBRAC) - Directors Worley and Danchuk

There is nothing new to report out on the CRTLGC.

The next CBRAC meeting is scheduled for December 4th and 5th.

Kootenay Booth - Director Rotvold

The AKBLG Executive voted against managing the Kootenay Booth. Imagine Kootenay is considering taking over the Booth. A request for a 3-month extension to Audrey Repin's involvement with the Kootenay Booth has been sent to Johnny Strilaeff, CEO, CPC.

The Kootenay Booth Committee continues to develop the community showcase flash-drive. There will be a conference call the third week of November.

Rural Development Institute (R.D.I.) - Director Martin

A report was not available.

Chair's Update - Chair McGregor

Director McGregor noted she would provide the Board with an update at the next meeting.

New Business

Mark Andison, Acting CAO, regarding a Building Bylaw Contravention for the property described as:

635 Highway 22, Rossland, B.C.

Electoral Area 'B' / Lower Columbia-Old Glory

Parcel Identifier: 018-352-031

Lot A Township 9A Kootenay District Plan NEP20662

Owner: John Wert

416-17 Moved: Director Worley Seconded: Director Russell

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administrative Officer to file a Notice in the Land Title Office pursuant to Section 302 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Lot A, Township 9A, Kootenay District, Plan NEP20662.

Carried.

Mark Andison, Acting CAO, regarding a Building Bylaw Contravention for the property described as:

81 Butte Avenue, Greenwood, B.C.

Electoral Area 'E' / West Boundary

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Parcel Identifier: 028-014-961

Lot 2 Section 32 Township 70 SDYD Plan KAP89676

Owner: Lane Senger

417-17 Moved: Director Russell Seconded: Director Gee

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administrative Officer to file a Notice in the Land Title Office pursuant to Section 302 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Lot 2, Section 32, Township 70, Similkameen Division Yale District, Plan KAP89676.

Carried.

Mark Andison, Acting CAO, regarding a Building Bylaw Contravention for the property described as:

4960 Sanders Road, Rock Creek, B.C.

Electoral Area 'E' / West Boundary

Parcel Identifier: 003-763-471

Lot A District Lot 1113S SDYD Plan 31288

Owner: Lesley Salikin

418-17 Moved: Director Worley Seconded: Director Gee

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors invite the owner, Lesley Salikin, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 302 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Lot A, District Lot 1113S, SDYD.

Carried.

Meeting Notes

Christina Lake Parks Plan OCP Meeting-Oct. 30/17

419-17 Moved: Director Russell Seconded: Director Rotvold

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors receive the meeting notes from the Christina Lake Parks Plan OCP meeting on October 30, 2017.

Carried.

Grants-in-Aid

420-17 Moved: Director Grieve Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Weighted

That the following grants-in-aid be approved:

1. Beaver Valley Skating Club-Electoral Area 'B'-\$500
2. Boundary Central Secondary School Boys Soccer Team - Electoral Area 'E'-\$1,000

Carried.

Bylaws

B. Burget-Staff Report

Re.: Bylaw 1655-Year 2018 Revenue Anticipation Borrowing

First, Second and Third Readings and Adoption

421-17 Moved: Director Rotvold Seconded: Director Langman

Corporate Vote Weighted

That Regional District of Kootenay Boundary Year 2018 Revenue Anticipation Borrowing Bylaw No. 1655, 2017 be given First, Second and Third Readings.

Carried.

422-17 Moved: Director Rotvold Seconded: Director Langman

Corporate Vote Weighted

That Regional District of Kootenay Boundary Year 2018 Revenue Anticipation Borrowing Bylaw No. 1655, 2017 be Reconsidered and Adopted.

Carried.

Late (Emergent) Items

T. Lenardon, Manager of Corporate Administration/Corporate Officer

Re: Alternative Approval Process-Bylaws 1653 and 1654

Grand Forks Rural Fire Protection District Service Area

423-17 Moved: Director Russell Seconded: Director Rotvold

Corporate Vote Unweighted

That pursuant to Section 86(3) of the *Community Charter*, the RDKB Board of Directors deems that the estimated number of eligible electors of the area to which the Alternative Approval Process applies for the proposed Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 and the Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017 be established as 2,928 of which 293 be established as the ten percent (10%) of the total number of eligible electors required to sign an Elector Response form opposing the adoption of RDKB Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 and adoption of RDKB Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017 unless assent voting (referendum) is held.

Carried.

424-17 Moved: Director Russell Seconded: Director Langman

Corporate Vote Unweighted

That pursuant to Section 86(3) of the *Community Charter*, that the Regional District of Kootenay Boundary Board of Directors approves the individual Grand Forks Rural Fire Protection District Service Elector Response Form as attached to this staff report and presented to the RDKB Board of Directors on November 8, 2017. **FURTHER** that this form be used in conducting the Alternate Approval Process for the Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 and the Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017.

Carried.

425-17 Moved: Director Russell Seconded: Director Grieve

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves 4:30 p.m., Wednesday, December 27, 2017 as the deadline for the RDKB Corporate Officer's receipt of the completed Grand Forks Rural Fire Protection District Service Elector Response forms for the Alternate Approval Process conducted for Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 and the Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017.

Carried.

Discussion of Items for Future Meetings

A discussion was not required.

Question Period for Public and Media

A question period was not necessary.

Closed (In Camera) Session

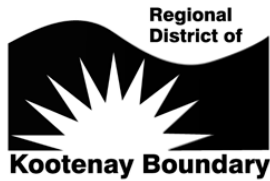
Proceed to a closed meeting pursuant to Section 90 (1) (a) of the *Community Charter* (time: 7:19 p.m.).

The RDKB Board of Directors reconvened to the open meeting at 8:32 p.m.

Adjournment

There being no further business to discuss, the open meeting was adjourned (time: 8:35 p.m.).

TL



STAFF REPORT

Date:	November 30, 2017	File #:	A-1236-05341.000
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	Temporary Use Permit		

ISSUE INTRODUCTION

Nicholas and Lucienne Girardo are applying for a Temporary Use Permit to allow a business as the principal use on 2088 Old Salmo Road, Fruitvale in Electoral Area 'A' (see *Site Location Map*; *Subject Property Map*; *Applicants' Submission*).

This application began as a bylaw amendment application, which was changed to a Temporary Use Permit by the applicant after recommendation from the Advisory Planning Commission meeting on November 7, 2017.

HISTORY / BACKGROUND FACTORS

A Temporary Use Permit is a temporary permission for a use of property within a local government that is not permitted though land use bylaws. A Temporary Use Permit can be approved for a maximum term of 3 years, and renewed only once for another 3-year period, for a total of 6 years.

The subject property currently has 1 residence, which is a 2-story, 5-bedroom 2-bathroom home built in 1967. The 2017 Assessment values the property and residence at \$205,900. Prior to the submission of this application, the property owners used the property and residence as a rental. The property was purchased in 2016.

The rectangular subject property fronts Old Salmo Road on the north side, is heavily treed and has a hill on the south half. The property is in a residential subdivision, with surrounding parcels that are similar in size and have the same land use designation and zone.

The property was created in 1957 as part of subdivision Plan NEP2936. The subject property is 0.4 ha and is designated as 'Rural Residential 1' in the *Electoral Area 'A' Official Community Plan Bylaw No. 1410* and zoned 'Rural Residential 1' in the *Electoral Area 'A' Zoning Bylaw No. 1460*. The subject property is not within a Development Permit Area or the Agricultural Land Reserve (ALR). The subject property is serviced by the Beaver Valley Water System, and is within the Fruitvale Planning Agreement Area. The RDKB Board member for the Village of Fruitvale is entitled to vote on applications

and referrals for properties within the Fruitvale Planning Agreement Area at both the Electoral Area Services Committee meeting and the Board of Directors meeting.

The permitted density within the 'Rural Residential 1 Zone (R1)' is 1 single family dwelling and 1 secondary suite per parcel. Minimum parcel size for the creation of new parcels is 1 hectare when connected to a community water system and 2 hectares when not connected to a community water system. Permitted principal and secondary uses are as follows:

<u>Permitted Principal Use</u>	<u>Permitted Secondary Use</u>
<ul style="list-style-type: none"> • Agriculture • Forestry and Logging • Processing and Packing of Produce • Sales of Produce • Single Family Dwelling 	<ul style="list-style-type: none"> • Accessory buildings and structures • Home-based business • Secondary Suite

Home-based businesses are further defined in section 305 of the Zoning Bylaw. Due to size restrictions, the business could not be conducted as a home based business.

The applicants currently run a pipe-fitting and heating and air conditioning business out of their home on 2078 Old Salmo Road which is directly west of the subject property. This includes business vehicles and employee parking as well as storage for equipment and supplies. While the company vehicles and storage currently take up more space than the 100m² maximum as prescribed in the home-based business regulations; the Regional District has not received any complaints or requests for enforcement, nor were we aware of the business operation prior to the submission of this application.

PROPOSAL

The applicants originally proposed to amend the *Electoral Area 'A' Official Community Plan Bylaw 1410* and *Electoral Area 'A' Zoning Bylaw No. 1460* to permit the use of a heating and air conditioning business on the subject property. After the November 7, 2017 APC meeting, the applicants decided to follow the recommendation of the APC and change their application to a Temporary Use Permit.

If supported, the property would be the main headquarters for the business with the residence being converted to an office and storage building. Company vehicles would be parked on the property. The basement would be used to store equipment and supplies, and the upstairs would have office spaces, a meeting room and a kitchen / breakroom for staff. The applicants propose minor renovations to the residence to facilitate their business needs (*see Applicants' Submission*). The applicants do not want the subject property to be used for residential purposes while used as headquarters for the business.

The application was accompanied by letters of support regarding the use of the property changing from residential to the business from surrounding properties. A map

of properties that indicated support with the application has been included for reference. (see, *Map of Support*).

IMPLICATIONS

Because of the size of the business and the applicants' intent to no longer use the property for residential purposes the home-based business regulations do not apply.

Commercial objectives and policies discourage the designation of additional commercial uses in the electoral area with the exception of the lower bench of the Columbia Gardens.

Section 16.8.7 of the Official Community Plan will permit a Temporary Use Permits for commercial developments in all of Electoral Area 'A'

- 16.8.7 Temporary Commercial Use Permits may be issued by the Board throughout the Plan Area pursuant to Section 921 of the *Local Government Act*. Such permits shall be subject to site-specific operational conditions to ensure that the temporary land use will be compatible with the surrounding area.

Temporary Use Permits are currently regulated under Division 8 (Sections 492-497) of the *Local Government Act* and the Regional District of Kootenay Boundary Fees and Procedures Bylaw No. 1231. This includes regulations for notifications to the general public, surrounding residents and landowners for the opportunity to provide input to the Board of Directors at a Board Meeting.

Special screening and fencing requirements are listed for commercial and industrial zones adjacent to residential properties. If this application is supported, ensuring sufficient screening through a fence, vegetation or both is suggested as a condition of approval and will help mitigate possible land use conflicts.

The availability of commercial lands should also be considered. An online search for commercial properties show a small number of properties available for sale in Fruitvale, and no commercial properties with suitable buildings for sale in Montrose. Online searches for commercial properties within Columbia Gardens area also showed a small amount of properties with buildings for sale. This search did not include commercial properties and buildings available for rent.

The applicants have provided copies of written support from many of the surrounding property owners (see, *Letters of Support*). However, all surrounding landowners have been sent notification in the mail to provide an opportunity to submit comment for the consideration of the application, and a sign has been placed on the parcel.

ADVISORY PLANNING COMMISSION (APC) COMMENTS

The Electoral Area 'A' APC discussed the application for a bylaw amendment and while they support the business they recommend that a Temporary Use Permit be considered instead of amendments to the Official Community Plan and Zoning Bylaw.

ELECTORAL AREA SERVICES (EAS) RECOMMENDATION

During the November 16 EAS meeting the application was discussed. The Village of Fruitvale Board member was invited to the meeting, noted concerns received by their office, however none of these comments were submitted directly to the RDKB. Concerns noted were a lack of housing in the area and potential impacts to neighbouring properties.

During this meeting an email to the Electoral Area 'A' Director regarding the bylaw amendment application for the proposed business was read and discussed as part of the consideration for the Temporary Use application (see, *Bylaw amendment submission*). The email submitted identified concerns regarding conflicting uses, hours of operation and traffic.

The following Resolution was made:

That the Temporary Development Permit application submitted by Nicholas J. Girardo and Lucienne M. Girardo, to allow for a Heating, Ventilation and Air conditioning business to operate on the property legally described as Lot 2, Plan NEP2936, District Lot 1236, KD, Fruitvale, Electoral Area 'A' be presented to the Board of Directors for consideration, with a recommendation of support for a 3-year period, subject to the following conditions

1. The Temporary Use only be permitted to take place in the existing residence.
2. Other than the parking of licensed company vehicles, no outdoor storage be permitted.
3. A screen in the form of a solid fence or vegetative screen not less than 2 metres in height be placed and maintained along the side and rear parcel boundaries.

PLANNING AND DEVELOPMENT DEPARTMENT COMMENTS

After the EAS meeting the applicants provided a written response to the points raised in the email from an adjacent property owner (see, *Applicant Response*). This response letter outlined that the business practices, and hours of operation will not create the concerns noted. The response also noted that the renovations to the residence to accompany the business use will improve the property that had been deteriorating due to lack of maintenance for many years.

An additional condition of approval, limiting the hours of operation has been included in response to the concerns noted in the adjacent property owner email.

If the business is to operate on the property for more than 6 years (after the temporary approval and extension expire) a bylaw amendment application could be applied for.

RECOMMENDATION

That the Regional District of Kootenay Boundary Board of Directors approve the Temporary Development Permit application submitted by Nicholas J. Girardo and Lucienne M. Girardo, to allow for a Heating, Ventilation and Air conditioning business to

operate on the property legally described as Lot 2, Plan NEP2936, District Lot 1236, KD, Fruitvale, Electoral Area 'A' for a 3-year period, subject to the following conditions:

1. That hours of operation be limited to 7:30AM to 5:00PM.
2. The Temporary Use only be permitted to take place in the existing residence.
3. Other than the parking of licensed company vehicles, no outdoor storage be permitted.
4. A screen in the form of a solid fence or vegetative screen not less than 2 metres in height be placed and maintained along the side and rear parcel boundaries.

ATTACHMENTS

Site Location Map

Subject Property Map

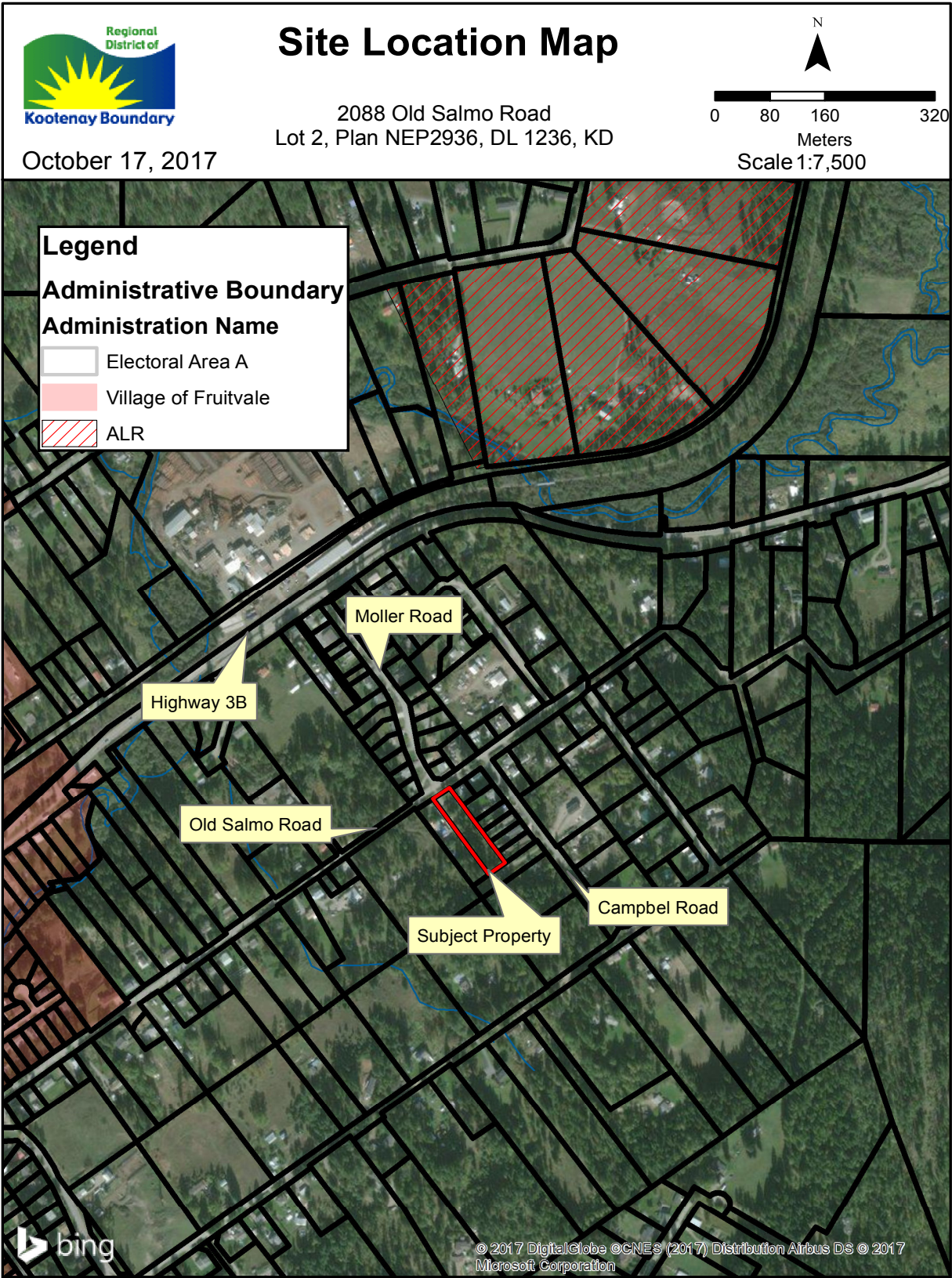
Applicants' Submission

Letters of Support

Map of Support

Bylaw amendment submission

Applicant Response





APPLICANT SUBMISSION**Proposal**

RDKB Planning and Development Department
 843 Rossland Ave
 Trail, BC
 V1R 4S8

October 10th, 2017

To whom it may concern c/o Planning Application of Zoning and Official Plan Amendment,

We, Nicholas and Lucienne Girardo, are seeking to rezone our property at 2088 Old Salmo Road located in Fruitvale, BC from rural residential zone 1 to commercial (tradesperson shop). We currently own and operate NG Refrigeration that is HVAC and refrigeration work on our primary residence at 2078 Old Salmo Rd, Fruitvale, BC since 2012. We would like to relocate our business operations from 2078 old salmo road to 2088 old salmo road.

The use of the property will facilitate parking of company vehicles, employee parking, inside of the building we would like to have office space and storage of parts and equipment. The majority of our business is conducted off site during business hours, 8:00am-4:30pm, therefore we feel the low noise levels during our business hours will have little to no impact on surrounding properties. The building/house will maintain the same structure and the exterior will remain a residential look. It will also have upgraded renovations inside and out to make the building look presentable, professional, clean and respectable to all those in view of the property or that drive by. We have no intentions on removing the existing house structure, we hope to utilize the space ourselves for our business office space and storage. More than 2/3 of the 1 acre lot is steep and unusable land with all tree's that will remain as is.

We feel that our type of business operation in this proposed location will have little to no impact to the surrounding neighbors. We have taken many factors into consideration upon applying for this application to rezone our property, at this time we feel this is our best option. We have reached out to many of our neighbors to convey our intentions to apply for this zoning change. We have received positive and much support on this application, see attached letters of support and comments.

Sincerely,



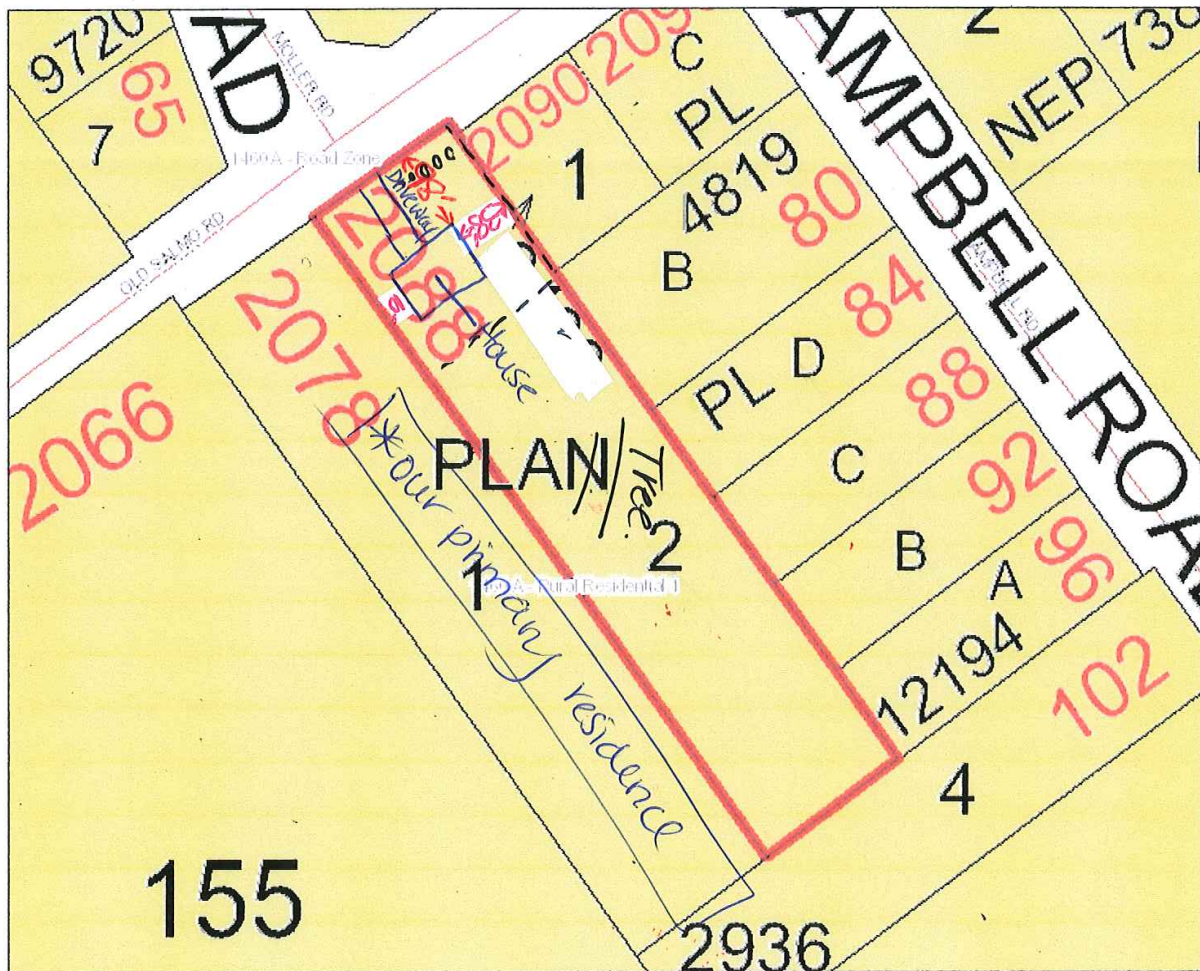
Nicholas and Lucienne Girardo

APPLICANT SUBMISSION



Parcel Report

Friday, September 16, 2016



Scale 1: 1,083

Legal Information

Plan: NEP2936	Section:	Jurs: 711	Lot Area: 1.0
Block:	Township:	Roll: 5341000	Area Unit: acr
Lot: 2	Land District: 26	PID: 008-930-520	Width (ft): 0
District Lot: 1236			Depth (ft): 0
Street: 2088 OLD SALMO RD			
Description:			

* 98' from building to the road
 * 10' off property line to our primary lot 2078.

This report and map is for general information only. The RDKB does not guarantee its accuracy or correctness. All information should be verified.

* 38' off 2090 old salmo Rd

Page 1 of 1

APPLICANT SUBMISSION

Fred BehrensFair Realty
Here to help you buy or sell!Office: 855-310-1212
Cell: 250-368-1268
Fax: 866-232-1101
fbehrens@telus.net**Cross Property REALTOR® Full****CONFIDENTIAL: For REALTORS® only****2088 Old Salmo Road , Fruitvale, V0G 1L1**MLS® #: **2416355**Status: **Active**PID: **008-930-520**Price: **\$199,000**Major Area: **Trail Rural**Orig Price: **\$199,000**Sub Area: **Fruitvale Rural**ADOM: **27**

Add PID:

General InformationProp Type: **Single Family Residential**Year Built: **1967**Type Dwell: **Single Family w/Acreage**Year Blt Dsc: **Approximate**

Style/Story:

Year Reno'd:

Add'l Dwelling: **No**Includes MH: **No**Shop/Den: **-/-**LayoutFinished Floor AreaUnfinished SqFtBeds: **5**Main: **1024**

Total:

Full Baths: **2**

Above Main:

Half Baths: **0**

Below Main:

En Suite:

Basement: **800**Ttl Baths: **2**Total: **1,824**Lot InformationParkingFrontage: **0**

Prk Cov:

RV Park:

Depth: **0**

Prk Uncov:

Add Prk: **Yes**

Irregular:

Prk Spcs:

Carport:

Acres: **1**

Grg Opt:

Wtr Frnt:

Grg Dsc:

Wtr Infl:

Grg Dimen:

View:

Letter of Support

Nick & Lucy Girardo
2088 Old Salmo Rd
Fruitvale, BC
VOG 1L1
250-367-6346

RDKB Planning and Development Department
843 Rossland Ave
Trail, BC
V1R 4S8

October 8th, 2017
Planning Application of Zoning and Official Plan Amendment

We, Nick and Lucy Girardo, are seeking to rezone our property at 2088 Old Salmo Road located in Fruitvale, BC from rural residential zone 1 to commercial-tradesperson shop. We currently own and operate NG Refrigeration on our primary residence at 2078 Old Salmo Rd, Fruitvale, BC. Our business is HVAC and refrigeration work.

We would like to relocate our shop and office space from 2078 old salmo road to 2088 old salmo road. The use of the property will facilitate parking of company vehicles, employee parking, inside of the building we would like to have office space and storage of parts and equipment. The majority of our business is conducted off site during business hours.

We are reaching out to all of our neighbors to convey our intentions to apply for this zoning change.

We would appreciate your consideration in this letter of support in regards to our application for zoning change at 2088 old salmo road, Fruitvale, BC.

Name: Doug Bell

Address: 105 Moller Rd

Date Signed: Doug Bell

Comments: We think its great no more rental property they are cleaning up the area

Sincerely,

Letter of Support

Nick & Lucy Girardo
2088 Old Salmo Rd
Fruitvale, BC
VOG 1L1
250-367-6346

RDKB Planning and Development Department
843 Rossland Ave
Trail, BC
V1R 4S8

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We would appreciate your consideration in this letter of support in regards to our application for zoning change at 2088 old salmo road, Fruitvale, BC.

Name: Mason and Brittany Horbuel

Address: 61 Moller Road, Fruitvale, BC

Date Signed: October 8, 2017

Comments: It is a great space for business!

Sincerely,

BHochuel


Letter of Support

Nick & Lucy Girardo
2088 Old Salmo Rd
Fruitvale, BC
V0G 1L1
250-367-6346

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We would appreciate your consideration in this letter of support in regards to our application for zoning change at 2088 old salmo road, Fruitvale, BC.

Name: Rob Renner

Address: 64 MOLLER ROAD

Date Signed: OCT 10 / 17

Comments: Very Good NEIGHBOURS AND GOOD BUSINESS PEOPLE

Sincerely,



Letter of Support

Nick & Lucy Girardo
2088 Old Salmo Rd
Fruitvale, BC
VOG 1L1
250-367-6346

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We would appreciate your consideration in this letter of support in regards to our application for zoning change at 2088 old salmo road, Fruitvale, BC.

Name: LEO LEVAC

Address: 40 MOELLER RD.

Date Signed: OCT 8 / 2017

Comments: _____

Baker

Sincerely,

Letter of Support

Nick & Lucy Girardo
2088 Old Salmo Rd
Fruitvale, BC
VOG 1L1
250-367-6346

RDKB Planning and Development Department
843 Rossland Ave
Trail, BC
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We would appreciate your consideration in this letter of support in regards to our application for zoning change at 2088 old salmo road, Fruitvale, BC.

Name: Ryan McKelvey
Address: 2090 Old Salmo Rd
Date Signed: Oct 8 2017

Comments: _____

Sincerely,

R McKelvey

Letter of Support

Nick & Lucy Girardo
2088 Old Salmo Rd
Fruitvale, BC
VOG 1L1
250-367-6346

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We would appreciate your consideration in this letter of support in regards to our application for zoning change at 2088 old salmo road, Fruitvale, BC.

Name: Chris Hansen

Address: 2096 Old Salmo Rd.

Date Signed: TH Oct. 8/2017

Comments: _____

Sincerely,

Letter of Support

Nick & Lucy Girardo
2088 Old Salmo Rd
Fruitvale, BC
V0G 1L1
250-367-6346

RDKB Planning and Development Department
843 Rossland Ave
Trail, BC
V1R 4S8

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We would appreciate your consideration in this letter of support in regards to our application for zoning change at 2088 old salmo road, Fruitvale, BC.

Name: Heather and Jeremy Whaley

Address: 88 Campbell Rd. Fruitvale BC.

Date Signed: October 8/2017.

Comments: I fully support this rezone. It is wonderful to have growth in the area. Property looks better than the rentals that were here!!

Sincerely,

Heather Whaley

Letter of Support

Nick & Lucy Girardo
2088 Old Salmo Rd
Fruitvale, BC
VOG 1L1
250-367-6346

RDKB Planning and Development Department
843 Rossland Ave
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We would appreciate your consideration in this letter of support in regards to our application for zoning change at 2088 old salmo road, Fruitvale, BC.

Name: Clay and Christy Duclos

Address: 92 Campbell Rd Fruitvale BC

Date Signed: 08 Oct 2017

Comments: Improvements already look great. We fully support this business

Sincerely,



Letter of Support

Nick & Lucy Girardo
2088 Old Salmo Rd
Fruitvale, BC
VOG 1L1
250-367-6346

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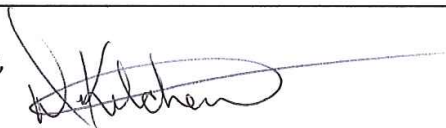
Name: Debra Kitchen

Address: 2093 OLD SALMO Rd.

Date Signed: Oct 10th / 17

Comments: Awsome idea - good luck.

Sincerely,



Letter of Support

Nick & Lucy Girardo
2088 Old Salmo Rd
Fruitvale, BC
V0G 1L1
250-367-6346

RDKB Planning and Development Department
843 Rossland Ave
Trail, BC
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We are reaching out to all of our neighbors to convey our intentions to apply for this zoning change.

We would appreciate your consideration in this letter of support in regards to our application for zoning change at 2088 old salmo road, Fruitvale, BC.

Name: DEREK & TANYA KOACH

Address: 54 MOLLER ROAD

Date Signed: OCT 10 / 2017

Comments: WE FULLY SUPPORT THE GIRARDO'S INTENTIONS TO REZONE THEIR PROPERTY

Sincerely,



Bylaw Amendment Submission

From: <equipment@rdkb.com>
Date: November 16, 2017 at 10:26:44 AM PST
To: <aligrieve@telus.net>
Subject: Message from www.rdkb.com
Reply-To: <equipment@rdkb.com>

Your Name: shawn webber

Your Email Address: sswebber@telus.net

**Questions or
Comments:**

Mrs. Grieve, In regards to 2088 Old Salmo Road Please register my dissent in rezoning of above address. It would seem that a commercial property rezoning would be of benefit to only the property owner, and would do little, if anything, to enhance the neighbourhood. As you know, the entirety of the area is zoned R1, and an enterprise such as this would detract from the current scheme. I am concerned with the additional traffic of construction vehicles, as with early start times of most construction/service companies. With traffic coming and going and utilizing the property as a construction and service hub, our area will be altered, perhaps irrevocably. I also understand that the petitioner has put forth their frustration at the lack of commercial space in the area, but a quick internet search has yielded that this simply is not the case. I have a significant investment in an adjacent property, and feel that this application would significantly reduce any realizations from this interest. Notwithstanding the letters of support, I think that property owners will find this a poor choice if the applicant is successful, given time. If the applicant was to petition for R2 I would not be opposed, but a commercial use permit, given the circumstance, is not something i can support.

Applicant Response

RDKB Planning and Development Department
843 Rossland Ave
Trail, BC
V1R 4S8

November 20, 2017th

To whom it may concern c/o Planning Application for Temporary Use Permit,

In light of the recent letter of dissent regarding our application, we would like to reiterate the facts regarding the nature of our business and the intended use of the property. We own and operate a small HVAC-R (heating, ventilation, air conditioning, refrigeration) business NOT a construction company. There is a clear trade difference in these two types of business operations. The HVAC business we operate demands that our service technician bring their tools, supplies and expertise to the work location as rovers in a service based company that work solely from the residential or commercial building they are attending too. The hours of operation are 8am-4:30pm Monday to Fridaynot the early hours that have been assumed. A fact is that most or all of our customer's pay on site either cash or cheque, over the phone by credit card or etransfer. It is very rare that we have customers coming onsite to pay an invoice, so there would not be an increase in customer traffic to this location. Our files can back up these facts.

The cosmetic changes/ repairs we have made to the site next door have been significant improvements to the appearance of the building and property. As for decades this was a rental property that was visually apparent to many of the neighbors the neglect to the property and the exterior of the building such as : faded falling off vinyl siding, rotting deck, free standing sheds with chicken coops, front yard that was hardly mowed, etc. We can't honestly see how the alterations or future operations conducted on the property at 2088 could have a negative impact on the value of any of the adjacent neighboring properties.

We apologize on not being able to attend the meeting Nov.9th to address these questions.

Sincerely,

Nick & Lucy Girardo

**Action Item List
All Committees\Board
November 23, 2017**

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
25 Apr 2016	BCDC	That the Boundary Economic Development Committee directs staff to move forward with revisions to the Agricultural Plan and to move forward with a funding request to Investment Agriculture Foundation.	John MacLean	29 Apr 2016	John MacLean - 25 Apr 2017 10:41:43 AM The revision and update of the Agricultural Plan is under way. The necessary sub-committee is being discussed and will be appointed soon.	Active	16 Nov 2017
15 Nov 2016	BCDC	The Harrop Proctor Community Forests group will be invited to a future BEDC meeting to provide a presentation on their activities to the Committee.	John MacLean	06 Dec 2016	John MacLean - 25 Apr 2017 02:03:46 PM During the AKBLG we will reach out and approach people on this issue and identify good candidates to share information with us. This will become work for the Committee Forest Sub-Committee.	Active	16 Nov 2017
15 Nov 2016	BCDC	RDKB planning staff will be asked to look at the issue of private rentals not charging MRDT from a planning perspective.	Mark Andison	06 Dec 2016	John MacLean - 25 Apr 2017 10:50:39 AM This matter has been referred to the Planning Department and will be completed as time allows.	Active	01 Sep 2017
31 Jan 2017	BCDC	Format changes will be made to the Memo of Action Items. A list of BEDC sub-committees and their memberships will be added to the Memo of Action Items.	Mark Andison	07 Mar 2017	John MacLean - 24 Apr 2017 02:22:45 PM As we have completely changed the format of the Committee Action, we will have to discuss the proper format and process for reporting out the activities of sub-committees.	Active	16 Nov 2017
01 Mar 2017	BCDC	A discussion at the next meeting will be focused on developing a list of indicators, on a project by project basis, which will measure BEDC's success in delivering programs and/or projects to Boundary stakeholders.	Mark Andison	07 Mar 2017	John MacLean - 25 Apr 2017 02:07:50 PM Current plan is to place this item on the June meeting agenda with a focus on developing relevant performance measures and strategies going forward. Part of the discussion will be around the structure of the service. John MacLean - 25 Apr 2017 10:43:08 AM The Chair and Staff will continue to work towards having sufficient time on agendas to carry on this discussion.	Active	16 Nov 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
26 Apr 2017	BCDC	That the Boundary Economic Development Committee requests that a letter be sent to Interfor requesting that Boundary stakeholders have the opportunity to see Interfor's operational plans on an annual basis when they exist in the Boundary area. The Boundary Economic Development Committee recommends to the Regional District of Kootenay Boundary Board of Directors that a letter be sent to Interfor articulating concerns regarding forest practices in recreation areas and adjacent to local lakes.	Mark Andison	31 May 2017	John MacLean - 21 Jul 2017 08:17:00 AM In progress.	Active	16 Nov 2017
01 Jun 2017	BCDC	A communications strategy will be developed and sent to the funding recipients of West Boundary Recreation Service.	Mark Andison	30 Jun 2017	John MacLean - 20 Jul 2017 01:37:54 PM The Service Participants had extensive discussions on this matter. The developed application form was sent to all previous recipients of a grant.	Active	16 Nov 2017
01 Jun 2017	BCDC	A UBCM report stated that oversight and proposed home production will be under the jurisdiction of local government. The Committee will have discussions on how they are positioned for this and how they will have oversight on home production.	Mark Andison	30 Jun 2017	John MacLean - 20 Jul 2017 01:59:05 PM This matter is still evolving with the Provinces expressing concern with a 2018 deadline. The formal impact on Local Government is still "up in the air".	Active	16 Nov 2017
01 Jun 2017	BCDC	There will be a discussion on whether a mobile maker place (a mobile version of the MIDAS Lab) can be developed that can be rotated through the Kootenays.	Mark Andison	30 Jun 2017	John MacLean - 20 Jul 2017 01:49:37 PM We will work with the BCDC Chair to schedule this discussion.	Active	16 Nov 2017
01 Jun 2017	BCDC	There will be a conversation on the Boundary Regional Chamber of Commerce. The Chamber will be invited to attend a future meeting to talk about their future plans.	Mark Andison	30 Jun 2017	John MacLean - 20 Jul 2017 01:48:36 PM We will work with the BCDC Chair as to the appropriate time for this invitation.	Active	16 Nov 2017
01 Jun 2017	BCDC	There will be a discussion on the impacts of poverty on economics and measures that can be taken and identifying costs to the Boundary area.	Mark Andison	30 Jun 2017	John MacLean - 20 Jul 2017 01:47:22 PM Staff will work with the BCDC Chair to determine the appropriate timing for this discussion.	Active	16 Nov 2017
01 Jun 2017	BCDC	A review of scenerios and an update of options for the Boundary Transit agreement (Paratransit) will be developed.	Mark Andison	30 Jun 2017	John MacLean - 25 Aug 2017 10:14:03 AM BC Transit will be attending to October Meeting to provide information and options. John MacLean - 20 Jul 2017 01:46:18 PM We continue to work on this problem and will have a report to the BCDC as soon as we can.	Active	16 Nov 2017
10 Aug 2017	BCDC	Staff will provide information on the basis for all the patrol dates.	Mark Andison	05 Sep 2017		Active	28 Sep 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
21 Sep 2017	BCDC	Clarity around meeting protocols and participants roles around the table will be provided at the next meeting.	Mark Andison	02 Oct 2017		Active	28 Sep 2017
21 Sep 2017	BCDC	That the Boundary Community Development Committee, approves in principle, the dedication of funds towards the development of a Grand Forks and District disc golf course, pending further details from the City of Grand Forks.	Mark Andison	02 Oct 2017		Active	28 Sep 2017
11 Oct 2017	BCDC	That the Boundary Community Development Committee supports purchasing a \$500 membership with Destination Development Association, pending clarification on funding availability.	Mark Andison	30 Nov 2017		Active	11 Oct 2017
16 Nov 2017	BCDC	That the Boundary Community Development Committee directs staff to develop Terms of Reference and criteria for the West Boundary Recreation Service.	Mark Andison	31 Jan 2018		Active	16 Nov 2017
16 Nov 2017	BCDC	That the Boundary Community Development Committee recommends that the Service Establishment Bylaw be presented to the Board of Directors to consider an amendment to the Bylaw	Theresa Lenardon	31 Jan 2018		Active	16 Nov 2017
16 Nov 2017	BCDC	That the Boundary Community Development Committee directs staff to request that BC Transit present scenarios on how the service would change with the reduction of 270 hours of service.	Mark Andison	31 Jan 2018		Active	16 Nov 2017
16 Nov 2017	BCDC	That the Boundary Community Development Committee directs staff to identify relative costs and usage on the Greenwood run and the Grand Forks service.	Beth Burget	31 Jan 2018	Beth Burget - 23 Nov 2017 09:14:11 AM Requested costs and usage from BC Transit - Nov 23, 2017	Active	23 Nov 2017
16 Nov 2017	BCDC	Stakeholders will come forward with concrete ideas for dealing with social services delivery, for the next meeting agenda.	Mark Andison	31 Jan 2018		Active	16 Nov 2017
16 Nov 2017	BCDC	That the Boundary Community Development Committee directs staff to prepare a report regarding a Boundary Economic Development Service Review for the next BCDC meeting.	Mark Andison	31 Jan 2018		Active	16 Nov 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
04 May 2016	Board	That the Staff Report from John M. MacLean, Chief Administrative Officer presenting information regarding the Board's stated goal to improve the RDKB's communications and public profile in keeping with the Strategic Plan be received.	John MacLean	30 Jun 2016	<p>Maureen Forster - 23 Nov 2017 03:02:33 PM A Corporate Communications Officer has been hired.</p> <p>John MacLean - 25 Aug 2017 09:30:46 AM Posting is up. Application being received until the third week of September.</p> <p>John MacLean - 19 Jul 2017 02:17:19 PM The Board formally authorized the creation of a new communications position. Staff will now be proceeding with the necessary administrative steps and hiring.</p> <p>John MacLean - 24 Apr 2017 03:19:11 PM The Board continues to discuss this issue. Adequate resources have been provisionally included in the 2017 Financial Plan should the Board decide to proceed.</p>	Active	23 Nov 2017
16 May 2016	Board	<p>Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors approves the undertaking of the Bylaw Enforcement Notice / Dispute Adjudication system as a means to implement bylaw enforcement for minor infractions. FURTHER that staff be directed to apply to the Lieutenant Governor in Council to enact a regulation to include the RDKB in Schedule 1 of the Bylaw Notice Enforcement Regulation. FURTHER that upon inclusion in the Regulation that Staff draft a Bylaw Notice Enforcement Bylaw for the Board's consideration at a future meeting.</p>	Theresa Lenardon	26 May 2016	<p>Theresa Lenardon - 31 Oct 2017 07:35:18 AM The RDKB has been granted the Order in Council that includes RDKB on the Bylaw Enforcement Notice Regulation . Staff working on the Bylaw Enforcement Notice Bylaw, a penalty (fee) schedule, a payment schedule and a schedule for disputing tickets. Work is ongoing but project has been delayed, given the extra work Sept-Oct 2017 (e.g. with the resignation of the CAO).</p>	Active	31 Oct 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
14 Sep 2016	Board	Corporate Vote Unweighted That Staff follow up with the Ministry of Forests, Lands and Natural Resource Operations to advise that the RDKB Board of Directors would welcome an office presentation including a review of the current Operational Plan in October or November 2016. FURTHER that the Ministry be advised that their offer to provide a field trip and a safety orientation has been deferred until Spring 2017 at which time Staff will undertake a Doodle Poll to determine a possible date for the activity.	John MacLean, Theresa Lenardon	30 Nov 2016	Theresa Lenardon - 22 Nov 2017 07:48:53 AM BCTS presented at the Board meeting held Nov. 8th 2017. Staff and BCTS will work together to arrange a site tour Spring 2018. Location of the site tour (e.g. West End or East End) will be determined in the Spring. Theresa Lenardon - 15 Sep 2017 08:49:05 AM Staff has been in contact with BCTS. BCTS has offered to present updated information to the Board at the Nov 8th Board meeting. Staff will move forward with proper arrangements. BCTS has suggested that a site tour take place Spring 2018.	Active	23 Nov 2017
12 Oct 2016	Board	That the Regional District of Kootenay Boundary requests the Province to assess the monitoring well status in the Boundary and determine if the current level of information generated is appropriate. FURTHER if the assessment deems that there is insufficient available information, and that additional information is warranted, that the Province install additional wells where necessary or reactivate inactive wells, to assist in implementing the Kettle River Watershed Management Plan.	Donna Dean, Jeff Ginalias	31 Oct 2016		Active	23 Nov 2017
09 Feb 2017	Board	That the Regional District of Kootenay Boundary Board of Directors approves sending a letter to the Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations articulating concerns regarding the lack of consultation between the Province of BC, Boundary stakeholders and local government on issues regarding BC Timber Sales allocations and other forestry issues.	John MacLean	28 Feb 2017	John MacLean - 25 Aug 2017 09:56:20 AM THIS ITEM IS NOW COMPLETE. John MacLean - 21 Jul 2017 08:08:51 AM The required letter will be sent to the new Government in the next two weeks.	Active	23 Nov 2017
14 Mar 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors authorizes an amendment to the current Big White Security contract with Paladin Security Group Ltd. to include an additional two hours of security coverage per day at Big White from November 1st to April 15th for the remainder of the term of the contract, beginning March 1, 2017.	John MacLean, Mark Andison, Theresa Lenardon	31 Mar 2017	John MacLean - 21 Jul 2017 08:10:41 AM The requested change was implemented through a letter of understanding and staff are currently finalizing a revised contract for the Board's approval.	Active	23 Nov 2017
08 May 2017	Board	That the Regional District of Kootenay Boundary Board of Directors send a letter to the Ministry of Forests, Lands and Natural Resource Operations – Water Management Branch, requesting Ground Water Licensing notices be sent to property owners via BC Assessment Tax Notices.	Mark Andison	31 May 2017		Active	23 Nov 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
08 May 2017	Board	Be it resolved that the Regional District of Kootenay Boundary Board of Directors requests Interfor to include a plan for community consultation in their Forest Stewardship Plan that includes sharing operational plans and changes therein with the communities and local governments in the vicinity of such plans prior to their implementation.	John MacLean	31 May 2017	John MacLean - 21 Jul 2017 08:20:00 AM In progress.	Active	23 Nov 2017
09 Jun 2017	Board	Corporate Vote Unweighted That the RDKB Memorandum of Board Resolutions/Action Items be revised to include an application to the Provincial Government for a change in the maximum tax requisition by 25% to the Beaverdell Fire Service (Service 053) and a 25% increase to the maximum requisition for the Electoral Area E/West Boundary (Greenwood) Library Service (Service 141).	John MacLean	30 Jun 2017	John MacLean - 20 Jul 2017 02:23:30 PM The necessary Bylaws will be brought forward to the August Board meeting.	Active	23 Nov 2017
09 Jun 2017	Board	That the Regional District of Kootenay Boundary Board of Directors approves the submission of an application to the Province of British Columbia for a 2% Room Tax in Electoral Area C/Christina Lake, Electoral Area D/Rural Grand Forks, Electoral Area E/West Boundary, the City of Grand Forks, the City of Greenwood and the Village of Midway areas to fund tourism promotion activities. FURTHER that the Board direct staff to make any necessary amendments to the Partnership Agreement between the RDKB and the Boundary Museum Society subject to the Boundary Museum Society agreeing to the revised agreement. FURTHER that the Board authorizes the RDKB signatories to sign and enter into the revised Partnership Agreement.	Theresa Lenardon	30 Jun 2017	Theresa Lenardon - 22 Nov 2017 07:42:21 AM The Consultant has submitted the finalized Provincial application (with the Partnership Agreement attached). Notification regarding completion of the application is pending. Theresa Lenardon - 19 Oct 2017 02:50:35 PM The RDKB Board of Directors and the Boundary Museum have endorsed the Boundary MRDT Partnership Agreement. Consultant C. Albas has completed the Provincial application to include Midway, Greenwood and Area E and will inform the RDKB accordingly once she has received feedback from the Province.	Active	22 Nov 2017
09 Jun 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors refers the Draft Solid Waste Management Plan development schedule to the solid Waste Management Plan Steering Committee for discussion.	Alan Stanley	30 Jun 2017	Alan Stanley - 20 Jul 2017 10:10:04 AM A date must be established for a Solid Waste Management Steering Committee meeting.	Active	20 Jul 2017
09 Jun 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors approves the dissolution of the Committee of the Whole (Environmental Services, Protective Services and Finance) and replacing the Committee of the Whole meetings with a meeting of the RDKB Board of Directors thereby also approving the scheduling of two Board meetings per month when practical. FURTHER that when there are two Board meetings in a month, that the first Board meeting be scheduled on the second Wednesday of the month in place of the current Committee of the Whole meetings.	Theresa Lenardon	30 Jun 2017	Theresa Lenardon - 13 Jun 2017 07:52:16 AM Staff is working on revising the Procedure Bylaw to reflect 2 Board meetings per month (when possible) dissolution of the COW and other housekeeping items. A draft revised Procedure Bylaw will be presented to the Board sometime early Fall 2017.	Active	13 Jun 2017

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Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
09 Jun 2017	Board	That the recommendation to forward a letter to Columbia Power Corporation requesting that it reconsider its decision to discontinue the provision of leadership and coordination for the Kootenay Columbia Booth beyond 2017 be deferred until such time as Columbia Power Corporation as had an opportunity to clarify its position. FURTHER that staff be instructed to invite representation from Columbia Power Corporation to the June 29, 2017 Board meeting to clarify its position.	Theresa Lenardon	30 Jun 2017	Theresa Lenardon - 22 Nov 2017 07:43:44 AM Correspondence from Columbia Power regarding this matter will be presented to the RDKB Board of Directors at the Board meeting scheduled for November 30, 2017.	Active	22 Nov 2017
20 Jun 2017	Board	That staff prepare a report that will provide clarity around, and assist the Board in strategically addressing perceived or real gaps in solid waste management services (e.g. concerns of lack of convenience in waste pickup service expansion in the Boundary, closure of reuse centres, and reductions in availability of recycling streams with the transition to Recycle BC). FURTHER that the report also provide information on the implications that making any suggested changes would have. FURTHER that the report be presented to the Board of Directors at the July 27, 2017 Board meeting for discussion and for referral to appropriate committees or action by the Board.	Alan Stanley	27 Jul 2017	Alan Stanley - 15 Sep 2017 10:10:22 AM A date for a Solid Waste Management Plan Steering Committee meeting must be established. Alan Stanley - 25 Aug 2017 09:36:18 AM Item referred to a future Solid Waste Management Plan Steering Committee meeting. Alan Stanley - 20 Jul 2017 09:47:35 AM A Staff Report will be presented at the July 27 Board of Directors Meeting recommending referral to the Solid Waste Management Plan Steering Committee	Active	15 Sep 2017
20 Jun 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors annually review the Chief Administrative Officer's salary in relation to cost of living increases in order to determine potential annual increases to salary, between the status quo full review that takes place every three years.	John MacLean	29 Dec 2017	John MacLean - 19 Jul 2017 10:37:25 AM This process will be implemented in the fall of 2017.	Active	23 Nov 2017
06 Jul 2017	Board	That the Regional District of Kootenay Boundary Board of Directors approves the submission of a BC Strategic Outreach Initiative Funding Application-Ministry of Agriculture (Strategic Planning) for \$10,000 for the development of a business plan and business consultation for the Boundary Meat Processing and Marketing Project.	John MacLean	31 Jul 2017	John MacLean - 19 Jul 2017 10:39:51 AM Application has been submitted, waiting for Ministry of Agriculture review and comment.	Active	23 Nov 2017
07 Jul 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors approves the submission of an Active Communities Grant (BC Healthy Communities, BC Healthy Living Alliance) for \$30,000, to support work within the Big White Community, in association with School District 51, Interior Health Authority and the Big White Mountain Community Development Association, towards measurable impacts on, and opportunities for, physical activity through healthy public policy, healthy community design and improving access and or inclusion for targeted populations or communities.	John MacLean	31 Jul 2017	John MacLean - 19 Jul 2017 09:38:43 AM The grant was submitted within the deadline.	Active	23 Nov 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
11 Aug 2017	Board	The Regional District of Kootenay Boundary Board of Directors request staff to revisit the request made in 2003 to address the noise issue from the motocross track and provide the Directors with a report.	Donna Dean	31 Aug 2017	John MacLean - 25 Aug 2017 02:03:05 PM On current Board agenda. THIS ITEM IS NOW COMPLETE.	Active	23 Nov 2017
11 Aug 2017	Board	Corporate Vote Unweighted That a Solid Waste Management Steering Committee meeting be convened to discuss the perceived or real gaps in solid waste management services and the implications that making any suggested changes would have.	Alan Stanley	31 Aug 2017	Alan Stanley - 25 Aug 2017 09:37:35 AM Item referred to a future Solid Waste Management Plan Steering Committee meeting.	Active	15 Sep 2017
11 Aug 2017	Board	The Regional District of Kootenay Boundary Board of Directors directs staff to send a letter to ATCO requesting that more notice be given to referrals so that the timing is more compatible with the Regional District's meetings and Board schedules.	Donna Dean	31 Aug 2017	John MacLean - 25 Aug 2017 02:03:38 PM Staff is working on this issue.	Active	25 Aug 2017
13 Sep 2017	Board	Corporate Vote Unweighted That the recommendation be amended by deleting the word "revoke" and replacing it with the word "relocate" and adding the text "to a more suitable location" so that it is clear that the RDKB is requesting the Ministry to relocate License of Occupation Number 404836, granted to the Boundary Motorcycle Club, to a more suitable location.	Donna Dean	21 Sep 2017		Active	13 Sep 2017
13 Sep 2017	Board	Corporate Vote Unweighted Director Gee requested that the letter from Metro Vancouver regarding electric vehicle charging be referred to the Boundary Community Development Committee for further discussion.	John MacLean	21 Sep 2017		Active	23 Nov 2017
13 Sep 2017	Board	Corporate Vote Unweighted That the the Regional District of Kootenay Boundary Board of Directors approves an amendment to the Regional Solid Waste Management Budget increasing the allowance for a roll-off truck to \$194,000 and adding revenue of \$40,000 for the sale of used equipment. FURTHER That the Board of Directors direct Staff to purchase a roll-off truck from IRL International at a bid price of \$193,989.11 and sell the old truck through a competitive process. FURTHER that the Financial Plan be amended accordingly.	Alan Stanley	21 Sep 2017	Alan Stanley - 15 Sep 2017 10:21:03 AM Purchase documents complete and issued to vendor. Financial Plan amendments will be included in an overall amendment at a later date.	Active	23 Nov 2017
13 Sep 2017	Board	Staff will follow up as to why portions of Electoral Area B/Lower Columbia-Old Glory and the City of Trail are not included in the CBT affected areas funding. A report will be provided at a future meeting.	Goran Denkovski	21 Sep 2017	Goran Denkovski - 22 Nov 2017 11:20:00 AM A Staff Report will be brought forward at a Board meeting scheduled in January 2018.	Active	22 Nov 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
12 Oct 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors provide a letter of support for the Okanagan Nation Alliance Fisheries Department to develop a proposal to implement a 5-year Northern Pike (NP) suppression program in the Columbia River. Staff will follow up with Mr. Zimmer, ONA and request him to forward the ppt material he presented at the Board meeting on August 31, 2017. Staff will then forward the presentation to the Board.		31 Oct 2017	Theresa Lenardon - 19 Oct 2017 03:00:58 PM A letter regarding the Northern Pike has been sent to the ONA for their use. Staff have received the power point presentation and sent to the Board of Directors. This item is now COMPLETE.	Active	19 Oct 2017
26 Oct 2017	Board	That the Policy, Executive and Personnel Committee instruct staff to include the a review of the Financial Plan Policy and Budget Meeting discussions on the Policy, Executive and Personnel Committee Policy Review List for a discussion at a meeting in the near future. FURTHER that with respect to the 2018 Budget discussions, that Managers be directed to prepare their budgets with the available information for preliminary Committee meeting discussions in November 2017 in anticipation of a more in-depth discussion at the January 2018 budget meeting.	Beth Burget	30 Nov 2017	Beth Burget - 22 Nov 2017 12:31:09 PM Staff are reviewing policy and will bring forward to Dec 2017 meeting	Active	23 Nov 2017
31 Oct 2017	Board	Corporate Vote Unweighted That staff be instructed to contact Fortis BC to investigate the Fortis BC Pilot Senior Energy Specialist Program to the RDKB. FURTHER that the Board also remain aware of, and consider the possible impacts this matter may bring to RDKB staff time and RDKB Budget discussions.	Goran Denkovski	30 Nov 2017	Goran Denkovski - 22 Nov 2017 11:21:55 AM Staff still needs to contact Fortis on this matter and will bring forward a report in January 2018.	Active	22 Nov 2017
31 Oct 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Action Item List as of October 18, 2017 be received. FURTHER that staff provide an update to the Board regarding the Solid Waste Management Plan Steering Committee meeting and process as well as the plan for the introduction of organics recovery in the East End	Alan Stanley	30 Nov 2017		Active	23 Nov 2017
31 Oct 2017	Board	Corporate Vote Unweighted That the Liquid Waste Management Planning Stage III Steering Committee Appointments be received. FURTHER that the development of a Committee Terms of Reference and direction to refer the Steering Committee meeting minutes to the Utilities Committee be referred to the next Liquid Waste Management Planning Stage III Steering Committee meeting.	Goran Denkovski	30 Nov 2017	Goran Denkovski - 22 Nov 2017 11:17:09 AM Terms of Reference for Stage 3 LWMP Steering Committee will be presented at next meeting.	Active	22 Nov 2017
31 Oct 2017	Board	Corporate Vote Unweighted That the Ministry of Public Safety and Solicitor General Cannabis Legalization and Regulation in BC be referred to the November Electoral Area Services Committee meeting and that staff provide examples and information on how other local governments are responding and managing this matter. FURTHER that comments, differentiating medical-cannbis from recreational, be referred to the	Donna Dean	30 Nov 2017		Active	23 Nov 2017

		Ministry of Public Safety and Solicitor General regardless of the November 1, 2017 deadline.							
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Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
31 Oct 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors invite the Minister responsible for the Ministry of Transportation and Infrastructure to meet with the RDKB and the Christina Lake Parks and Recreation Commission to discuss the end of road(s) access to Christina Lake.	Donna Dean	30 Nov 2017		Active	23 Nov 2017
31 Oct 2017	Board	Stakeholder Vote (Electoral Area Directors) Unweighted That the Regional District of Kootenay Boundary Board of Directors advise the Village of Warfield that the Regional District of Kootenay Boundary's interests are unaffected regarding their draft new Official Community Plan. FURTHER that a letter of support be forwarded to the Village of Warfield.	Donna Dean	30 Nov 2017		Active	23 Nov 2017
31 Oct 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors send a letter to the Ministry of Forests Lands and Natural Resource Operations and Rural Development commending the Ministry for creating an opportunity, through the Operational Information Forums (OIF), for forestry-related and operational conversations. FURTHER that the letter state the RDKB Board's appreciation for the invitation and request that the Ministry engage with the RDKB and other stakeholders (as they see fit) to explore avenues to provide increased engagement for Industry and Local Government in the RDKB region.	Donna Dean	30 Nov 2017		Active	23 Nov 2017
31 Oct 2017	Board	Corporate Vote Unweighted That the structure of the current RDKB Utilities Committee be referred to the next Utilities Committee for further discussion.	Goran Denkovski	30 Nov 2017	Goran Denkovski - 22 Nov 2017 11:14:21 AM This will be discussed at the December 7, 2017 Utilities Committee meeting.	Active	22 Nov 2017
20 Apr 2017	BVREC	Review of the Strategic Plan is deferred to the May 2017 meeting to allow the Committee members more time to review the Plan in order to have a fulsome discussion.	Mark Daines	09 May 2017	Maureen Forster - 08 Sep 2017 11:55:33 AM This review is still outstanding by the BVR Committee.	Active	09 Nov 2017
01 May 2017	BVREC	Staff will work with KCTS and the volunteer group to review options for trail planning and development in the Beaver Valley. The options will be brought back to the Committee members for review and consideration.	Mark Daines	31 May 2017	Maureen Forster - 08 Sep 2017 01:12:27 PM The next public trails meeting has been scheduled for Sept 12, 2017 to discuss the potential for a new trail to be built above Webster Rd. in Fruitvale. A progress report will be forthcoming at the Sept 12, 2017 public meeting.	Active	04 Oct 2017
17 Oct 2017	BVREC	That the Beaver Valley Regional Parks, Trails and Recreation Committee request that Fairbanks Architects Ltd. be contracted to provide an cost estimate on engineered drawings for the camera booth.	Mark Daines	31 Oct 2017		Active	09 Nov 2017
09 Nov 2017	BVREC	It was suggested by Director Grieve that the Committee promote the Library's programs in the January or February newsletter and	Mark Daines	28 Feb		Active	09 Nov 2017

promote the BC1 Card Program.

2018

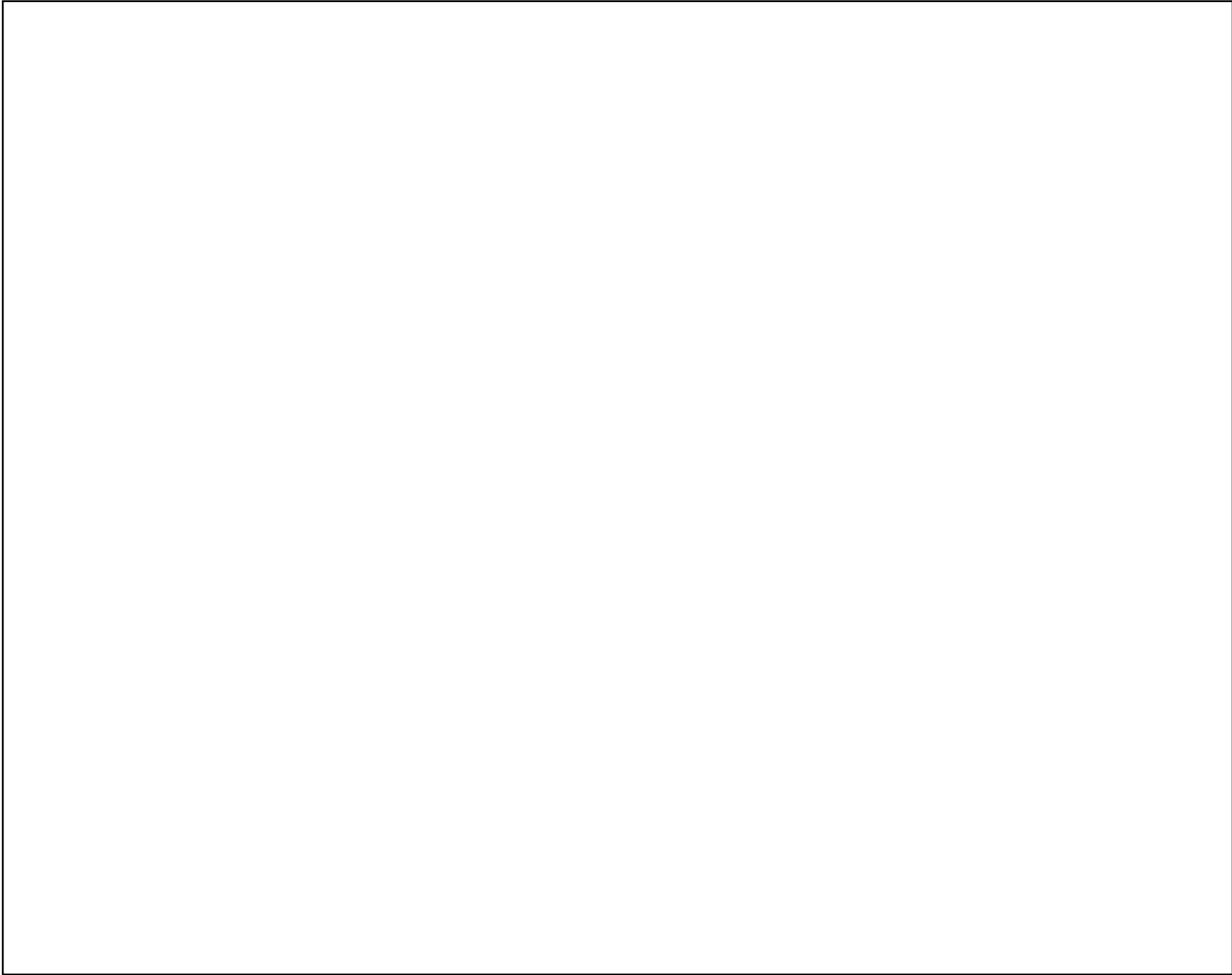
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Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
09 Nov 2017	BVREC	The Manager of Facilities and Recreation will ask the Kootenay Columbia Trails Society for a copy of their 2018 Trails Maintenance Plan and annual reports.	Mark Daines	29 Dec 2017		Active	09 Nov 2017
09 Nov 2017	BVREC	A section will be added to include making contact with an interested resident, who wishes to make their land available for public trail use, to let them know that the Committee will not be proceeding with a plan this year to enter into a land use agreement for the purpose of building a trail for public use on their land. The Committee may want to look at it once the new Blizzard Mountain Trail is completed in 2018.	Mark Daines	29 Dec 2017		Active	09 Nov 2017
04 Feb 2016	COW-ES	That the Committee of the Whole (Environmental Services) direct Staff to carry out community consultation and create a Draft Big White Solid Waste Removal Policy. FURTHER that the draft policy be presented to the COW at a future meeting for consideration, approval and incorporation into the tender documents for the Big White Solid Waste Service.	Alan Stanley, John MacLean	13 Apr 2016	Alan Stanley - 05 May 2017 09:02:14 AM Big White waste management service tendered and contracted to 5-year term, overall policy regarding service levels still under development	Active	05 May 2017
12 Oct 2016	COW-ES	That Staff proceed with the Solid Waste Management Plan (SWMP) Process with the new Provincial Guidelines in place. As part of that planning process, the Solid Waste Management Plan Steering Committee (SWMPSC) is requested to look at ongoing collection systems and a plan for the introduction of organics recovery in the east end, the problem of illegal dumping, and the possibility of developing prevention programs.	Alan Stanley	05 May 2017	Maureen Forster - 04 May 2017 09:51:25 AM On going work, eastern communities organic diversion planning activities underway. The matter is being considered by the SWMP Steering Committee. No change to status, longer term project, should refer action item to Solid Waste Management Plan Steering Committee.	Active	21 Jul 2017
04 May 2017	COW-ES	Analyze existing collection programs and determine steps to add organics.	Alan Stanley	30 Jun 2017	Alan Stanley - 05 May 2017 09:10:39 AM To be included in SWMP. SWMP Draft Schedule presented at May 10 CoW Maureen Forster - 04 May 2017 10:15:08 AM Staff report will be presented at a SWMPSC meeting.	Active	05 May 2017
29 Feb 2016	COW-FIN	That the Committee of the Whole (Finance) directs staff to develop an Organizational Reserve Policy in 2016 which encompasses both capital and operating / maintenance requirements. FURTHER that the policy be presented back to the COW (Finance) for review and then be referred to the Policy, Executive and Personnel Committee.	Beth Burget, John MacLean	13 Apr 2016	John MacLean - 19 Jul 2017 02:06:27 PM We are currently working with consultants to develop our formal asset management plan. John MacLean - 26 Apr 2017 09:24:37 AM This policy will be developed in conjunction with the Asset Management Plan which is out for request for proposals now.	Active	21 Jul 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
17 Jan 2017	COW-PROT	1. Any available surplus funds should be allocated towards undone projects which include the completion of a review and update of the Regional Emergency Plan, an Emergency Communications Plan, a Pet and Livestock Plan and an update to the emergency planning manuals and documentation. 2. Staff will investigate all options and opportunities in dedicating available surplus funds towards the unfinished projects and to prepare a report illustrating how the funds will be expended with the report being presented to COW-Protective Services at a future meeting before any funds are spent.	Dan Derby	28 Feb 2017		Active	02 May 2017
17 Jan 2017	COW-PROT	With the new installation of a repeater tower in the Roderick Dhu Mountain area of Grand Forks, Staff will follow up regarding communication coverage to include the Greenwood communication gaps from the North Boundary Road.	Dan Derby	28 Feb 2017		Active	21 Jul 2017
26 Apr 2017	COW-PROT	A discussion regarding the development of a guideline or policy on the role and expectations of the RDKB during community disaster recovery will be referred to the COW-Protective Services.	Dan Derby	31 May 2017		Active	04 May 2017
22 Nov 2016	EESC	1. Saturday ski bus service will be maintained for the coming year and the Committee will review the service again in the Spring 2017. 2. D. Steven, Tourism Rossland, will be requested to provide the Committee with concise information and operational statistics on the ski bus service at the end of the winter season. 2. Staff will request more information on the ramifications of a cut is service to Sunningdale. 3. BC Transit will be requested to provide a costing of the implementation of options 1 - 10 of the Service Review (excluding the Rossland Ski Bus), and provide information on Options 11 and 13.	Mark Andison	30 Jun 2017	John MacLean - 09 Jun 2017 08:19:18 AM We have not yet received the report from Tourism Rossland, but they are aware and they have recently gone through a change in management. We will continue to follow up. BC Transit is scheduled to attend the June 14, 2017 Committee meeting to have a full discussion of transit and how we can work towards maximizing the service while being aware of cost escalation. John MacLean - 24 Apr 2017 01:51:08 PM An email has been sent to BC transit and Tourism Rossland asking that they prepare a report on the ridership on the ski bus during the 2016/17 ski season. John MacLean - 24 Apr 2017 01:47:06 PM BC Transit has been asked to cost out the initial 10 recommendations from the service review in order to identify and hour/cost implication. BC Transit will then look at the service expansion options in light of the net cost to the service.	Active	16 Nov 2017



Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
31 Jan 2017	EESC	That the East End Services Committee receive the letter from the City of Trail regarding the downtown bus shelters. FURTHER that staff be directed to prepare report with the necessary information in order to engage with the City of Trail on the issue of downtown shelters as well as the future of the transit exchange.	Mark Andison	30 Jun 2017	John MacLean - 25 Aug 2017 09:32:20 AM We continue to prepare for a fall presentation on this issue. John MacLean - 09 Jun 2017 08:21:05 AM Staff will be able to complete the necessary work on this issue in the coming weeks and will be in a position to present it to the Committee for endorsement at a future meeting.	Active	16 Nov 2017
24 Apr 2017	EESC	That Teck be invited to attend an East End Services Committee Meeting to make a presentation on their Ecosystem Management and Offsetting Program.	Mark Andison	29 Sep 2017	Theresa Lenardon - 22 Nov 2017 07:38:23 AM Teck will be presenting information at the regular Board meeting scheduled for December 13, 2017. John MacLean - 24 Apr 2017 09:51:05 AM RDKB Staff continue to be part of the process, however they note that it is a slow process. New staff resources at Teck appear to be engaging in this process more, and it is anticipated that they may be in a position to present in the Fall of 2017. It must be noted that Teck has not committed yet.	Active	22 Nov 2017
24 Apr 2017	EESC	That Staff investigate options and potential partners for development of a Fire training Centre.	Mark Andison	01 Oct 2017	John MacLean - 24 Apr 2017 12:23:54 PM Issue has been deferred while other issues related to the Fire Service are dealt with. John MacLean - 24 Apr 2017 12:23:20 PM Staff have met with representatives from Teck and both parties have agreed to continue discussions. All agree that there is potential for mutual benefit.	Deferred	16 Nov 2017
24 Apr 2017	EESC	The KBRFRS Sustainability Committee, made up of representatives of the Service, the Union, the Volunteer service and the Committee will continue to meet and discuss measures to make the cost of the KBRFRS sustainability.	Mark Andison	15 Jun 2017	John MacLean - 24 Apr 2017 12:34:13 PM The Sustainability Committee has suspended activity while the KBRFRS undertakes discussions on other matters.	Active	05 May 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
01 Feb 2016	PEP	That Staff draft a report with respect to clear and appropriate policies and procedures for electronic meetings that includes information and options for the development of a framework with respect to the in-person attendance of Committee and Board Chairs and Vice-Chairs. FURTHER that the report also include all possible options for public and applicant participation in electronic meetings. FURTHER that the report be presented back to the Committee at a future meeting but not until the use of electronic meetings has been implemented and practiced for a period of time.	John MacLean	13 Apr 2016	John MacLean - 25 Aug 2017 09:29:09 AM We continue to look for viable and stable solutions. Looking at web based system at this point. John MacLean - 05 May 2017 09:51:31 AM New interface proposal approved as part of the 2017 Financial Plan. In planning stages for implementation at this time. New interface will utilize individuals rather than participation in the room. will update Committee when we have a firmer ETA for installation. John MacLean - 14 Mar 2017 11:02:25 AM Pilot project undertaken with EAS. Had some technological issues. Looking at different interface to allow for electronic participation. Part of 2017 Financial Plan proposal.	Active	25 Aug 2017
01 Feb 2016	PEP	That the Policy, Executive and Personnel Committee defer further discussion regarding the allocation of the Board Fees until the Governance/Organizational Review has been completed.	John MacLean	30 Jun 2016	John MacLean - 07 Jun 2017 09:37:03 AM Staff continue to develop information and options for the Board to consider. Will be presented at a future meeting.	Active	21 Jul 2017
20 Apr 2017	PEP	An Employee Code of Conduct and a Code of Conduct for elected officials will be reviewed in more detail once the UBCM has completed its review and releases a working paper.	John MacLean	30 Jun 2017	Theresa Lenardon - 12 Nov 2017 11:20:06 AM Information regarding a RDKB Board of Directors Code of Conduct will be presented to the Board during First Quarter of 2018.	Active	12 Nov 2017
20 Apr 2017	PEP	There will be discussions around this matter at the upcoming FCM Conference in June 2017. 2. Staff will investigate a regional model, including the logistics and the costs of hiring a single Regional Negotiator.	John MacLean	30 Jun 2017	John MacLean - 07 Jun 2017 09:00:04 AM Staff continue looking into the model. The requested report will be presented at a future meeting.	Active	02 Nov 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
20 Apr 2017	PEP	Staff will draft a Terms of Reference necessary for completion of the work required to purchase and implement the appropriate technology, including licencing and application (e.g. "app") options.	Dale Green	30 Jun 2017	<p>Dale Green - 22 Nov 2017 11:51:45 AM Licensing for Avaya commercial Cloud video conferencing has been purchased, live pilot project is next once licensing has been processed. A new type of mic for Board table use has been ordered as a trial, which will proceed once travel to GF becomes practical. If successful, a full flight of mics will be ordered and installed to replace the existing BeyerDynamics system.</p> <p>Dale Green - 04 Aug 2017 03:17:11 PM Upon reviewing the proposal for a strictly on premise vidcon system, there were some drawbacks. As an alternative to on premise however, there is a subscription-based Cloud system offered by Avaya that operates much like Skype that requires no capital outlay. IS has applied for a 30-day trial of this system and is evaluating presently.</p> <p>Dale Green - 19 Jul 2017 10:04:17 AM A proposal was presented by the AV contractor for IS review. Some recent problems with a component subsystem have caused IS to review the overall viability of keeping the existing system as is before investing any further in the system as it stands, as opposed to replacing the problem subsystem before investing in further functionality enhancements.</p> <p>Dale Green - 07 Jun 2017 04:32:15 PM consultants have completed a technical draft and are pulling it together into a proposal for RDKB review.</p> <p>John MacLean - 03 May 2017 10:59:35 AM This project is in the planning stage with the Consultants.</p>	Active	22 Nov 2017
25 Apr 2017	PEP	Staff will draft a report which will provide further information and options on permitting outside community groups to meet in the fire halls.	Dan Derby	28 Apr 2017	<p>Maureen Forster - 25 Apr 2017 04:03:14 PM Further investigation is required and will be provided at a future meeting.</p>	Active	25 Apr 2017

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Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
27 Apr 2017	PEP	<p>That the Policy, Executive and Personnel Committee direct staff to prepare a policy proposal with the following elements (all days calendar):</p> <ul style="list-style-type: none"> • That the current practice of delivering preliminary Board agendas 6 days prior to the scheduled day with the final agenda going out no later than 2 days prior to the meeting. • That the current practices of delivering committee agendas three days prior to the meeting be maintained. FURTHER that when the third business day falls on a weekend or a statutory holiday, that the agenda be delivered on the previous business day. • That the agendas for the future Committee of the Whole be delivered 5 days prior to the meeting. FURTHER that when the fifth business day falls on a weekend or a statutory holiday, that the agenda be delivered on the previous business day. That the Committee recommend that the above practices be adopted in the interim until a proper policy is in place. <p>That staff be directed to bring forth an amendment to the RDKB Procedure Bylaw No. 1534, 2013 reflecting the decision of the Board in relation to the structure, schedule and number of Chairs of the Committee of the Whole.</p>	Theresa Lenardon	31 May 2017	Theresa Lenardon - 12 Nov 2017 11:16:49 AM Staff are working on agenda delivery timelines with several other "housekeeping" changes to the RDKB Procedure Bylaw (eg removing COW, addition of Board meeting second Wednesday etc.). Further information regarding this matter will be presented to the Board at future meetings.	Active	12 Nov 2017
07 Jun 2017	PEP	That Staff prepare a report on the RDKB's Succession Plan.	John MacLean	30 Jun 2017	John MacLean - 07 Jun 2017 01:02:22 PM Staff are working on the requested report and information and will have it to the Committee as soon as is feasible.	Active	07 Jun 2017
21 Jun 2017	PEP	That staff confirm the budget allocation amounts for teleconferencing software and licencing and forward this information to the members of the PEP Committee.	Dale Green	28 Jul 2017	Dale Green - 22 Nov 2017 11:47:50 AM Having considered FIPPA implications of using a commercial Cloud video conferencing product, Dale was tasked with trialing AvayaLive which is a Cloud VC service offered by Avaya. After a successful trial, the RDKB has purchased licensing for AvayaLive and will be configuring it for trial use with a pilot group once the licensing is processed, hopefully by December '17.	Active	22 Nov 2017
21 Jun 2017	PEP	That the proposed Terms of References for the Finance, Protective Services and Environmental Services Liaison positions be revised accordingly and referred to the Directors for comment as amended.	John MacLean	28 Jul 2017	John MacLean - 21 Jul 2017 08:36:11 AM In progress.	Active	24 Jul 2017
21 Jun 2017	PEP	That the proposed Procedure Statement - Director Expense Claims be revised as amended and referred to the Directors for comments.	John MacLean	28 Jul 2017	John MacLean - 21 Jul 2017 08:36:54 AM In progress.	Active	21 Jul 2017
21 Jun 2017	PEP	That staff modify the RDKB's current communications with language that ensures that all individuals responding to the organization's	John MacLean	28 Jul	John MacLean - 21 Jul 2017 08:31:49 AM Staff will bring a policy amendment to a	Active	24 Jul 2017

solicitations and/or postings clearly understand that it is their responsibility to follow up with the RDKB to ensure their response has been received.

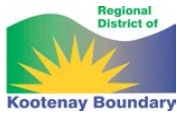
2017 future meeting.

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
10 Aug 2017	PEP	That the Policy, Executive and Personnel Committee requests that staff provide further clarification on what effects the proposed permissive taxation exemptions in Electoral areas may have on municipalities and also the ability to adjust the distribution of requisition based on the exemption. FURTHER that staff provide further clarification of page 2 of the application for permissive property tax exemption which referenced a letter be written to the appropriate Electoral Area Director and be included as part of the application.	Theresa Lenardon	31 Aug 2017	Theresa Lenardon - 12 Nov 2017 11:14:05 AM The PEP Committee approved the proposed policy and application procedure at the Oct 11 Committee meeting. The policy has been referred to the Directors for comments.	Active	12 Nov 2017
26 Oct 2017	PEP	1. Staff was instructed to follow up on the Code of Conduct matter and to research legal opinions and other available information as to what penalties could be implemented should an elected official refuse to sign off on a Code of Conduct. 2. Staff have been researching and undertaking a 30-day trial of a subscription-based Cloud system that operates similar to Skype. There was further discussion to take the next step in moving forward with this technology. 3. There was consensus that a "usage" policy should be in place. The policy would set out guidelines and limits as to which/when Committee meetings will be held electronically, how many times they would be held electronically and whether or not RDKB Board meeting will be held electronically or always face to face. The policy should also set out guidelines as to whether electronic meetings will be delivered via with technology similar to Skype where elected officials could join meetings from their home or whether elected officials must go to either the Trail or Grand Forks Board Room with a member of Staff to run the technology. 4. Once a usage policy is in place staff will provide a demonstration to the Board on how the technology works.	Mark Andison	30 Nov 2017		Active	02 Nov 2017
28 Sep 2016	UT	Staff will provide the Committee members with information on the transfer amount of surplus funds to the Cities of Trail and Rossland resulting from the transfer of ownership of the sole benefiting assets.	Goran Denkovski	29 Dec 2017	Goran Denkovski - 17 Nov 2017 12:04:38 PM City of Trail agreement is complete and the City of Rossland is in the process of reviewing their agreement. When agreements are finalized the RDKB will proceed to referendum. Goran Denkovski - 05 May 2017 09:00:12 AM City of Trail agreement is complete and the City of Rossland is in the process of reviewing their agreement. When agreements are finalized the RDKB will proceed to referendum.	Active	17 Nov 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
27 Jan 2017	UT	The Utilities Committee directs staff to prepare a report for possible costing for future staff resources and what that will look like.	Goran Denkovski	12 Sep 2017	<p>Goran Denkovski - 22 Nov 2017 11:07:13 AM This will be discussed at the December 7, 2017 Utilities Committee Meeting</p> <p>Goran Denkovski - 21 Jul 2017 08:27:13 AM The due date has been changed to Sept 2017 for the next utilities meeting. Transition studies need to be completed for three water systems Deer Ridge, Oasis and Bridesville.</p> <p>Goran Denkovski - 05 May 2017 08:57:52 AM This item is still in progress and we have been establishing potential Utility service growth in the RDKB.</p>	Active	22 Nov 2017
05 May 2017	UT	Staff will prepare a Regional Water Management Plan that encompasses the water system acquisition, climate change, balance water supply, public health and improved local service delivery.	Goran Denkovski	29 Dec 2017	<p>Goran Denkovski - 17 Nov 2017 12:06:18 PM We are still waiting for the Strategic Priorities Fund announcements.</p> <p>Goran Denkovski - 21 Jul 2017 08:32:38 AM Applied for grant funding for this project and still waiting on results.</p> <p>Goran Denkovski - 05 May 2017 03:06:58 PM Received cost estimate and planning on applying for Strategic Priorities Fund June 1, 2017 for completion in 2017.</p>	Active	17 Nov 2017
05 May 2017	UT	Staff will create a reserve policy for the Committee's consideration.	Goran Denkovski	29 Dec 2017	<p>Goran Denkovski - 17 Nov 2017 12:07:59 PM The asset management plan is currently being developed by the finance department.</p> <p>Goran Denkovski - 05 May 2017 03:08:12 PM This is a corporate initiative and is related to the RDKB asset management plan.</p>	Active	17 Nov 2017



Sample Board Highlights

1. Regional District of Central Kootenay
2. City of Trail
3. Columbia Basin Trust
4. Regional District of Kootenay Boundary – draft only (proper design to follow this review)

1. RDCK



BOARD HIGHLIGHTS

Highlights of the RDCK Board Meeting November 16, 2017
REGIONAL DISTRICT OF CENTRAL KOOTENAY NELSON, BC

For more information, contact Angela Lund, Deputy Corporate Officer,
 at (250) 352-8160 or alund@rdck.bc.ca

BYLAW 2533: PORTION OF AREA J ANIMAL CONTROL SERVICE AMENDMENT

The results from the Alternative Approval Process seeking elector approval to extend the service boundaries for animal control to include Ootischenia and Fairview was successful, and the Board adopted *Portion of Electoral Area J Animal Control Amendment Bylaw No. 2533, 2017*.

BALFOUR RESERVOIR REPLACEMENT

The Board awarded the Balfour Reservoir Replacement - Supply and Install contract to Western Tank and Lining for a maximum amount of \$584,078 plus applicable taxes.

LETTER TO ABORIGINAL AFFAIRS AND NORTHERN DEVELOPMENT CANADA: SINIXT NATION

The Board will send a letter to Aboriginal Affairs and Northern Development Canada requesting the federal government suspend granting reservation lands to First Nation communities within the traditional territory of the Sinixt people, and ask the federal government to reconsider the declaration that the Sinixt people are extinct.

FOREST ENHANCEMENT SOCIETY WILDFIRE MITIGATION APPLICATION

The Board has directed staff to apply for the November 2017 intake to the Forest Enhancement Society of British Columbia requesting 100% funding for pilot project prescriptions of \$37,300 at Selous Creek, \$33,450 at Queens Bay, and \$100,000 for Collaborative Planning.

PRELIMINARY SITE PLAN: RECYCLE BC DEPOT

The Board has directed staff, on behalf of Nelson Leafs Hockey Society, to allocate \$3,500 for 9Dot Engineering to complete a preliminary site plan for a Recycle BC depot and future eco-depot facility.

DISCRETIONARY GRANTS

AREA A

Creston Ministerial Association	\$1,000
Many Bays Community Band	\$300
Wetlands Group	\$1,000

Web: www.rdck.ca

Email: info@rdck.bc.ca

Phone: (250) 352-6665

MUNICIPALITIES: **Cities:** Castlegar, Nelson **Town:** Creston **Villages:** Kaslo, Nakusp, New Denver, Salmo, Silvertown and Slocan
ELECTORAL AREAS: A-Wyndel/East Shore Kootenay Lake B C D E F G H-The Slocan Valley I-Lower Arrow/Columbia K-The Arrow Lakes

AREA B

Creston Ministerial Association	\$1,000
Creston Valley Advance	\$236.50
Creston Valley Public Art Connection	\$1,000
Kootenay Employment Services Development Society (KESDS)	\$1,000
Royal Canadian Legion Branch No. 29	\$100
Town of Creston	\$300
Creston Valley Bird Fest Committee of Wildsight CV Branch	\$1,000

AREA D

General Administration - Pennywise for Directors Report	\$274.89
General Administration - Pennywise ads for Kaslo 125	\$435.75
Royal Canadian Legion Branch No. 74	\$55

AREA E

Nelson Curling Club	\$1,000
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AREA F

NatureKids Nelson	\$500
Nelson Curling Club	\$1,000

AREA G

Salmo Community Resource Society	\$2,200
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AREA I

Pass Creek Fire Department Social Club	\$500
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AREA J

Ootischenia Fire Department Social	\$2,000
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SLOCAN

The Corporation of the Village of Slocan	\$200
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COMMUNITY DEVELOPMENT GRANTS**AREA E**

Harrop-Procter Watershed Protection Society	\$600
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AREA F

Rotary Clubs of Nelson & Creston	\$75
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AREA G

Rotary Clubs of Nelson & Creston	\$75
RDCK	\$5,000

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MUNICIPALITIES: **Cities:** Castlegar, Nelson **Town:** Creston **Villages:** Kaslo, Nakusp, New Denver, Salmo, Silvertown and Slocan
 ELECTORAL AREAS: A-Wynndel/East Shore Kootenay Lake B C D E F G H-The Slocan Valley I-Lower Arrow/Columbia K-The Arrow Lakes

AREA H

W.E. Graham Community Service Society	\$4,500
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AREA K

Arrow Lakes Cross Country Ski Club	\$2,000
Bayview Residents Association	\$2,000
Burton Community Association	\$30,000
Selkirk College Nakusp Learning Centre	\$1,000

SLOCAN

The Corporation of the Village of Slocan	\$1,000
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Web: www.rdck.ca**Email:** info@rdck.bc.ca**Phone:** (250) 352-6665

MUNICIPALITIES: **Cities:** Castlegar, Nelson **Town:** Creston **Villages:** Kaslo, Nakusp, New Denver, Salmo, Silvertown and Slocan
 ELECTORAL AREAS: A-Wynndel/East Shore Kootenay Lake B C D E F G H-The Slocan Valley I-Lower Arrow/Columbia K-The Arrow Lakes

2. City of Trail

Frances Maika

From: noreply@esolutionsgroup.ca
Sent: November-20-17 4:13 PM
To: Frances Maika
Subject: Trail BC - Council Decisions for November 14, 2017

Council Decisions for November 14, 2017

GOVERNANCE & OPERATIONS COMMITTEE MEETING HIGHLIGHTS:

Delegations

- Lorna Nutini, the Chair of the Trail Historical Society, presented Council with an update on the initiatives of the Society since entering into the Memorandum of Agreement with the City in August 2017 for the transition of responsibilities related to the museum and archives.

Ms. Nutini noted that the Board has restructured, creating a number of sub-committees to develop a new governance model and to redraft the Society's constitution and bylaws. She reported that the Board has developed and adopted a number of policies relevant to the relationship between City staff and the Society and its collection and requested Council's endorsement of the policies.

City staff will review the policies to consider if there is a need to develop a parallel municipal operational policy consistent with those adopted by the Trail Historical Society, related to Museum and Archives staff's interaction with the Society.

Operational Reports

- Robert Baker, the Airport Manager, presented Council with an update on the operations of the Trail Regional Airport. He provided an overview of personnel changes at the airport as a result of the new terminal's operation and spoke about the department's training needs.

Mr. Baker reported on the landing statistics at the airport and increase in passenger counts as compared to 2016. He summarized the department's capital projects that are nearing completion, including the construction of the new terminal building and the runway rehabilitation project.

Trail Regional Airport

- Council reviewed a report from the City's Airport Manager pertaining to the Lease Agreements with Pacific Coastal Airlines and Practicar Car and Truck Rental for tenancy in the new airport terminal building. The Agreement with Pacific Coastal Airlines has a term of 3 years, with the option to renew for an additional 5 years. The Agreement with Practicar Car & Truck Rental has a term of 5 years, with the option to renew for an additional 5 years. Council endorsed these Agreements; both go into effect with the opening of the new building.

General Governance / Finance

- Council reviewed a report from the Chief Administrative Officer advancing the 2018 Utility Fund Budgets and associated user fees for approval by Council. Council approved the following Utility Fund Budgets and associated user fees.
The 2017 rates are also provided for comparison.

TYPE OF LEVY	>> 2018 Rate Proposal <<		>> 2017 Rates <<	
	Discounted Rate	Annual rate	Discounted Rate	Annual rate
WATER	\$348.50	\$376.50	\$344.90	\$372.80
SEWER	241.50	261.00	236.30	255.50
GARBAGE	121.00	130.00	117.00	126.00
TOTAL W,S,G charges	\$711.00	\$767.50	\$698.20	\$754.30

City staff will advance the necessary user rates bylaws for Council's consideration.

Grants-in-Aid / Sponsorships

- Council agreed to donate two \$50 gift certificates to the Trail Aquatic & Leisure Centre for the Boxing Day Classic fundraising raffle, scheduled for December 26, 2017 in Rossland, BC.

Presentations

- Trisha Davison, the Parks and Recreation Director, informed Council of an award the City's Aquatic Coordinator, Gabby Kravski, received from the Lifesaving Society in recognition of the Swim to Survive Program. She also acknowledged Teresa Berdusco, the Principal of Fruitvale Elementary School, for her part in initiating the program.

Deputy Mayor Pasin presented Ms. Kravski with the 125th Royal Life Saving Society Commonwealth Service certificate.

- The Chief Administrative Officer, David Perehudoff, reported on the award the City received from the Government Finance Officers Association (GFOA) for the City's 2016 Annual Report. He acknowledged the staff committee as being fundamental in the development of the revised format for the financial report.

Deputy Mayor Pasin presented the staff representatives with the achievement certificate received from the GFOA

Delegations

- Sami Syskakis and Nicole Nutini, fourth year nursing students at Selkirk College, presented Council with information about the Trail Nursing Outreach Program. They reviewed the background and goals of the community nursing outreach program, noting the nursing students completed a needs assessment to identify assistance needs for marginalized populations in Trail. They reported that the assessment had identified three focus areas for service provision: harm reduction supports; connection to resources; and, health services. Working with local stakeholders, the student nurses will provide outreach services on a fixed schedule, two days per week through the spring semester, with the goal being to create a sustainable student nursing outreach program.

Proclamations

- Council proclaimed the month of November 2017 as "Adoption Awareness Month" in the City of Trail.

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3. CBT

BOARD HIGHLIGHTS



This Board Highlights provides a general overview of discussion items and major decisions made at the Board of Directors meeting on **February 12/13, 2016** which was held in Nelson, BC. It excludes confidential information such as business negotiations, personnel issues and legal matters.

- The Board approved the Columbia Basin Broadband Corporation Strategic Plan for 2016. The objectives outlined in the Strategic Plan will guide the Trust's work in the area of broadband over the next year and can be found online here www.cbt.org/broadband.
- In order to bring greater telecommunications industry expertise to the Trust's Broadband initiative, the Board appointed Andrew Kyle and Rick Leggett to the Board of Directors of Columbia Basin Broadband Corporation (CBBC), a wholly owned subsidiary of the Trust. They join the CBBC Board along with Trust Director Rhonda Ruston for a one year term effective April 1, 2016.
 - Andrew Kyle, based in Nelson, was the founder of MetroNet Communications and currently serves as Chairman of the Board for Otono networks.
 - Rick Leggett, based in Victoria, is retired after a lengthy career with TELUS Communications, which included oversight for Vancouver Island and Interior BC network operations as well as all services to Government of BC, Crown Corps and Health Authorities, and he now provides consulting services.
- The Board approved a framework in principle for a new Climate Resilience Program that would support communities to reduce greenhouse gas emissions and adapt to climate change impacts, such as flooding and wildfires. The program builds on the work of the Trust's previous climate change initiatives—the Communities Adapting to Climate Change Initiative (2008 to 2015) and Carbon Neutral Kootenays (2009 to 2014)—and advances Trust activities to meet the *Environment Strategic Plan 2014-2019* goal to address climate change. Learn more at www.cbt.org/environment.
- The *Columbia Basin Trust Service Plan for 2016/17 – 2018/19*, which outlines Trust goals, performance measures and related targets and financial forecasts, was presented in BC Legislature on February 17, 2016 as part of the Province's annual budget. The Service Plan can be found on the Trust website at www.cbt.org/serviceplan.
- The Trust is hosting the 2017 Columbia Basin Symposium at the Kimberley Conference Centre on October 13-15, 2017 in Kimberley, BC. The Trust is committed to hosting a Basin-wide symposium, typically every three years. These events are intended to be meaningful opportunities for Basin residents to connect with the Trust and with each other around common issues, and to celebrate our collective accomplishments. Learn more here www.cbt.org/symposia.
- The following is the 2016 meeting schedule for the Trust Board of Directors:
 - April 8/9 Sparwood
 - May 27/28 Valemount
 - September 23/24 Kaslo
 - November 25/26 Trail

- The following is the 2017 meeting schedule for the Trust Board of Directors:
 - February 3/4 Cranbrook
 - April 7/8 Golden
 - May 26/27 Rossland
 - September 22/23 Kimberley
 - November 24/25 Invermere

- Board minutes from previous meetings can be viewed [here](#).

Residents are always welcome to attend the public component on the first day of the Trust's Board meetings. If you wish to make a specific presentation to the Board, please contact Jane Medlar at 1.800.505.8998 or jmedlar@cbt.org so we can best allocate time on the agenda.

4. RDKB - draft only



Highlights from the RDKB board of directors meeting, November 8, 2016 in Trail, BC. Provides a general overview of discussion items and major decisions and excludes confidential information such as business negotiations, personnel issues and legal matters. For full meeting minutes and agendas, please visit the [RDKB website](#).

DELEGATIONS / PRESENTATIONS

BC Timber Sales (BCTS)

BCTS provided an overview of their projects, opportunities and challenges:

- BCTS and Interfor developing a collaborative website which is one element in an overall BCTS communication plan to be shared publicly later this fall.
- BCTS and local governments can work together with interface treatments/fire proofing and land-use planning.
- Serious challenges with forest health including the management of Mountain Pine Beetle and Douglas Fir Beetle, specifically in RDKB Area C/Christina Lake.
 - BCTS will continue to stay engaged with the RDKB as well as the Christina Lake Stewardship Society through a possible forest health field trip and other meetings.

KB Health Care Transformation: Primary Care Home & Primary Care Network

KB Divisions of Family Practice presented an overview of the Patient Medical Home (PMH)/Primary Care Network (PCN) model and the Boundary Region PMH/PCN Proof of Concept:

- Definition of PMH/PCN: a medical office or clinic made up of family doctors and other health professionals working together as a team for the benefit of patients. Having various medical professionals work under one roof means health care is less fragmented.
- Can lead to a reduction in wait times for appointments, better service to an increasing older adults/frail seniors' population, reductions in the number of hospital and emergency room visits, cost savings, increased quality of care and preventative care and improved patient and provider satisfaction.
- The Boundary PMH/PCN is underway at the Boundary Health Care Cooperative and patients are now providing feedback on the model, with the Province of BC developing policy related to this new health initiative shortly.

DIRECTOR UPDATES**Okanagan Film Commission - Director Vicki Gee**

An old house in the Sidley Mountain area, the City of Greenwood and the Grand Forks Art Gallery are being scouted for an Ed Harris Production movie-shoot.

FUNDING AND GRANTS

Beaver Valley Skating Club-Electoral Area 'B'-\$500

Boundary Central Secondary School Boys Soccer Team - Electoral Area 'E'-\$1,000

DECISIONS IN PROGRESS**Grand Forks Rural Fire Protection Alternative Approval Process**

The Board approved 3rd reading and an alternative approval process for bylaws No. 1653 No. 1654, 2017. Bylaw No. 1653 amends the bylaw that established the Grand Forks and District Rural Fire Protection Service. Bylaw No. 1654 is a loan authorization bylaw to get permission to borrow the funds for the project. Area D residents have been asked to approve an increase in taxes to buy two new fire trucks and renovate the rural fire hall.

Residents have until 4:30 p.m. Wednesday, December 27, 2017 for the RDKB Corporate Officer's receipt of the completed Grand Forks Rural Fire Protection District elector response forms. If more than 293 response forms are received (representing 10% of the eligible electors), then the Board will decide whether to hold a referendum (assent voting) or not to move forward.

From: gem9293
To: [Theresa Lenardon](#)
Subject: Fwd: Kootenay Booth
Date: November-21-17 11:25:20 AM

HiTheresa

Can you please include this on the board just as correspondence. I will also send direct to Marguerite

Thanks

G

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Johnny Strilaeff <jstrilaeff@cbt.org>

Date: 2017-11-21 9:36 AM (GMT-08:00)

To: 'Karen Hamling' <khamling@nakusp.com>, 'newsRob Gay' <rob11gay@gmail.com>,

Grace McGregor <gem9293@gmail.com>

Subject: Kootenay Booth

Hi Karen/Rob/Grace,

I understand there have been discussions with regards to the Kootenay Booth – and more specifically the ongoing support for the initiative. I appreciate the various updates I received over the past week.

I have also been contacted via email by a group of Regional District Directors who I believe have been strong supporters of the Booth, as well as active participants at the various events where the Booth has been showcased. It's terrific to see this type of collaborative approach.

As an initiative of local governments the Kootenay Booth has received financial support from the Trust as well as resource support from staff of Columbia Power. The Trust is open to providing ongoing financial support subject to the standard conditions with regards to budget availability, prioritization from Regional Districts, and other various considerations. At this stage I have no reason to believe this support cannot continue, however we should continue to keep in touch.

With regards to staff support from Columbia Power, we had previously communicated a need to transition this over a period of time in recognition of the structure of the initiative (ie. a local government initiative). Columbia Power is a Provincial Crown

Corporation with a mandate to develop, construct, and manage power projects in the area. For the staff of Columbia Power to provide ongoing support to an initiative not within their mandate is problematic for a number of reasons. We agreed to make staff resources available for a period of time to ease the transition, expected to be complete this year.

I understand the transition has not progressed as planned. I need to balance my Columbia Power obligations to my shareholder with my obligations to stakeholders in the region, thus would be open to extending the transition period subject to the following understandings:

<!--[if !supportLists]-->1. <!--[endif]-->Staff support from Columbia Power is limited to one individual (Audrey Repin).

<!--[if !supportLists]-->2. <!--[endif]-->There can be no incremental or third party costs to Columbia Power arising from this support (other than Audrey's time).

<!--[if !supportLists]-->3. <!--[endif]-->Columbia Power cannot provide staff resources at the FCM event in 2018. We are available to support logistics and planning for that event, however our staff are not available to attend and resource the booth.

<!--[if !supportLists]-->4. <!--[endif]-->The transition of responsibilities is to take place prior to or concurrent with FCM.

I really appreciate your patience and understanding on this file. Thanks so much and please do not hesitate to give me a call if there are any questions.

Thanks.

J



**Boundary Community Development Committee
Minutes
Tuesday, October 3, 2017
RDKB Board Room, Grand Forks, BC**

Committee members present:

Director R. Russell, Chair
Director M. Rotvold
Director G. McGregor
Director V. Gee
Director E. Smith (arrived at 10:10 am)
Director F. Konrad

Staff and others present:

M. Andison, Acting Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
W. McCulloch, Community Futures Boundary
J. Wetmore, Community Futures Boundary
C. Everitt, Chair - SIDIT
H. Patterson, Controller/Grants – SIDIT
D. Wilchynski, Christina Gateway
I. Smith, Director – Upland Consulting
A. Brynne, Upland Consulting
D. Pizarro, Senior Regional Transit Manager - BC Transit (teleconference)
L. Olsen, Regional Manager – South Okanagan Boundary

CALL TO ORDER

The Chair called the meeting to order at 10:00 am.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the October 3, 2017 meeting of the Boundary Community Development Committee was presented.

The agenda was amended by the addition of New Business - 6F) 2018 BCDC budget and tax requisition.

Moved: Director Rotvold Seconded: Director Konrad

That the agenda for the October 3, 2017 meeting of the Boundary Community Development Committee be adopted as amended.

Carried

ADOPTION OF MINUTES

The minutes of the Boundary Community Development Committee meeting held on September 5, 2017 were presented.

The minutes were amended with the addition of "due to capacity issues" to now read: "The Committee was informed that due to government capacity issues, the Ministry of Agriculture has advised that a different funding stream should be sought for the next phase of the business plan." This was a discussion during the review of the Action Item List.

Moved: Director Gee Seconded: Director McGregor

That the minutes of the Boundary Community Development Committee meeting held on September 5, 2017 be adopted as amended.

Carried

GENERAL DELEGATIONS

Daniel Pizarro, Senior Regional Transit Manager BC Transit

Mr. Pizarro attended the meeting by teleconference and provided the Committee members with a presentation on the Boundary Annual Performance Summary. He covered the following topics:

1. Who is BC Transit,
2. BC Transit Shared Services Model,
3. Boundary Transit System Overview,
4. Annual Performance Summary,

*Page 2 of 6
Boundary Community Development Committee
October 3, 2017*

5. 16/17 Service Outcomes, and
6. Looking Ahead.

After the presentation, discussion ensued on various topics such as:

1. Statistics on Greenwood ridership,
2. Operating a free transit service during elections, and
3. Providing a bus service to Phoenix Ski Hill.

**Claudette Everitt, Chair and Helen Patterson, Controller/Grants
SIDIT**

The Committee was provided with a presentation on SIDIT and its current activities. An overview of the SIDIT Grant Program was also provided with emphasis on eligibility, ineligibility and exceptions to the Program.

**Ione Smith - Director and Abra Brynne
Upland Consulting and Boundary Agriculture & Food Project Lead**

The Committee members were provided with a status update on the Agriculture and Food Security Project. A report provided key themes and recommended actions that resulted on feedback from public engagement. Discussion ensued on including updating the land use inventory mapping as part of the final plan.

OLD BUSINESS

**Boundary Community Development Committee Action Item List - as of
September 28, 2017**

The Boundary Community Development Committee Action Item List as of September 28, 2017 was presented.

Moved: Director Smith Seconded: Director Konrad

That the Boundary Community Development Committee Action Item List as of September 28, 2017 be received as presented.

Carried

R. Russell**Re: Discussion - Draft BEDC Work Plan and Metrics - 2017 - 2019**

Director Russell presented a draft BEDC work plan which was first discussed early in the year. The draft version included edits from that conversation. The Committee was informed that priorities will be set once the work plan is approved. The final work plan is intended to give Community Futures Boundary direction, illustrate what the Committee expects to do next year and will also be migrated into the RDKB work plans. Feedback was invited from the Committee members. Revisions and edits were discussed and will be incorporated into the draft work plan.

Moved: Director Rotvold Seconded: Director Smith

That the draft BEDC 2017 - 2019 Work Plan and Metrics be received as presented.

Carried

NEW BUSINESS**Community Futures Boundary Monthly Report - September 2017**

The Boundary Community Development Committee Monthly Report for September 2017, as prepared by Community Futures Boundary (CFB), was presented.

Discussion ensued on the Destination Development Association (DDA). The Committee members were asked if there was interest in purchasing a membership for \$500 which would allow 10 organizations from the region to access an extensive library of material and webinars from the DDA. CFB will provide the Committee members with a list of suggested organizations that would have this access.

Moved: Director Rotvold Seconded: Director Smith

That the Boundary Community Development Committee supports purchasing a \$500 membership with Destination Development Association, pending clarification on funding availability.

Carried

BCDC Committees/Subcommittees

A list of BCDC Committees/Subcommittees is presented for the Committee's consideration.

Moved: Director Russell Seconded: Director Smith

That the list of BCDC Committees/Subcommittees be received as presented.

Carried

V. Gee

Re: Film and Animation Projects - Verbal Update

This agenda item was deferred to a later date.

V. Gee

Re: Meat Processing Project

This agenda item was deferred to a later date.

R. Russell

Re: Economic Development Issues from UBCM - Verbal Update

This agenda item was deferred to a later date.

2018 BCDC Budget and Tax Requisition

This agenda item was deferred to a later date.

LATE (EMERGENT) ITEMS

West Boundary Recreation 2 Application

Director Rotvold brought an outstanding funding application from the Midway Community Association for the Committee's approval. Since all Committee members have not had an opportunity to review the application, it was recommended that it go directly to the Board for approval.

Moved: Director Rotvold Seconded: Director Smith

That the Boundary Community Development Committee refer the grant application from Midway Community Association to the Regional District of Kootenay Boundary Board of Directors for approval.

Carried

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

1. Community Futures Boundary contract.
2. BEDS budget.
3. BEDC tax requisition increase.
4. Alternative BCDC meeting date.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned at 12:18 pm.



**Beaver Valley Regional Parks, Trails and Recreation Committee
Minutes
October 10, 2017
Trail RDKB Boardroom**

Committee members present:

Director A. Grieve, Chair
Director J. Danchuk
Director P. Cecchini (participated by telecom)

Staff present:

M. Daines, Manager of Facilities and Recreation
M. Forster, Executive Assistant/Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 4:30 pm.

ACCEPTANCE OF THE AGENDA (additions/deletions)

The agenda for the October 10, 2017 Beaver Valley Regional Parks, Trails and Recreation Committee meeting was presented.

The agenda was amended by the addition of Late (Emergent) Items: 2018 - 2022 Capital Plan.

Moved: Director Danchuk Seconded: Director Grieve

That the agenda for the October 10, 2017 Beaver Valley Regional Parks, Trails and Recreation Committee meeting be adopted as amended.

Carried

ADOPTION OF MINUTES

The minutes of the Beaver Valley Regional Parks, Trails and Recreation Committee meeting held on September 12, 2017 were presented.

Moved: Director Danchuk Seconded: Director Cecchini

That the minutes of the Beaver Valley Regional Parks, Trails and Recreation Committee meeting held on September 12, 2017 be adopted as presented.

Carried

DELEGATIONS**J. Swanson, Vice President - Beaver Valley Nitehawks**

Jake Swanson, Vice President, Beaver Valley Nitehawks, attended the meeting and provided the Committee members with a verbal presentation on arena parking issues and suggested arena upgrades. The Committee provided an update to Mr. Swanson on previous RDKB discussions with the land owner of the vacant lot adjacent to the Arena, as several unsuccessful offers have been made in the past in trying to secure the lot to help address parking issues. The proposed arena upgrades were discussed in some detail, specifically, improvements for the Nitehawks' dressing room, and for the media room. The Committee will consider the requests, and further asked Mr. Swanson to share any engineered drawings they may have on the proposals. The Committee also advised Mr. Swanson of significant and necessary regulatory capital improvements that will need to go into the Beaver Valley Arena's future budgets. The Committee thanked Mr. Swanson for his presentation.

Moved: Director Cecchini Seconded: Director Danchuk

That the Beaver Valley Regional Parks, Trails and Recreation Committee request that Fairbanks Architects Ltd. be contracted to provide a cost estimate on engineering drawings for the camera booth.

Carried

UNFINISHED BUSINESS

Beaver Valley Regional Parks, Trails and Recreation Committee Action Items - as of October 4, 2017

The Beaver Valley Regional Parks, Trails and Recreation Committee Action Items for the period ending October 4, 2017 were presented.

M. Daines, Manager of Facilities and Recreation, provided the Committee members with an update on the public trails meeting held on September 12, 2017. The meeting went well and there was no opposition to the proposed new trail being designated for multi-use: non-motorized.

Moved: Director Cecchini Seconded: Director Danchuk

That the Beaver Valley Regional Parks, Trails and Recreation Committee Action Items for the period ending October 4, 2017 be received as presented.

Carried

NEW BUSINESS

There was no new business to discuss.

LATE (EMERGENT) ITEMS

M. Daines

Re: 2018 - 2022 Capital Plan

A report on the capital improvement proposal for the next five years was presented. Capital projects were reviewed in order of priority.

Moved: Director Danchuk Seconded: Director Cecchini

That the report on the Beaver Valley Recreation Capital Plan for 2018 - 2022 be received as presented.

Carried

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*Beaver Valley Regional Parks, Trails and Recreation Committee
October 10, 2017*

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

1. Budgetary discussions.
2. Arena parking lot liability.
3. Request a delegation from the library.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned at 5:24 pm.



Policy, Executive and Personnel Committee

**October 11, 2017
RDKB Board Room, Trail, BC**

Minutes

Committee Members Present:

Director V. Gee, Chair
Director R. Russell
Alternate Director K. Jolly
Director G. McGregor
Director P. Cecchini
Director J. Danchuk

Staff Present

M. Andison, Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 3:00 p.m.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the October 11, 2017 meeting of the Policy, Executive and Personnel Committee was presented.

A discussion regarding the 2018 Committee meeting schedule and possible updates to the Financial Plan Policy regarding the initial draft service budgets before actuals are provided were added to the agenda under and it was;

***Page 1 of 6
Policy, Executive and Personnel Committee
October 11, 2017***

Moved: Director Cecchini Seconded: Director Danchuk

That the agenda for the October 11, 2017 Policy, Executive and Personnel Committee be adopted as amended.

Carried.

ADOPTION OF MINUTES

June 14, 2017 and July 27, 2017

The minutes of the Policy, Executive and Personnel Committee meetings held June 14, 2017 and July 27, 2017 were presented.

Moved: Director McGregor Seconded: Director Russell

That the minutes of the Policy, Executive and Personnel Committee meetings held June 14, 2017 and July 27, 2017 be adopted as presented.

Carried.

GENERAL DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

Policy, Executive and Personnel Committee Action Items (As of October 4, 2017)

The Policy, Executive and Personnel Committee Action Items Report as of October 4, 2017 was presented.

The Committee reviewed the Codes of Conduct for Employees and Elected Officials, Committee/Board Agenda Delivery Timelines, Electronic Committee/Board Meetings and Board Room Technology Changes action items.

Codes of Conduct for Employees and Elected Officials: There is no legislation or legal requirements that makes it mandatory an elected official to sign-off on a Code of

Conduct. The PEP Committee discussed a Code of Conduct Policy or a RDKB Policy Paper (e.g. white paper) that would provide direction as to consequences for an elected official who does not sign off on a Code of Conduct.

Action Item: Staff was instructed to follow up on this matter and to research legal opinions and other available information as to what penalties could be imposed should an elected official refuse to sign off on a Code of Conduct.

Committee/Board Agenda Delivery Timelines: The Manager of Corporate Administration provided an update noting that this matter will be addressed via revisions to the RDKB Procedure Bylaw along with other required amendments to the Procedure Bylaw and that a revised bylaw may be presented to the Board of Directors early in 2018.

Board Room Technology Changes: Staff have been researching and undertaking a 30-day trial of a subscription-based Cloud system that operates similar to Skype. This system is cost-efficient. Director Russell advised that he has attended meetings using this system and so far, it seems to work well.

Action Item: There was further discussion to take the next step in moving forward with this technology.

Electronic Committee/Board Meetings:

Action Item: There was consensus that a "usage" policy should be in place. The policy would set out guidelines and limits as to which/when Committee meetings will be held electronically, how many times they would be held electronically and whether or not RDKB Board meeting will be held electronically or always face to face. The policy should also set out guidelines as to whether electronic meetings will be delivered via with technology similar to Skype where elected officials could join meetings from their home or whether elected officials must go to either the Trail or Grand Forks Board Room with a member of Staff to run the technology. It was noted that an electronic meeting usage policy would be used with the Board and Committee Meeting Cancellation Policy.

Once a usage policy is in place staff will provide a demonstration to the Board on how the technology works, and it was;

Moved: Director Cecchini Seconded: Director McGregor

That the Policy, Executive and Personnel Committee Action Items Report as of October 4, 2017 be received. **FURTHER** that the Report be referred to Staff for item updates and to delete items that have been completed.

Carried.

T. Lenardon-Permissive Taxation Exemption Policy and Application

A staff report from Theresa Lenardon, Manager of Corporate Administration regarding the PEP Committee's inquiries (July 27, 2017 Committee meeting) and request for further information on the proposed Permissive Taxation Exemption Policy and application procedure was presented.

The Manager of Corporate Administration explained the staff report and answered inquiries regarding the application form, and it was;

Moved: Director McGregor Seconded: Alternate Director Jolly

That the proposed RDKB Permissive Taxation Exemption Policy and Application Procedure be revised by amending the application form to require all applicants to submit acknowledgement of the exemption to the full Board of Directors. **FURTHER** that the Policy, Executive and Personnel Committee approves the proposed RDKB Permissive Taxation Exemption Policy and Application Procedure as amended and refer them to the Board Directors for comments.

Carried.

NEW BUSINESS**M. Forster****Re: Policy Review Status Update - For Information**

A policy review status update was presented to the Policy, Executive and Personnel Committee for informational purposes only.

Moved: Director Cecchini Seconded: Director McGregor

That the policy review status update be received as presented.

Carried.

LATE (EMERGENT) ITEMS**Possible Updates to the Financial Plan Policy**

Director McGregor noted her concerns with RDKB Budget Meetings and in-depth budget discussions taking place without the actual budget figures (e.g. the "actuals"). There was consensus that this takes too much Staff time without any results from the budget meetings as the elected officials have difficulty making decisions without the actuals. In

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Policy, Executive and Personnel Committee
October 11, 2017

order to trigger discussions at the various RDKB Committee meetings, she suggested that the Financial Plan Policy should be revised to reflect this concern or that a Budget Preparation Policy be drafted.

After further discussion, it was;

Moved: Director McGregor Seconded: Director Russell

That the Policy, Executive and Personnel Committee instruct staff to include a review of the Financial Plan Policy and Budget Meeting discussions on the Policy, Executive and Personnel Committee Policy Review List for a discussion at a future Committee meeting. **FURTHER** that with respect to the 2018 Budget discussions, that Managers be directed to prepare their budgets with the information that is currently available for preliminary budget discussions at upcoming Committee meetings in November 2017 in anticipation of a more in-depth discussions at the January 2018 Budget meetings.

Carried.

PEP Committee 2018 Meeting Schedule

It was agreed that the PEP Committee meetings would continue to be held the second Wednesday of each month on the same day as the Utilities Committee meeting and the first (meeting of the month) Board meeting.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not necessary.

CLOSED (IN CAMERA) SESSION

Closed session pursuant to Section 90 (1) (a) of the *Community Charter*.

Moved: Director Danchuk Seconded: Director Russell

That the Policy, Executive and Personnel Committee proceed to a closed session pursuant to Section 90 (1) (a) of the *Community Charter*. (time: 3:50 p.m.).

Carried.

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Policy, Executive and Personnel Committee
October 11, 2017

The open meeting reconvened at 4:30 p.m.

ADJOURNMENT

There being no further business to discuss, the open meeting was adjourned (time: 4:30 p.m.).

TL



**East End Services Committee
Minutes
Tuesday, October 17, 2017
Trail Board Room**

Committee members:

Director A. Grieve - Chair
Director J. Danchuk
Director L. McLellan
Director D. Langman
Alternate Director B. Edwards
Alternate Director K. Jolly

Staff present:

M. Andison, Acting Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
D. Derby, Regional Fire Chief/Fire Dispatch Manager

Call to Order

The Chair called the meeting to order at 4:35 pm.

Acceptance of the Agenda (additions/deletions)

The agenda for the October 17, 2017 East End Services Committee meeting was presented.

Moved: Director McLellan Seconded: Alternate Director Jolly

That the agenda for the October 17, 2017 East End Services Committee meeting be adopted as presented.

Carried

Minutes

The minutes of the East End Services Committee meeting held on June 13, 2017 were presented.

Moved: Alternate Director Edwards Seconded: Director Langman

That the minutes of the East End Services Committee meeting held on June 13, 2017 be adopted as presented.

Carried

Delegations

There were no delegations present.

Unfinished Business

East End Services Committee Action Items - October 13, 2017

The East End Services Committee Action Items for the period ending October 13, 2017 were presented.

Victim Services Reporting and Bus Stop Maintenance will be removed from the list. Discussion ensued on KBRFRS - Sustainability Activities. Director Langman left the meeting during the KBRFR discussion and returned after item 6(c) - KBRFR - Light Duty Program.

Moved: Alternate Director Jolly Seconded: Alternate Director Edwards

That the East End Services Committee Action Items for the period ending October 13, 2017 be received as presented.

Carried

New Business**USW Local 480 Letter****Re: Annual Extended Care Christmas Dinner Transportation**

A letter was attached from USW Local 480 requesting transportation support for the 2017 annual extended care Christmas dinner.

Moved: Alternate Director Jolly Seconded: Director McLellan

That the East End Services Committee approves the request made by USW Local 480 for transportation to their annual extended care Christmas dinner.

Carried

D. Derby**Re: Impact of Fire Dispatch Changes on KBRFR Budget**

A staff report from Dan Derby, Regional Fire Chief/Fire Dispatch Manager updating the impact of Fire Dispatch changes on the Kootenay Boundary Regional Fire Rescue budget, was presented.

The Committee members were informed that the following areas will be updated in the 2018 five year budget:

1. Emergency Preparedness - This service will include 100% of the Manager of Emergency Programs, 50% of the Fire and Emergency Services Administrative Assistant and 10% of the Communications Officer salaries and benefits for a total of \$160,045.
2. 9-1-1 Emergency Communications - This service will include 4 months of the Secretary/Dispatcher position and 4 months of the Regional Fire Chief/Fire Dispatch Manager at 25% and the last 8 months at 10% salaries and benefits for a total of \$136,220.
3. KBRFR - This service will include the balance of the salaries and benefits for 4 firefighting positions in dispatch for 4 months, and the full cost of the 4 positions for the last 8 months. Moving forward, the transfers between budgets will be eliminated to show the true cost of services.

Moved: Director Danchuk Seconded: Alternate Director Jolly

That the staff report from Dan Derby, Regional Fire Chief/Fire Dispatch Manager updating the impact of Fire Dispatch changes on the Kootenay Boundary Regional Fire Rescue budget be received for information purposes only.

Carried

D. Derby

Re: KBRFR - Light Duty Program

A staff report from Dan Derby, Regional Fire Chief/Fire Dispatch Manager explaining options and implications for a light duty program for Kootenay Boundary Regional Fire Rescue (KBRFR), was presented.

Chief Derby informed the Committee members, that after consulting other organizations, there were very few that have light duty. Currently light duty will not be pursued at this time.

Moved: Alternate Director Jolly Seconded: Alternate Director Edwards

That the staff report from Dan Derby, Regional Fire Chief/Fire Dispatch Manager explaining options and implications for a light duty program for KBRFR be received for information purposes only.

Carried

M. Andison

Re: BC Transit System Outlook, Objectives and Strategy Alignment/APS Follow Up

A report from D. Pizarro, Senior Regional Transit Manager, regarding the final version of the Annual Performance Summary was attached.

Moved: Director Langman Seconded: Alternate Director Jolly

That the report from D. Pizzaro, Senior Regional Transit Manager, regarding the final version of the Annual Performance Summary be received.

Carried

Discussion**Re: New Appointment to LCIC Board**

Moved: Director Langman Seconded: Director McLellan

That pursuant to the RDKB Chair and Board Appointments Policy, that the Regional District of Kootenay Boundary Board of Directors approves the appointment of Paul Butler to the Lower Columbia Initiatives Board of Directors for a three-year term commencing November 2017 and expiring November 2020 or until the appointee resigns or the RDKB Board of Directors initiates a change.

Carried

Late (Emergent) Items**B. Reilly****Re: Victims Services Quarterly Statistical Report - July - Sept 2017**

A report from B. Reilly, Victims Services Program Manager, regarding the Victims Services Quarterly Statistical Report for the period of July - September 2017 was presented.

Moved: Alternate Director Edwards Seconded: Alternate Director Jolly

That the Victims Services Quarterly Statistical Report for the period July - September 2017 be received as presented.

Carried

Discussion of items for future agendas

There were no items for future agendas to discuss.

Question Period for Public and Media

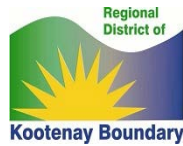
A question period for public and media was not required.

Closed (In camera) Session

A closed (in camera) session was not required.

Adjournment

The meeting was adjourned at 5:30 pm.



Electoral Area Services Minutes

Thursday, October 12, 2017, 4:30 p.m.
RDKB Board Room
2140 Central Ave., Grand Forks, BC

Directors Present:

Director Vicki Gee, Vice-Chair
Director Ali Grieve – videoconference
Director Grace McGregor
Director Roly Russell
Alternate Director Bill Edwards

Directors Absent:

Director Linda Worley, Chair

Staff Present:

Mark Andison, Acting CAO – videoconference
Donna Dean, Manager of Planning & Development
Jennifer Kuhn, Recording Secretary

CALL TO ORDER

Vice-Chair Gee called the meeting to order at 4:30 p.m.

ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

October 12, 2017

The agenda for the October 12, 2017 Electoral Area Services Committee was presented.

Page 1 of 6
Electoral Area Services
October 12, 2017

There were additions to the agenda as late (emergent) items as follows:

Director Gee requested two items be added to the agenda: upgrading of rural roads and role of directors; and the role of the new Corporate Communications Officer for Electoral Area Directors.

Moved: Director McGregor Seconded: Alternate Director Edwards

That the October 12, 2017 Electoral Area Services Agenda be adopted as amended.

Carried.

MINUTES

September 14, 2017

The Minutes of the September 14, 2017 Electoral Area Services Committee meeting were presented.

Director Gee advised there were errors in the Minutes.

Regarding New Business item b) application by Gary George for a Development Variance Permit at 4874A Snow Pines Road, Big White, Director Gee corrected the minutes to add that the Snow Pines Strata Council was also concerned that the problem would not be solved by the proposed change to the roof.

Regarding New Business item c) application by Douglas and Patricia Patton and Milan and Sanja Vracarevic, Strata Lots 14 and 9 at 7475 Porcupine Road, Big White, to change the recommendation from deny to not support, and to remove "Application denied" from the item.

Moved: Director McGregor Seconded: Alternate Director Edwards

That the September 14, 2017 Electoral Area Services Agenda be adopted as amended.

Carried.

DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS**A) Memorandum of Committee Action Items**

The Electoral Area Services Committee Memorandum of Action Items for the period ending September 2017 was presented.

Regarding Boundary Ag Plan Implementation, Director Russell suggested this item does not need to be on action items as it is always ongoing. It was agreed this item should come off. Regarding Area 'E' Heritage Service Establishment Director Gee stated this matter has been transferred to the Board Action Items list. Regarding Proposed Permissive Tax Exemption Policy, Director Gee confirmed this matter has been completed and can come off the list. In addition, the Slatnik Zoning Amendment matter has been completed and will be presented at a public hearing.

Moved: Alternate Director Edwards

Seconded: Director McGregor

That the Memorandum of Electoral Area Services Action Items for the period ending September 2017 be received.

Carried.

NEW BUSINESS**a) Edwards Capital Corp.****Re: Development Permit**

1785 Homegoods Road, Genelle, Electoral Area 'B'/Lower Columbia-Old Glory
RDKB File: B-2404-07311.110

Donna Dean, Manager of Planning and Development, described the application for a new office building and new on-site sewage disposal system. The APC supported the application and had no concerns.

Moved: Director McGregor

Seconded: Alternate Director Edwards

That the staff report regarding the Development Permit application submitted by Doreen Lewkowich for Canada Culvert Inc. on behalf of Edwards Capital Corp. to construct an office building in the Industrial Development Permit Area and the Genelle Aquifer Development Permit Area on the parcel legally described as Lot A, District Lot 2404, Plan NEP66980, KD, Genelle, Electoral Area 'B'/Lower Columbia-Old Glory, be received.

Carried.

b) Village of Warfield

RE: Referral - New Official Community Plan

Village of Warfield

RDKB File: W-5

There is currently no OCP for the Village of Warfield. Donna Dean described the surrounding land ownership along the administrative boundary of the Village of Warfield and Electoral Area 'B'/Lower Columbia-Old Glory and gave a brief description of the Regional District's interests along the boundary and RDKB services within the Village.

Moved: Alternate Director Edwards

Seconded: Director Russell

That the referral from the Village of Warfield regarding their draft new Official Community Plan be forwarded to the Regional District of Kootenay Boundary Board of Directors with a recommendation to forward a letter of support.

Carried.

c) Grant in Aid Update

The Grant in Aid report was presented.

Moved: Director Grieve

Seconded: Director McGregor

That the Grant in Aid report be received.

Carried.

d) Gas Tax Update

The Gas Tax report was presented.

Moved: Alternate Director Edwards

Seconded: Director Russell

That the Gas Tax report be received.

Carried.

e) Rural Roads and Role of Directors:

Director Gee asked for advice from other directors regarding how to manage requests from residents regarding upgrading of rural roads. She was advised to set up a meeting with the Ministry of Transportation and Infrastructure and include a member of the community.

f) Corporate Communications Officer:

Director Grieve wants to ensure that the new Corporate Communications Officer is aware of Electoral Area Services' budget for communications, and to confirm that the Electoral Area Services Directors will receive the appropriate allocation of time. Mark Anderson, Acting CAO, explained that the first item of business for the Corporate Communications Officer will be to develop a communications plan. The plan will establish a framework for work and internal communication policies.

LATE (EMERGENT) ITEMS

Interior Lumber Manufacturers Association (ILMA) and UBCM:

Director McGregor expressed her concern that the District Manager appears to have invited selected RDKB Directors to an upcoming ILMA meeting between elected local officials, the Province and industry (October 19, 7:00 – 8:30 am at the Adventure Hotel, Nelson). There is concern that ILMA, among others, do not know whether RDKB fits with the Okanagan or Kootenay geographic area, which leads to the Boundary area being missed for invitations such as this. The Directors present decided among themselves to communicate with the ILMA about their concerns and to ensure that all affected RDKB directors have an invitation to one of these upcoming meetings.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

There was no discussion of items for future agendas.

QUESTION PERIOD FOR PUBLIC AND MEDIA

There was no media in attendance.

CLOSED (IN CAMERA) SESSION

There was no in camera meeting.

ADJOURNMENT

There being no further business to discuss, Vice-Chair Gee adjourned the meeting at 5:13 pm.

**Grand Forks & District Recreation Commission
Regular Meeting
Thursday, Sept 14, 2017
David Borchelt Meeting Room (Arena)
8:45 AM**

AGENDA

- 1. Additions/Approval of the Agenda**
- 2. Minutes**
 - Minutes of Regular Meeting of May 11, 2017-
- 3. Delegation:**
 - Christy Luke: Volunteer Coordinator for Learning Garden
- 4. Business Arising from the minutes**
- 5. Correspondence : From Charlie Kain- Request to hang honorary Jersey in Arena Premises: for Keith Kyle**
- 6. Financial Plan**
 - 2017 –Financial Statement – July
 - 2018 Operating/Capital Budget (Please Bring Binder)
 - 2018 Fees and Charges
 - YTD-2017 Revenue Report-GFREC-
 - YTD-2017Arena Drop In Revenue/Attendance Report-
 - YTD- 2017Aquatic Membership/Drop In Monthly Comparison Report-
 - **Usage Stat Report**
 - Aquatic Programming Stats Comparison Report 2017-Arena Stats Comparison-
- 7. Old Business –**
 - **Aquatic Centre**
 - Grand Forks Aquatic Centre Needs and Assessment **Survey Summary**
 - Deck Replacement –Fairbanks Architects/ Interior Health Letter Dated July 17, 2017-**Report**
 - **Arena**
 - Wheelchair lift- **Verbal Report**
 - Pump House Building in the Arena Parking Lot-**Verbal Report**
 - **WiFi – Grand Forks Border Bruins providing free WiFi to the Jack Goddard Memorial Arena**
- 8. New Business-**
 - **Supervisor Report**
 - Aquatic Maintenance Coordinator – Report-
 - Aquatic Program Coordinator Report-
 - Arena Chief Engineer – Report-
 - Recreation Program Services Supervisor-

- **Program Update-**
 - Program Update
 - Sept Flyer-
- **Sponsored Events Reports-**
 - **Kal Tire-Pool Opening in Fall-Sunday, Sept 10**

9. Round Table

- School District # 51-
- Library and Arts Societies (Culture)
Recreation and Culture Committee of City Council-
- Community Members at Large-

10. Other Business Arising from the floor- (If public members Present)

11. Agenda Adjournment

Minutes of the Regular Meeting of the Grand Forks and District Recreation Commission held September 14, 2017 in the Jack Goddard memorial Arena Meeting Room

Present

Brian Noble
Dean Engen
Julia Butler
Nigel James
Terry Doody

Absent

Eric Gillette
Teresa Rezansoff

Staff

Tom Sprado/Lilly Bryant

Area Director

Roly Russell

Agenda

1. **M/S Julia Butler/Terry Doody, that the agenda be accepted as amended.**

New Business:

- Grand Forks Border Bruins Request to install vending machines in arena
- Ultimate Hockey Store Email- Advertising Proposal

Carried

Minutes

2. **M/S Terry Doody/ Julia Butler, that the minutes of the regular meeting of May 11, 2017 be accepted as circulated**

Carried

Delegation: Christy Luke: Volunteer coordinator for the Learning Garden

- Discussed the completion of the water shed which is the key piece of the Garden project
- Hired a contractor for 10.5 hours a week
- Will be providing a community Survey this fall
- Grand Forks Recreation Commission will provide a spot in the monthly flyer to help advertise the link to the survey
- A tour will be setup for the Recreation Commission members

Business Arising from Minutes:

Correspondence: Letter from Charlie Kain - Requesting a Jersey be displayed in the Jack Goddard Memorial Arena in Honor of Keith Kyle

3. **M/S Julie Butler/Terry Doody, request that Keith Kyle's Honorary Jersey be hung in the Jack Goddard Memorial Arena in the designated area and that this request will be subject to removal in the future. An Operational Procedure is needed that may specify a time frame.**

Carried

Financial Plan:

- 2017 Budget- RDKB Financial Statements for July- For Review
- Review of the 2018 budget will take place at the October meeting
- 2018 Increase to the fees and charges will be discussed for approval
- Staff will provide report to show the increased prices
- The Grand Forks Figure Skating Club were awarded a reduced rate for Non-prime early morning ice
- YTD-2017 Revenue Report-GFREC- received for information
- YTD-2017 Arena Drop In Revenue/Attendance Report – received for information
- YTD- 2017 Aquatic Membership/Drop In Monthly Comparison Report- received for information
- **Usage Stat Report**
 - Aquatic Programming Stats Comparison Report 2017 – received for information
 - Arena Stats Comparison – received for information

Old Business:

- **Jersey Guidelines**
 - Staff will provide operational guidelines to assist the Recreation Commission to accept future requests for hanging banners and Jerseys in the Jack Goddard Memorial Arena
- **Aquatic Centre**
 - Grand Forks Aquatic Centre Needs Assessment Survey- Results- received for information
 - Staff will compile results of the survey and present the top 3 concerns for each category at the October meeting
 - Results will be posted for public information once approved by the Recreation Commission
- **Deck Replacement**
 - Interior Health will not approve the existing product
 - Interior Health suggested staff contact West Tile and update the quote for the project
 - The grant will be returned if the project will not be completed by March 2018
 - Recreation Commission suggests that money continues to be allocated into reserves for the next two years to budget towards resurfacing the pool deck with tile.
 - At this time, there is no health risk to the public

Arena

- **Wheelchair lift- Report from Architect**
 - Project will be completed by the end of 2017

- **Pump House Building in the Arena Parking Lot**
 - The City of Grand Forks will be involved in the removing the building
- **WiFi –**
 - The Grand Forks Border Bruins have updated the phone system with Telus. Their account will provide free WiFi to the Arena Public
 - Aquatic Centre WiFi is still being negotiated at this time

New Business-

- **Bruins Vending Machines/ATM Machine request for installation in the Arena**
 - Recreation Commission is requesting a proposal from the Grand Forks Border Bruins to install the vending machines and ATM machines in the building along with the cost breakdown for installing the machines.
- **Ultimate Hockey Store Roadside Sign Advertising Proposal**
 - Will provide \$1000 Cash and \$1700 worth of rental Skates for the exchange of the Roadside Sign advertising for the next 3 years
 - Staff will provide a draft contract with the complete details for the Recreation Commission's Approval
- Chairperson Removed himself from the meeting- Vice Chair continued (Brian Noble)
- **Supervisor Report**
 - Aquatic Maintenance Coordinator –N/A
 - Aquatic Program Coordinator Report – Received for information
 - Arena Chief Engineer – N/A
 - Recreation Program Services Supervisor – Received for information

Round Table

- School District #51 – N/A
- Library and Arts Societies – N/A
- Recreation and Culture Committee of City council – N/A
- Community Member at Large – N/A

Other Business Arising from the Floor:

- Acting CEO Mark Andison for the RDKB
- Requesting the Grand Forks Border Bruins executive meet with the Recreation Commission prior to the beginning of each season to discuss plans for the upcoming season

4. M/S Julia Butler, that the meeting be adjourned

Carried

Lilly Bryant, Recording Secretary

Dean Engen, Chairperson/Brian Noble

**Electoral Area “C” Parks & Recreation Commission
Regular Meeting
Wednesday, October 11, 2017
Welcome Centre
8:00 AM to Noon**

**AGENDA
(PLEASE BRING BUDGET BINDER)**

- 1. Approval of the Agenda**
- 2. Delegations**
 - Sue Walker
 - Correspondence attached (pg 3)
- 3. Minutes**
 - Minutes of the Regular meeting of Sept 13, 2017 (pgs 4-6)
- 4. Business Arising from the Minutes-**
- 5. Correspondence**
 - Christina Lake Health-Care Auxiliary – Request for donation (pg 7)
 - Jessica Coleman – Little Lakers Learning Centre – Request for funding (pg 8)
- 6. Financial Plan**
 - 2017 – RDKB Financial Statement – August 2017 (pgs 9-11)
- 7. Old Business**
 - Christina Lake Fitness – additional fitness classes – Seniors 50+
 - Christina Lake Disc Golf Course- Verbal Report
 - Kettle River Walk Trail-Report- Verbal Report
 - Moro Bridge Removal- WSB Proposal (pgs 12-13)
 - Pedestrian Bridge – UBCM Strategic Priorities Fund- **Verbal Report**
 - Pickleball Washroom Building –Verbal Update
 - Johnson Rd End development-Verbal Update
 - Cemetery Grounds – Verbal Update
 - Trail Development from Cove Bay to Brown Rd – Verbal Update
- 8. New Business**
 - Christina Lake Community Nature Park Management Plan
 - Christina Lake Stewardship Society – **Dock Report (Pgs 14-18)**

9. Sub Committee Report

- **COP Update- Dave Beattie**
- **Recreation Program - Update**
 - October Flyer (following pg 18)
- **Park Maintenance –Aug 28 to Sept 22, 2017 (pgs 19-20)**
- **Trails – Josh Strzelec-**
- **Community Coordinator Report - Update**

10. Other Business Arising from the Floor (For Public Members Present)**11. 2018 Operating /Capital Budget(Please bring Binder)**

- Service Work Plans
 - Christina Lake Parks & Recreation Commission – Program Services
 - See budget pages (pgs 21-30)
 - Recreation Facilities Christina Lake
 - See budget pages (pgs 31-37)
 - Christina Lake Regional Parks and Trails
 - See budget pages (pgs 38-55)

12. Adjournment**Outstanding Projects for Future Development**

- Kids Bump Bike Park–Dust Control
- Walking Trail around Golf Course-
- Pedestrian Bridge –
- Disc Golf/Frisbee Golf-
- Moro Footbridge-

Tech Property to Access River

Christina Crest Trail-

Marine Study

- Boat House
- Nature Park Shore line and garden Project
- Boat Dock @ Community Park

Minutes_of the Regular Meeting of the Electoral Area "C" Parks & Recreation
Commission held Wednesday October 11, 2017 at the Welcome Centre

Present

Carlo Crema
Dave Beattie
Dianne Wales
Josh Strzelec
Paul Beattie
Brenda Auge
Larry Walker
Liz Stewart

Absent**RDKB Staff**

Tom Sprado/Lilly Bryant

Area Director

Grace McGregor

Guest

Donna Wilchynski

Agenda:

1. **M/S Paul Beattie, Liz Stewart, that the Sept 13, 2017 agenda be adopted as amended. Additions: Old Business:**
 - Christina Lake Fitness Report

Carried**Delegations: Sue Walker: Christina Lake Community Nature Park Abandoned Dock - Log Removal**

- Concerns about the log removal at the mouth of Sutherland Creek into Christina Lake and the disturbance of the habitat for many species of birds and animals
- A letter to be sent to Sue Walker in thanks, and for expressing concerns regarding the removal of the logs in the nature Park. The letter will be forwarded to the BC Ministry of Forest, Lands and Natural Resources Operation and Christina Lake Stewardship Society for their input and determine who is responsible for removing the abandoned dock and who is liable for leaving the abandoned dock/logs.

Minutes:

2. **M/S Paul Beattie, Brenda Augue, that the minutes of the regular meeting from September 13, 2017 be accepted as circulated.**

Carried**Business Arising from the Minutes: N/A:**

Correspondence:

- Christina Lake Health-Care Auxiliary
- 3. **M/S Carlo Crema, Dave Beattie, recommends that a letter be written to Christina Lake Health Care Auxiliary indicating the appreciation this organization does for the community and that we are unable to provide a donation towards the silent auction.**

Carried

- Jessica Coleman – Little Lakers Learning Centre: Request for funding
- 4. **M/S Paul Beattie, Dave Beattie, recommends that a letter be written to the Christina Lake Little Lakers Learning Centre, informing the organization that the community understands and supports the Little Lakers Learning Centre Society and that we are not able provide funding and that we encourage the organization to apply for a Grant In Aid through the RDKB Area C Director and to approach Christina Gateway for support.**

Carried**Financial Plan:**

- Reviewed the RDKB Financial Statement dated the end of August 2017
 - Christina Gateway has been requested to submit invoices earlier in the year
 - Budget Review will be discussed at the end of meeting
-
- 5. **M/S Liz Stewart, Larry Walker, That the Regional District of Kootenay Boundary Board of Directors invites the Minister responsible for the Ministry of Transportation to meet with the Regional District of Kootenay Boundary and Christina Lake Parks & Recreation Commission to discuss the end of road(s) access to Christina Lake”**

Carried**Old Business:**

- **Disc Golf Course** – Application is still with the Province “BC Front Counter” referral process.
- **Kettle River Walk Trail** – Application is still with the Province referral process
- **Pedestrian Bridge – UBCM Strategic Priorities Fund**
 - The status of the grant – Provincial notification expected in late November
- **Trail Development from Cove Bay to Brown Rd – 3.5km**
 - Project will need to be forwarded to the RDKB planning department for review and funds to be allocated in the 2018 operating budget.
 - Grace will discuss Trail options with Ministry of Transportation.

- **Moro Bridge Removal** – Inspection proposal for Moro Bridge submitted by M& M Group was reviewed.

6. M/S Carlo Crema, Paul Beattie, Recommends that the Moro Bridge be removed/dismantled and that we do not move forward on the inspection. The project to be budgeted for removal in 2018.

Carried

- **Pickleball Washroom Building**
 - Project will start the week of October 18th
- **Johnson Rd End**
 - Project was awarded to Dave Bartlett Contracting – Project has started and should be completed by the end of October
- **Christina Lake Fitness**

7. M/S Brenda Auge, Carlo Crema, recommends that the Christina lake Recreation Commission support the additional fitness classes for the remainder of 2017 AND that the additional fitness classes with the Christina Lake Community Association sponsoring the hall until end of December 2018 and the 2018 budget to support the increase costs.

Carried

New Business

- **Christina Lake Community Nature Park Management Plan Open House**
 - October 30th /November 3 –Community Open House
- **Christina Lake Stewardship Society – Dock Report**
 - Pictures were presented with debris collected throughout the season
 - Pictures and article will be put in the eblast
- **8. M/S Paul Beattie, Larry Walker, Recommends that the budget be increased to \$5000 to for dock removal and lake cleanup for 2018**

Carried

Sub Committee Report:

- **COP Update-**
 - Advertising for more volunteers in Spring
 - Truck will be winterized
- **Recreation Program Update**
 - Discussed repairs to Tennis Courts/Expansion of the Pick ball Courts
- **Park Maintenance – Report**
 - Summer maintenance report provided

- Grace McGregor will thank Leo at the community Spaghetti Dinner for his hard work throughout the season
- Leo will be receiving his 10 year award this fall
- **Trails**
 - Trail are great
 - Still scheduling weekend rides
 - Deer Point Trail is in great shape this fall
- **Community Coordinator Report**
 - Christina Gateway AGM scheduled for October 24

Other Business arising from the floor:

- Booking Christmas Party at the Cascade Golf Course- Wednesday December 6, 2017- 6:30pm

2018 Budget Review: 2018 Operating /Capital Budget (Please bring Binder)

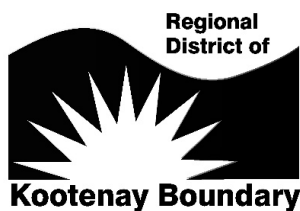
- Service Work Plans
 - **Christina Lake Parks & Recreation Commission – Program Services-023**
 - Increase Instructor Wages
 - **Recreation Facilities Christina Lake-024**
 - Increasing Pickleball Courts
 - Carlo/Tom will look at options for additional courts
 - Tennis Court Improvements
 - **Christina Lake Regional Parks and Trails-027**
 - Additional projects: Kettle Walk Trail
 - Pickleball Gazebo project
 - Boat Dock Maintenance: increase to \$5000
 - Cove Bay to Brown Rd Trail: \$2000
 - Increase Moro Bridge Removal: \$5000
 - Nature Park Maps: Up to \$6000
 - Rename #4 to Community Park, Marine Study: **800-027**
 - Derelict Dock Project: Increase to \$5000-**760-027**

Adjournment:

- Moved by Paul Beattie that meeting be adjourned

Lilly Bryant, Recording Secretary

Dianne Wales, Chairperson



ELECTORAL AREA 'A'
ADVISORY PLANNING COMMISSION
MINUTES

Tuesday, November 7, 2017 at the BV Arena Meeting Room, commencing at 4:30 p.m.

PRESENT: Rob Ironmonger, Shelley Levick, Craig Stemmler, Tyleen Underwood
ABSENT: Fred Buckley, Linda Green
RDKB DIRECTOR: Ali Grieve
RDKB STAFF: Donna Dean
GUESTS: Nicholas and Lucienne Girardo

1. CALL TO ORDER

The meeting was called to order at 4:35 p.m.

2. ADOPTION OF AGENDA (Additions/Deletions)

It was moved and seconded that the November 7, 2017 Electoral Area 'A' APC agenda be adopted.

3. ADOPTION OF MINUTES

It was moved and seconded that the August 8, 2017 Electoral Area 'A' APC minutes be adopted.

4. DELEGATIONS

Nicholas and Lucienne Girardo

5. OLD BUSINESS

N/A

6. NEW BUSINESS

A. Nicholas and Lucienne Girardo
RE: OCP and Zoning Amendments
 RDKB File: A-1236-05341.000

Electoral Area 'A' APC Minutes
 November 7, 2017
 Page 1 of 3

Discussion/Observations:

- APC supports this business.
- APC is in support of the applicants changing their application from bylaw amendments to a Temporary Use Permit for this property.
- Supported by Fred Buckley via email of November 6, 2017 "... I have no objections to the proposals for the November 7th meeting."
- Supported by attending members.

Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be supported with the use of a Temporary Use Permit.

B. Zelstoff Celgar Limited Partnership**RE: Industrial Development Permit Amendment**

RDKB File: A-205A-00935.050

- New information – trees that were required in a previous development permit amendment have been removed. They will be replaced with new conifer trees.
- This permit amendment is supported by all attending members with the condition that replacement conifer trees be planted.
- This amendment is supported by Fred Buckley via email of November 6, 2017 "... I have no objections to the proposals for the November 7th meeting."

Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Permit Amendment be supported on the condition that conifer trees are planted to replace trees removed that formed part of an earlier Development Permit Amendment requirement.

7. FOR INFORMATION

Donna Dean provided clarification on the following:

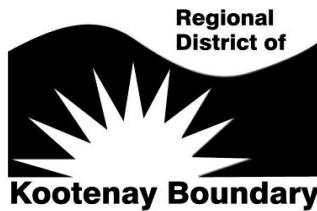
If there is a meeting (with quorum), the meeting minutes are created and forwarded in a staff report which is included with the Board Agenda. Attendance can be in person or by phone.

If there is no meeting, and comments from individual APC members are sent in via email, the chair will compile the comments and send them to Planning Staff. These comments will be included in a staff report but will not be "formal minutes".

Electoral Area 'A' APC Minutes
November 7, 2017
Page 2 of 3

8. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 5:30 p.m.



REGIONAL DISTRICT OF KOOTENAY BOUNDARY PUBLIC HEARING MINUTES

Proposed Zoning Amendment Bylaw No. 1645 to amend
the Electoral Area 'D' / Rural Grand Forks Zoning Bylaw No.
1299.

Minutes of a Public Hearing for Regional District of Kootenay Boundary held for proposed Zoning Amendment Bylaw No. 1645 to amend the Electoral Area 'D' / Rural Grand Forks Zoning Bylaw No. 1299 on November 6, 2017 at the Union of Spiritual Communities of Christ (USCC) Community Centre, 6140 Community Centre Road, Grand Forks BC at 4:30 P.M.

Director Present:	Roly Russell, Electoral Area 'D' / Rural Grand Forks
Staff Present:	Ken Gobeil, Planner
Members of the Public Present:	Ed Matthews, 3420 London Rd, Grand Forks Mike Slatnik, 3510 Hardy Mountain Road, Grand Forks Dan Wolkosky, 10560 Grandby Road, Grand Forks

Director Russell introduced himself, welcomed everyone and opened the Public Hearing for proposed Bylaw No. 1645 to amend the Electoral Area 'D' / Rural Grand Forks Zoning Bylaw No. 1299 at 4:35 P.M.

Director Russell read the Chair's Opening, which identified the purpose of the hearing and established the rules and procedures for the hearing, and submissions received regarding the proposed bylaw. Director Russell then asked the Planner to provide a summary of the bylaws.

Ken Gobeil summarized that proposed Bylaw No. 1645 would amend the zoning bylaw by rezoning the subject property from Agricultural Resource 1 (AGR1) to Agricultural Resource 1B (AGR 1B), which is a proposed spot zone that would allow a second residence in the form of a mobile home for immediate family of the owner of the property. Ken Gobeil then summarized the objectives and the policies within the Official Community Plan which were considered when drafting the proposed bylaw, and the notifications made regarding this proposed bylaw and public hearing.

Director Russell then read the written submission into the record (see, Written Submissions Public Hearing Bylaw No. 1645).

Director Russell then opened the hearing for comments from the members of the public.

Dan Wolkosky, 10560 Grandby Road, noted that residents not in the ALR would also like to have the option of a second residence for family. As the population in the area ages, this was suggested to be used to offer accommodations to family members to act as caretakers. Dan Wolkosky then urged the Regional District of Kootenay Boundary to evaluate a broader application of multiple dwellings.

Dan Wolkosky also noted that the logo placement of the advertisement was not at the top of the advertisement making it difficult to identify as a Regional District of Kootenay Boundary advertisement.

Ed Matthews, 3420 London Rd, Grand Forks then noted that Dan Wolkosky's comments regarding the preference to allow second residences to be built on properties were similar to the content of his written submission.

Director Russell called for comments 2 times, he noted this is the last opportunity to comment before the public hearing was closed, and after the hearing is closed comments will not be considered.

Mike Slatnik, 3510 Hardy Mountain Road identified himself as the applicant and landowner for this bylaw amendment. He noted that the proposal was intended to provide housing for parents of the owners in order to help with care of the owners' children.

Director Russell made a last call for comments. As there were no further comments from the public present, Director Russell brought the meeting to a close.

The public hearing was adjourned 4:42 P.M.

I hereby certify that this is a fair and accurate record of the Public Hearing for Regional District of Kootenay Boundary proposed Zoning Amendment Bylaw No. 1645 to amend the Electoral Area 'D' / Rural Grand Forks Zoning Bylaw No. 1299.

Recording Secretary

Chairperson

250 449 2258

fax # 250 368 3770

01:00:55 p.m. 10-31-2017

2 / 3



West Boundary Recreation Grant Application

The purpose of this grant is to facilitate and foster recreation programs, with a focus on physical activity, for the residents of the West Boundary.

Applicant/Requesting Group		RAMP Community Consultative Committee	
Mailing Address:		P.O. Box 10 Midway, BC V0H 1M0	
Phone:	250-449-2244	Email:	cathy.riddle@ramp-gr.gc.ca
Contact Person (Representative)		Cathy Riddle	
Amount of grant request?		\$ 500 ⁰⁰	
What is the purpose of the grant?		to support the Annual New Years Eve family fun skate that promotes healthy + family friendly events for New Years Eve in a safe and secure setting for all ages to enjoy.	

250 449 2258

01:01:11 p.m. 10-31-2017

3 / 3

Who will the grant benefit?	<u>the entire Boundary Area attends</u> <u>this includes all residents & their</u> <u>visiting families within area E</u> <u>boundaries</u>		
What are the other funding sources for this program/event?	<u>Village of Midway</u> <u>Midway Arena Concession</u> <u>McMynns Family Foods</u> <u>Rock Creek PetroCanada</u> <u>Greenwood Recreation</u>		
Are the participants being charged to participate?	<div style="display: flex; justify-content: space-around;"> <u> </u> <u> X </u> </div> <div style="display: flex; justify-content: space-around;"> Yes No </div> <p>If yes, how much? <u> </u></p>		
Estimated # of benefiting participants?	<u>100-2150 participants</u>		
Where will the program/event be held?	<u>Boundary Expo Centre - Arena</u>		
When will the program/event be held?	<u>December 31st</u> <u>3:00-7:00 pm</u>		
Signature of Authorized Representative	<u>Cathy Riddle</u>	Date	<u>2017-10-30</u>

Completed forms should be sent to: Regional District of Kootenay Boundary
202-842 Rossland Avenue
Trail, BC V1R 4S8
Email: westboundaryrec@rdkb.com

Office Use Only	
Date Received	
Date Presented to the Boundary Community Development Committee	
Approved	Denied
Amount approved	



West Boundary Recreation Grant Application

The purpose of this grant is to facilitate and foster recreation programs, with a focus on physical activity, for the residents of the West Boundary.

Applicant/Requesting Group	Boundary martial Arts Club		
Mailing Address:	PO Box 118 – 1860 Hulme Creek Rd. Rock Creek BC – BC V0H 1Y0 		
Phone:	250 449 8404	Email:	vlodkob@telus.net
Contact Person (Representative)	Vlodko Barchuk – Vice President - Treasurer		
Amount of grant request?	\$2,000.00		
What is the purpose of the grant?	<p>We are a "Not for Profit" sports club. We do not charge our students participation fee and our instructors do not receive any compensation for the time they donate to class instruction or in club organizing or promotional activities.</p> <p>Many of our students are from families that are "single parent" homes and even if the parent(s) are working, their financial ability to have their children participate in after-school activities is problematic or at least challenging. The Grant Funds are designated for provision of uniforms, Personal Protection Equipment, the various teaching tools used in our practicing and Twice annual Testing Fees payable to World Federation of Tae Kwan Do. Our students are registered with the World Tae Kwan Do Federation as well as U.S. Chung Do Kwan Association. Their progressive testing and certification processes provide a standard of excellence and valuable confirmation that our students cherish as they progress in our club.</p> <p>Please refer to "Addendum A" for additional information _____</p>		

Addendum A

19-10-2017

Regional District of Kootenay Boundary

We are once again writing to ask the Regional District of Kootenay Boundary's financial support for our community club. We are asking help in the form of a grant for the sum of \$2,000.00.

The Boundary Tae Kwon Do Club was started in the fall of 2007, by Fourth Degree Black Belt, Master Bo Macfarlane. Our club is a satellite club of Grand Master Lee's School of Tae Kwon Do, located in Abbotsford BC. Master Macfarlane first began studying with the Abbotsford club when he was eighteen years of age. Master MacFarlane is assisted by Vlodko Barchuk Second Degree Black belt and Andrea Kohler Second Degree Black Belt. We currently hold twice weekly sessions on Tuesday and Thursday after school, at the High School in Midway and once weekly sessions at the Elementary School in Rock Creek on Wednesday.

The Social and Physical Skills developed in Tae Kwan Do have significant transferable application to all other life's and sports activities.

Tae Kwon Do has benefits for all ages. We accept students from 5 years of age and up. Incidentally, Vlodko Barchuk is our current eldest member at 71 years of age. We also encourage the participation of students of all ages tailor their program participation to their individual abilities.

Bo Macfarlane was the Principal at West Boundary Elementary School, then the Principal at the elementary school in Osóyoos. Currently he has returned to the Boundary as Principal of the High School in Midway. He and his young family are residents of the Bridesville area. Bo continues to be an active serving member of his community.

Vlodko Barchuk is a semi-retired Social Worker with many years of experience in working with children and families.

Since he and his wife moved to Rock Creek from Ontario, he has been an active member of the Kettle River Lions, The Rock Creek Medical Society and the Rock Creek Fall Fair Board. Vlodko has served as a member of the Midway Volunteer Fire Department for the past 3 years.

Andrea Kohler and her youngest son Devin have both recently graduated to Second Dan Black belt and currently serve as principal instructors. Two of her other sons have also achieved Black Belt status. Andrea is currently studying towards her Education Assistant's Certification with plans to seek employment in the Boundary within District 51.

The commitment of our school is to provide a safe structured environment for children and adults to learn, not only the self-defense benefits of Tae kwon Do, but to more importantly learn self-awareness, self-respect and respect and kindness towards others. A significant number of the youngsters that come to our school come from challenging personal, financial and familial circumstances. For some of them, our club offers a much needed place where they can feel safe, valued and encouraged to feel good about themselves, as they develop their Tae Kwon Do and life's skills. Bo Macfarlane, Vlodko Barchuk and Andrea Kohler are able to use their professional experience, knowledge and community awareness and connections to identify, invite and encourage especially those children to become club members.

Our club has always welcomed and encouraged the participation of students with "Special Needs and Challenges". These include students living with Mental Illness, Functional and Cognitive Challenges, Learning Disabilities and Family Financial and/or Functional Challenges. Over the years we have had a number of students, identified as living with Autism, Attention Deficit Disorder, Fetal Alcohol Syndrome and various Living and Learning Challenges. It continues to be a source of pride for our school, as we have watched these students integrate and be welcomed by their fellow students and develop their confidence and, social and relationship abilities. We strongly believe that for our other students,

this opportunity to welcome and integrate their "special" student colleagues, is rewarded by developing their awareness of social responsibility and most importantly enhancing acceptance and compassion towards others. Our new "parent school" US Chung DO Kwan Association, located in Nelson, has a Third Dan Black Belt Senior Instructor who is identified as living with Autism. A wonderful and inspirational achievement for all of us.

For many of our students, their families might not feel they could afford to have their children in this kind of activity. As educators and helping professionals we know that membership in a school such as ours has significant positive impacts and benefits for a child's academic successes as well as their current and future associations they are attracted to as well as the life's choices they make. I have included as an addendum, a report of a study currently underway that is looking to confirm the positive connection between using Tae Kwon Do as a treatment tool for ADHD.

Our Boundary Martial Arts Club does not charge a membership fee nor do any of the instructors receive financial remuneration for their teaching service. The children that probably could most benefit from what our club offers, often cannot afford the fee of \$75.00 and more per semester and additional testing fees, charged by other martial arts schools or the uniform cost of approximately \$75.00. Additionally as they become more involved and progress, there are costs for the self-protection gear necessary for the sparring aspects of their learning as well as testing fees, payable to The World Tae Kwan DO Federation and The US Chung Do Kwan Association. We have over the past years initiated fund raising campaigns, including a "bottle drive", to offset some of these costs.

We currently have graduated 8 students to Black Belt status and of these 3 have recently gone on to graduate with their Second Dan Black Belts. During the life of our school, Bo Macfarlane has continued to move up the ranks and is now a Fourth Dan Black Belt. This is an accomplishment that our little club is exceedingly proud of. The costs associated with Black Belt Testing and

certification by the World Tae Kwan Do Federation and the US Chung Do Kwan Association are significant. The value of membership support and instruction from these bodies supersedes, by far, the cost. These costs are additional to our yearly costs related to assisting students with uniforms, related equipment and our annual testing fees.

In addition to our regular Tae Kwon Do classes, our Instructor, Andrea Kohler will initiate an "Adult Women's" class to be held on Tuesday evenings at the Midway High school. We will continue to offer a free program of self-defense for mothers and their daughters. This program includes an educational component that addresses "Potential Danger Awareness and Avoidance". In past we have had the preventative education portion of these sessions presented by a local female member of the Royal Canadian Mounted Police.

We are not charged for using the gymnasium facilities at West Boundary Elementary School or Midway High School both part of District 51. This has been in recognition of the services we provide to the students of these schools.

We are asking for a grant of \$2,000.00 to cover our 2018 operating costs. We would be pleased to make this presentation personally and would like to thank you for your consideration of our request for assistance.

Our kindest regards,

Vlodko Barchuk, Assistant Instructor

On behalf of:

Bo Macfarlane, Senior Instructor
Andrea Kohler, Assistant Instructor
Boundary Martial Arts Club

Cell: 250 449 8404

PS:

The costs related to graduating 3 Black Belts to Second Dan rank and our Senior Instructor to Fourth Dan Black

<p>Belt rank as well as our initial integration and registration costs of our club transferring its affiliation to the US Chung DO Kwan Association has placed us under greater than usual financial challenge.</p>	
<p>Our students Our Instructors Our community</p>	<p>Who will the grant benefit?</p>
<p>We do not have other sources of funding and on multiple occasions our instructors have personally under-written or supplemented costs that our students or club have incurred.</p>	<p>What are the other funding sources for this program/event?</p>
<p>Yes _____ No _____ NO</p> <p>If yes, how much? _____</p>	<p>Are the participants being charged to participate?</p>
<p>We currently have 32 students registered and are expecting an increase in participants as we enter into this year's program</p>	<p>Estimated # of benefiting participants?</p>
<p>We currently hold sessions at West Boundary Secondary School on Tuesdays and Thursdays and also hold a class on Wednesdays at Rock Creek Elementary School. We are not charged a user fee by District 51 School Board</p>	<p>Where will the program/event be held?</p>
<p>Tuesday and Thursday, 4:00 pm until 5:00 pm - West Boundary Secondary School Wednesday 4:00 pm until 5:00 pm - Rock Creek Elementary School</p>	<p>When will the program/event be held?</p>

Signature of Authorized Representative		Date	05-11-2017
Completed forms should be sent to:		Regional District of Kootenay Boundary 202-842 Rossland Avenue Trail, BC V1R 4S8 Email: westboundaryrec@rdkb.com	
Office Use Only			
Date Received			
Date Presented to the Boundary Community Development Committee			
Approved		Denied	
Amount approved			

RDKB 2018 BOARD & COMMITTEE MEETING CALENDAR

Legend & Notes

RDKB Meetings

Conventions, Conferences, UBCM, FCM etc.

Meetings that are moved from regular schedule due to conflict

Statutory Holidays

July & August Committee Meetings:

The Scheduling of Committee meetings during July and August is at the discretion of the Committee Chairs. The RDKB website calendar will include Committee meetings in July and August. However, closer to June 2018 and once Committee Chairs formally cancel the meetings, a "Cancelled" notation will be added to the calendar on those meeting days.

Two Monthly Board Meetings:

Should there not be enough business for one of the two monthly Board meetings, that Board meeting will be cancelled. This is most likely to happen during July and August.

Board and Committee Meetings - December 2018:

No Committee meetings will be scheduled in December. Should meetings be necessary, they will be at the discretion of the Committee Chairs. There will only be one (regular) Board meeting (2nd Wednesday) in December. Board photos and the East End Christmas Dinner will follow the December Board meeting.

Conflicts with Conferences and Statutory Holidays.:

Where there are meeting conflicts with conferences, conventions, travel, etc., staff have moved certain Committee and or Board meetings to different dates. At this time, the dates selected by Staff are only suggestions and they can be revised. Where there is a conflict with one of the two Board meeting dates, there will only be one Board meeting that month.

January 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 NEW YEARS DAY	2	3 BCDC 10:00 AM GRAND FORKS	4	5	6
7	8	9 BV Rec-Noon East End Services 4:30 PM TRAIL	10 PEP-2 PM UTILITIES-5 PM BOARD- 6PM TRAIL	11 EAS-4:30 PM GRAND FORKS	12	13
14	15	16	17	18	19	20
21	22	23	24	25 BOARD-6 PM GRAND FORKS	26	27
28	29	30 EA FORUM	31 EA FORUM LGLA			

2018 Calendar Template © calendarlabs.com

February 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 LGLA	2 LGLA	3
4	5	6	7 BCDC 10:00 AM GRAND FORKS	8	9	10
11	12 FAMILY DAY	13 BV Rec-Noon TRAIL	14 PEP-2 PM UTILITIES-5 PM BOARD- 6PM GRAND FORKS	15 EAS-4:30 PM TRAIL	16	17
18	19	20 East End Services 4:30 PM TRAIL-Conflict with Stat CAO FORUM	21 CAO FORUM MAYOR'S CAUCUS	22 CAO FORUM MAYOR'S CAUCUS	23 CAO FORUM MAYOR'S CAUCUS	24
25	26	27	28			

2018 Calendar Template © calendarlabs.com

March 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7 BCDC 10:00 AM GRAND FORKS	8	9	10
11	12	13 BV Rec-Noon East End Services 4:30 PM TRAIL	14 PEP-2 PM UTILITIES-5 PM BOARD- 6PM TRAIL	15 EAS-4:30 PM GRAND FORKS	16	17
18	19	20 CEO/CAO FORUM	21 CEO/CAO FORUM	22 MFA AGM	23 MFA AGM	24
25	26	27	28	29 BOARD-6 PM TRAIL	30 GOOD FRIDAY	31

2018 Calendar Template © calendarlabs.com

April 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 EASTER SUNDAY	2 EASTER MONDAY	3 BCDC 10:00 AM-GF- Conflict with COFI	4 COFI	5 COFI	6 COFI	7
8	9	10 BV Rec-Noon East End Services 4:30 PM TRAIL	11 PEP-2 PM UTILITIES-5 PM BOARD- 6PM GRAND FORKS	12 EAS-4:30 PM TRAIL	13	14
15	16	17	18 AKBLG	19 AKBLG	20 AKBLG	21
22	23	24	25	26 BOARD-6PM GRAND FORKS	27	28
29	30					

2018 Calendar Template © calendarlabs.com

May 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 BCDC 10:00 AM GRAND FORKS	3	4	5
6	7	8 BV Rec-Noon East End Services 4:30 PM TRAIL	9 PEP-2 PM UTILITIES-5 PM BOARD-6 PM TRAIL	10	11	12
13 MOTHER'S DAY	14	15	16	17 EAS-4:30 PM GRAND FORKS	18	19
20	21 VICTORIA DAY	22	23	24 BOARD-6 PM TRAIL-Conflict with UBCM	25	26
27	28	29	30	31 FCM		

2018 Calendar Template © calendarlabs.com

June 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 FCM	2 FCM
3 FCM	4	5	6 BCDC 10:00 AM GRAND FORKS	7	8	9
10	11	12 BV Rec-Noon East End Services 4:30 PM TRAIL	13 PEP-2 PM UTILITIES-5 PM BOARD- 6PM GRAND FORKS	14 EAS-4:30 PM TRAIL	15	16
17 Father's Day	18	19	20	21	22	23
24	25	26	27	28 BOARD-6 PM TRAIL	29	30

July 2018

July Committee meetings will be scheduled at discretion of Committee Chairs
Committee Meeting Placeholders will be included on the RDKB Website Public Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 CANADA DAY	2 CANADA DAY STAT	3	4	5	6	7
8	9	10	11 BOARD-6 PM TRAIL	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26 BOARD-6 PM GRAND FORKS	27	28
29	30	31				

2018 Calendar Template © calendarlabs.com

August 2018

August Committee meetings will be scheduled at discretion of Committee Chairs
Committee Meeting Placeholders will be included on the RDKB Website Public Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 BC DAY	7	8 BOARD-6 PM TRAIL	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30 BOARD-6 PM TRAIL	31	

2018 Calendar Template © calendarlabs.com

September 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 LABOUR DAY	4	5 BCDC-10:00AM GRAND FORKS PEP-2 PM UTILITIES-5 PM BOARD- 6PM TRAIL-Conflict with UBCM	6	7	8
9	10	11 UBCM	12 UBCM	13 UBCM	14 UBCM	15
16	17	18 BV Rec-Noon East End Services 4:30 PM-Conflict with UBCM TRAIL	19	20 EAS-4:30 PM GRAND FORKS	21	22
23	24	25	26	27 BOARD-6 PM TRAIL	28	29
30						

2018 Calendar Template © calendarlabs.com

October 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 BCDC 10:00 AM GRAND FORKS	4	5	6
7	8 THANKSGIVING	9 BV Rec-Noon TRAIL	10 Advanced Polls PEP-2 PM UTILITIES-5 PM BOARD- 6PM GRAND FORKS	11 EAS-4:30 PM TRAIL	12	13
14	15	16 East End Services 4:30 PM TRAIL-Conflict with Stat	17 Advanced Polls	18	19	20 Elections
21	22	23	24	25 BOARD-6 PM GRAND FORKS	26	27
28	29	30	31			

2018 Calendar Template © calendarlabs.com

November 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7 BCDC 10:00 AM GRAND FORKS	8	9	10
11 REMEMBRANCE DAY	12 REMEMBRANCE DAY STAT	13 BV Rec-Noon TRAIL	14 PEP-2 PM UTILITIES-5 PM STAT BOARD- 6PM GRAND FORKS	15 EAS-4:30 PM GRAND FORKS	16	17
18	19	20 East End Services 4:30 PM-Conflict with Stat-TRAIL	21	22	23	24
25	26	27	28	29 BOARD-6 PM TRAIL	30	

2018 Calendar Template © calendarlabs.com

December 2018-No Committee Meetings are scheduled in December

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12 Regular Board Meeting Board Photos East End Christmas Dinner	13	14	15
16	17	18	19	20	21	22
23	24	25 CHRISTMAS DAY	26 BOXING DAY	27	28	29
30	31					

2018 Calendar Template © calendarlabs.com

Melissa Zahn

From: is@rdkb.com
Sent: November-22-17 11:16 AM
To: Theresa Lenardon; Melissa Zahn; Information Services
Subject: Grant-in-Aid Form submitted by Regional District of Kootenay Boundary, email address - ddean@rdkb.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'C' / Christina Lake Director Grace McGregor, Electoral Area 'D' / Rural Grand Forks
 Director Roly Russell, Electoral Area 'E' / West Boundary Director Vicki Gee

Applicant Information:

Applicant: Regional District of Kootenay Boundary

Address: 843 Rossland Avenue, Trail BC

Phone: 250-368-9148

Fax:

Email: ddean@rdkb.com

Representative: Donna Dean, Manager of Planning and Development

Make Cheque Payable To: Internal Transfer of Funds to the Kettle River Watershed Project

Other Expenses:

Total Cost of Project: \$\$5800

Amount Requested from RDKB Director(s): *Approved*
 \$\$1100 each from Electoral Areas C/Christina Lake, D/Rural Grand Forks,
 and E/West Boundary

What is the Grant-in-Aid for?

Completion of the contract with CommonsPlace Consulting for Implementation of the Kettle River Watershed Management Plan.

List of Other Organizations Applied to for Funding

Name of Organization Village of Midway

Amount Requested \$1000

Amount Secured \$1000

Name of Organization City of Grand Forks

Amount Requested \$1000

Amount Secured \$1000

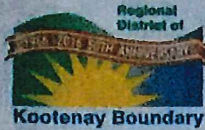
Name of Organization City of Greenwood

Amount Requested \$500

Amount Secured \$500

Documents uploaded with Submission?

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Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or fol@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director All Grieve	<input checked="" type="checkbox"/> Electoral Area 'B/ Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area 'E/ West Boundary Director Vicki Gee
---	---	--	---	--

Applicant:	* Rossland Winter Carnival Committee		
Address:	* Box 1419 Rossland BC		
Phone:	* 250-362-5522	Fax:	E-Mail: * camera.duell@gmail.com
Representative:	* Larry Duell		
Make Cheque Payable To:	* Rossland Winter Carnival Committee		

*Starred items, including contact information, must be completed in full.

\$1,000.00

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$? What amount are you requesting from this RDKB Director(s)? \$ see sponsorship letter attached.

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

annual winter carnival. Support for childrens activities and seniors activities

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization	Teach.	Amount Secured: \$	✓
Amount Requested: \$	as per sponsorship sheet		
Name of Organization	Forts.	Amount Secured: \$	✓
Amount Requested: \$	"		
Name of Organization	CST	Amount Secured: \$	✓
Amount Requested: \$	"		
Date: Nov 8/17	Applicant Signature	Larry Duell	Print Name Larry Duell

Office Use Only

Grant approved by Electoral Area Director:

Approved by Board:

Linda J. Worley

SUBMIT

Rossland Winter Carnival Committee
Box 1419
Rossland, BC
V0G1Y0



To: RDKB Area B, Linda Worley

Hello from the 2018 Winter Carnival Committee.

The dates for this year's Winter Carnival are January 25-28

Once again the event promises to be a full on celebration of Snow and Mountain Culture. Among the returning old favourites are the Bobsled Race, the John Heintz Cup, the Downtown Rail Jam Competition, the Olaus Ice Palace and more. The events will radiate from Rossland's downtown core up to and including Red Mountain.

This event cannot survive without sponsorship from the business community. We need your financial support. By supporting the Rossland Winter Carnival with cash or in kind donation, you are showing your Carnival Spirit and will receive great exposure in our promotional materials. We have the enthusiasm to thrive, but need your financial support to survive. We invite you to consider one of the five levels of sponsorship available and to choose the one that best suits the needs of your business

Bronze Sponsorship Level - \$100 - \$299

- Company recognition at events
- Printed thank-you in news paper

Silver Sponsorship Level - \$300 - \$499

- Same as bronze sponsorship plus..
- Company logo on schedule of events

Gold Sponsorship Level - \$500+

- Same as silver sponsorship plus...
- Corporate Logo on all promotional material
- Banner at key events

Platinum Sponsorship Level - \$1,000+

- Same as gold sponsorship plus...
- Special recognition as Platinum sponsor on promotional material
- Sponsored Radio Ad

Platinum Plus Sponsorship Level - \$2,000+

- Same as platinum sponsorship plus.
- Event title option

The Rossland Winter Carnival is the **oldest community organized carnival in British Columbia**. Any help that you can offer would be greatly appreciated. GET INVOLVED!!! - Organize an event, enter a team in an event or get a float in the Friday night parade. Your participation is critical to us. We are always looking for new ideas. If you have any questions please do not hesitate to contact us, we would love to hear from you.

Thank you for your consideration,

Larry Doell,
 Sponsorship Chair, Rossland Winter Carnival
 cameradoell@gmail.com
 250-362-5522

Hi Linda - I am
 AWAY UNTIL DEC 20
 MERRY CHRISTMAS

Melissa Zahn

From: is@rdkb.com
Sent: November-22-17 11:16 AM
To: Theresa Lenardon; Melissa Zahn; Information Services
Subject: Grant-in-Aid Form submitted by Regional District of Kootenay Boundary, email address - ddean@rdkb.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'C'/ Christina Lake Director Grace McGregor, Electoral Area 'D'/ Rural Grand Forks
 Director Roly Russell, Electoral Area 'E'/West Boundary Director Vicki Gee

Applicant Information:

Applicant: Regional District of Kootenay Boundary

Address: 843 Rossland Avenue, Trail BC

Phone: 250-368-9148

Fax:

Email: ddean@rdkb.com

Representative: Donna Dean, Manager of Planning and Development

Make Cheque Payable To: Internal Transfer of Funds to the Kettle River Watershed Project

Other Expenses:

Total Cost of Project: \$\$5800

Amount Requested from RDKB Director(s): *Approved*
 \$\$1100 each from Electoral Areas C/Christina Lake, D/Rural Grand Forks,
 and E/West Boundary

What is the Grant-in-Aid for?

Completion of the contract with CommonsPlace Consulting for Implementation of the Kettle River Watershed Management Plan.

List of Other Organizations Applied to for Funding

Name of Organization Village of Midway

Amount Requested \$1000

Amount Secured \$1000

Name of Organization City of Grand Forks

Amount Requested \$1000

Amount Secured \$1000

Name of Organization City of Greenwood

Amount Requested \$500

Amount Secured \$500

Documents uploaded with Submission?

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Melissa Zahn

From: is@rdkb.com
Sent: November-07-17 3:01 PM
To: Theresa Lenardon; Melissa Zahn; Information Services
Subject: Grant-in-Aid Form submitted by Kettle River Community Garden, email address - jessiemace99@yahoo.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'D' / Rural Grand Forks Director Roly Russell

Applicant Information:

Applicant: Kettle River Community Garden

Address: PO Box 972

Phone: 250-442-5688

Fax:

Email: jessiemace99@yahoo.com

Representative: Jessica Mace

Make Cheque Payable To: Kettle River Community Garden

Other Expenses:

Total Cost of Project: \$\$7500

Amount Requested from RDKB Director(s): \$\$1000

Approved

What is the Grant-in-Aid for?

We are building a much needed shade shelter at the Community Garden. The garden is a very hot and great place to garden but we have many families, seniors and disabled people that use the garden. A shade shelter

is needed as a place to rest and eat lunch. The shelter also likely be used in the future to hold outdoor school classes since we have a request for that use for a grade 3/4 class.

List of Other Organizations Applied to for Funding

Name of Organization Pheonix Foundation

Amount Requested \$6500

Amount Secured \$4000

Name of Organization Grand Forks and Boundary Regional Agricultural Society

Amount Requested \$1500

Amount Secured \$1500

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

I:\Portals\0\Documents\GIA-Attachments\

Theresa Lenardon

From: Roly Russell (RDKB) <rrussell@rdkb.com>
Sent: November-06-17 2:43 PM
To: Melissa Zahn
Cc: Roly Russell; Theresa Lenardon
Subject: Re: BANAC Grant-in-Aid

Hi Melissa,

\$2,000

Please recommend approval. I may amend the value of the grant after speaking with the BANAC, but I will still recommend approval.

Thanks,
 roly.

On Mon, Nov 6, 2017 at 2:22 PM, Melissa Zahn <mzahn@rdkb.com> wrote:

Good afternoon Roly,

Please let me know if you support the attached grant-in-aid to Boundary All Nations Aboriginal Council (BANAC), and, if so, for the full \$2,000.

Thank you.

Sincerely,



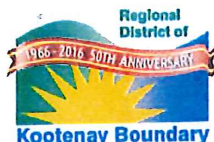
Melissa Zahn, B.Comm | Clerk-Secretary Receptionist | Administration

Regional District of Kootenay Boundary

202-843 Rossland Avenue, Trail, B.C. V1R 4S8

Direct: [250.368.0244](tel:250.368.0244) [1-800-355-7352](tel:1-800-355-7352)

Fax: [250.368.3990](tel:250.368.3990) www.rdkb.com

REGIONAL DISTRICT OF
KOOTENAY BOUNDARY

FILE #

NOV 26 2017

Grant-in-Aid Request

DOC #

REF ID:

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
---	--	--	--	--

Applicant:	* Boundary All Nations Aboriginal Council (BANAC)			
Address:	* 90 Box 1971 Grand Forks, B.C. V0H 1H0			
Phone:	* 250-442-3022	Fax:		E-Mail: * waltjoanie@hotmail.com
Representative:	* Joan Holmes - Chairperson (BANAC)			
Make Cheque Payable To:	* Boundary All Nations Aboriginal Council			

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 2000 What amount are you requesting from this RDKB Director(s)? \$ 2000

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Please see attached.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____

Date: Nov. 2, 2017 Applicant Signature Joan M. Holmes Print Name Joan M. Holmes
Chairperson (BANAC)

Office Use Only

Grant approved by Electoral Area Director: _____

Approved by Board: _____

SUBMIT

November 2, 2017

To: Directors of the Regional District of the Kootenay Boundary

Attention: Roly Russell

Regarding: The attached Grant-in-Aid Application

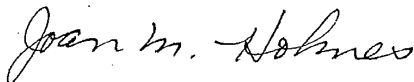
The Boundary All Nations Aboriginal Council (B.A.N.A.C.) would like to request \$2000 to be used to continue the delivery of the After School Homework Club in both Perley and Hutton schools for 18 weeks, two times a week (for a total of 72 sessions).

This valuable program helps as many as 20 individual students with their school work. Each session has two EA instructors and an aboriginal elder who provide one-to-one help with homework. Over the years this program has helped numerous students overcome academic and social emotional challenges. Some of these students simply don't get the support they need at home and these extra few hours make all the difference in their academics. Additionally, we provide a nutritious snack as the children often come to us hungry after a busy day at school.

Columbia Basin Alliance of Literacy contributes a significant amount of money to pay for the EA instructors, however we could use some financial support to provide an honorarium to our elders for their time as many of them live on fixed incomes. We are asking the RDKB to help us fund this portion of the program.

Thank you so much for considering our request.

Sincerely,

A handwritten signature in cursive script that reads "Joan M. Holmes".

Joan Holmes
BANAC Chairperson
250-442-3022

Melissa Zahn

From: is@rdkb.com
Sent: November-22-17 11:16 AM
To: Theresa Lenardon; Melissa Zahn; Information Services
Subject: Grant-in-Aid Form submitted by Regional District of Kootenay Boundary, email address - ddean@rdkb.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'C'/ Christina Lake Director Grace McGregor, Electoral Area 'D'/ Rural Grand Forks Director Roly Russell, Electoral Area 'E'/West Boundary Director Vicki Gee

Applicant Information:

Applicant: Regional District of Kootenay Boundary

Address: 843 Rossland Avenue, Trail BC

Phone: 250-368-9148

Fax:

Email: ddean@rdkb.com

Representative: Donna Dean, Manager of Planning and Development

Make Cheque Payable To: Internal Transfer of Funds to the Kettle River Watershed Project

Other Expenses:

Total Cost of Project: \$\$5800

Amount Requested from RDKB Director(s): \$\$1100 each from Electoral Areas C/Christina Lake, D/Rural Grand Forks, and E/West Boundary

What is the Grant-in-Aid for?

Completion of the contract with CommonsPlace Consulting for Implementation of the Kettle River Watershed Management Plan.

List of Other Organizations Applied to for Funding

Name of Organization Village of Midway

Amount Requested \$1000

Amount Secured \$1000

Name of Organization City of Grand Forks

Amount Requested \$1000

Amount Secured \$1000

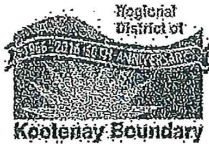
Name of Organization City of Greenwood

Amount Requested \$500

Amount Secured \$500

Documents uploaded with Submission?

I:\Portals\0\Documents\GIA-Attachments\



Grant-in-Aid Request

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Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
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Applicant:	* Beaverdell Community Club				
Address:	* Box 114 Beaverdell BC V0H 1A0				
Phone:	*	Fax:		E-Mail:	*
Representative:	*				
Make Cheque Payable To:	*				

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ ~~300~~ ³⁵⁰ - What amount are you requesting from this RDKB Director(s)? \$ ~~300~~ ³⁵⁰ -

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

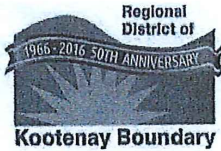
Halloween Activities for the communities of Beaverdell and Carmi. - Warm up area at the skating rink building where Hot chocolate, hot dogs + snacks will be available to all, along with a Haunted House.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization	BCCRC	Amount Requested: \$	350.00	Amount Secured: \$	
Name of Organization		Amount Requested: \$		Amount Secured: \$	
Name of Organization		Amount Requested: \$		Amount Secured: \$	
Date: Oct 20/17	Applicant Signature: [Signature]	Print Name: Flo Hewes	Approved: [Signature]		

Office Use Only
Grant approved by Electoral Area Director: [Signature]
Approved by Board: [Signature]

SUBMIT



Grant-in-Aid Request

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Applicant:	* Parkview Manor				
Address:	* 670 Ninth Ave, Box 450, Midway BC V0H 1M0				
Phone:	* 250-449-2842	Fax:	250-449-2843	E-Mail:	* parkviewmanor@shaw.ca
Representative:	* Lisa Sims				
Make Cheque Payable To:	* Parkview Manor				

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$300.00 What amount are you requesting from this RDKB Director(s)? \$ 300.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

This grant will be used to help fund two Christmas celebrations - the first is a Community Sing A Long where the community will be invited to join the residents of Parkview to sing Christmas carols and enjoy some seasonal refreshments (hot apple cider and cookies) afterwards. The second celebration will be a Christmas party for the residents of Parkview Manor, staff and volunteers.	

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

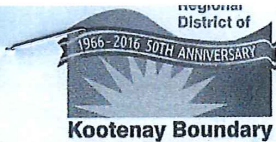
Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Date: November 6, 2017 Applicant Signature <u>Roberta Nott</u>	Print Name Roberta Nott

Office Use Only

Grant approved by Electoral Area Director: V. Gee

Approved by Board: _____

SUBMIT



Grant-in-Aid Request

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Applicant:	* Beaverdell Community Club & Recreation Commisison		
Address:	* P.O. Box 114, Beaverdell, B.C. V0H 1A0		
Phone:	* 250-864-2685	Fax:	
E-Mail:	* debbiesbackup2014@gmail.com		
Representative:	* Debbie Jackson - Treasurer		
Make Cheque Payable To:	* Beaverdell Community Club & Recreation Commission		

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ _____ What amount are you requesting from this RDKB Director(s)? \$ 3000

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Funds to operate the Friends Helping Friends meal program

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____

Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____

Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____

Amount Requested: \$ _____ Amount Secured: \$ _____

Date: 10/27/2017 Applicant Signature Debbie Jackson Print Name Debbie Jackson - Treasurer

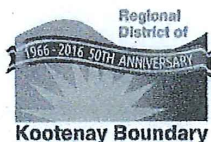
Digitally signed by Debbie Jackson
Date: 2017.11.08 03:30:29 -0800

Office Use Only

Grant approved by Electoral Area Director: V. Gee

Approved by Board: _____

SUBMIT



Grant-in-Aid Request

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Applicant:	* King of Kings New Testament Church/per Greenwood Food Bank				
Address:	* Box 3				
Phone:	* 250 449 1978 c	Fax:		E-Mail:	* kokca@shaw.ca
Representative:	* Martin Fromme				
Make Cheque Payable To:	* King of Kings New Testament Church				

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 500 What amount are you requesting from this RDKB Director(s)? \$ 500

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

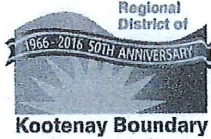
The Grant will be used to supply and deliver nutritious food boxes to people in the West Boundary on a monthly basis. This service works in partnership with the other providers of food to needy persons in the Boundary region. Until June of this year, this service was sponsored by Greenwood Evangel Chapel as the not for profit organization. Starting in July, the service is now sponsored by King of King New Testament Church.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Date: 15/10/17	Applicant Signature <i>M. Fromme</i>	Print Name Martin Fromme

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Grant approved by Electoral Area Director: <i>V. Gee</i>
Approved by Board: _____

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Grant-in-Aid Request

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Applicant:	* King of Kings New Testament Church/per The Bridge				
Address:	* Box 3				
Phone:	* 250 449 1978 c	Fax:		E-Mail:	* kokca@shaw.ca
Representative:	* Martin Fromme				
Make Cheque Payable To:	* King of Kings New Testament Church				

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 500 What amount are you requesting from this RDKB Director(s)? \$ 500

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

The grant will be used to supply nutritious meals to people visiting the drop-in-centre in Midway, and supplying protein rich foods for those who lack good nutrition in the West Boundary.

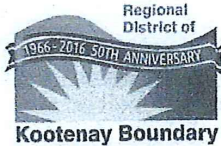
Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____

Date: 15/10/17 Applicant Signature Elaine Fromme Print Name Elaine Fromme

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Grant approved by Electoral Area Director: <u>[Signature]</u>
Approved by Board: _____

SUBMIT



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Applicant:	* Westbridge Recreation Societ			
Address:	* PO Box 95			
Phone:	* 250-446-2988	Fax:		E-Mail: * jjsarsons@gmail.com
Representative:	* Jeff Sarsons, Chair			
Make Cheque Payable To:	* Westbridge Recreation Society			

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 200.00 What amount are you requesting from this RDKB Director(s)? \$ 200.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Attendance of First Aid Course by two WRS Members, Judy Letendre & Jeff Sarsons

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

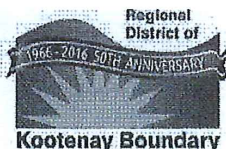
Name of Organization	Amount Requested: \$	Amount Secured: \$
Name of Organization	Amount Requested: \$	Amount Secured: \$
Name of Organization	Amount Requested: \$	Amount Secured: \$
Date: 2017-11-12	Applicant Signature	Print Name JJ Sarsons

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Grant approved by Electoral Area Director: 

Approved by Board: _____

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Grant-in-Aid Request

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Applicant:	* Parkview Manor				
Address:	* PO Box 450, 670 Ninth Avenue, Midway, BC V0H 1Y0				
Phone:	* 250-449-2842	Fax:	250-449-2842	E-Mail:	* parkviewmanor@shaw.ca
Representative:	* Lisa Sims				
Make Cheque Payable To:	* Parkview Manor				

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$400.00 What amount are you requesting from this RDKB Director(s)? \$ 400.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Requesting funding for sending four staff members to an Emergency First Aid Course held at the Westbridge Community Hall. The First Aid Course will now give staff the tools to deal with First Aid issues as they arise while waiting for Emergency Responders to arrive. These skills are extremely important for staff members as they are the initial responders to issues experienced by the seniors in Parkview Manor. Having staff who are trained give the residents the comfort of knowing that they are in capable hands and they will be looked after until trained emergency personnel arrive on the scene.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

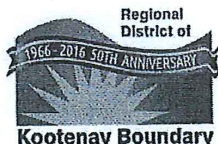
Date: Nov 13/17 Applicant Signature Roberta Nott Print Name ROBERTA NOTT

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Grant approved by Electoral Area Director: [Signature]

Approved by Board: _____

SUBMIT



Grant-in-Aid Request

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Applicant:	* Bridesville Community Club		
Address:	* Box 44, Bridesville, BC V0H 1B0		
Phone:	* 250-495-4877	Fax:	
E-Mail:	* aka-opa@hotmail.com		
Representative:	* Judi Brouwer		
Make Cheque Payable To:	* Bridesville Community Club		

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$500.00 What amount are you requesting from this RDKB Director(s)? \$ 500.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Fireworks for our Family Fun Night on Halloween

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization	_____	Amount Requested: \$	_____	Amount Secured: \$	_____
Name of Organization	_____	Amount Requested: \$	_____	Amount Secured: \$	_____
Name of Organization	_____	Amount Requested: \$	_____	Amount Secured: \$	_____

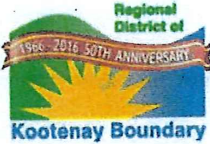
Date: November 15, 2017 Applicant Signature J. Brouwer Print Name Judi Brouwer

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Grant approved by Electoral Area Director: J. Gee

Approved by Board: _____

SUBMIT



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Applicant:	* Kettle River Food Share Society		
Address:	* PO box 174 Rock Creek BC, V0H1Y0		
Phone:	* 250-408-4872	Fax:	E-Mail: * manazzariccardo@gmail.com
Representative:	* Riccardo Manazza (President)		
Make Cheque Payable To:	* Kettle River Food Share Society		

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 250 What amount are you requesting from this RDKB Director(s)? \$ 250

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

the Catering of the Groundwater Workshop held at the Midway Community center on November 6th 2017

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

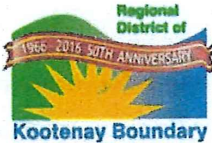
Name of Organization	Amount Requested: \$	Amount Secured: \$
Name of Organization	Amount Requested: \$	Amount Secured: \$
Name of Organization	Amount Requested: \$	Amount Secured: \$
Date: 19/11/2017	Applicant Signature: <i>Riccardo Manazza</i>	Print Name: RICCARDO MANAZZA

Office Use Only

Grant approved by Electoral Area Director:

Approved by Board:

SUBMIT



Grant-in-Aid Request

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---	---	--	--	--

Applicant:	* Kettle River Food Share Society		
Address:	* PO Box 174 ROCK CREEK BC, V0H1Y0		
Phone:	* 2504084872	Fax:	E-Mail: * manazzariccardo@gmail.com
Representative:	* Riccardo Manazza President		
Make Cheque Payable To:	* KETTLE RIVER FOOD SHARE SOCIETY		

**Starred items, including contact information, must be completed in full.*

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 3000 What amount are you requesting from this RDKB Director(s)? \$ 3000

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Approximately \$2,400 for purchase of a hamburger cow and other proteins. Remainder for gas cards to the volunteers who are picking up food weekly from Kelowna & other sources

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Date: Nov 19th 2017 Applicant Signature: [Signature] Print Name: RICCARDO MANAZZA

Office Use Only

Grant approved by Electoral Area Director: [Signature]

Approved by Board: _____

SUBMIT

Melissa Zahn

From: is@rdkb.com
Sent: November-21-17 4:31 PM
To: Theresa Lenardon; Melissa Zahn; Information Services
Subject: Grant-in-Aid Form submitted by Big White Fire Department Work Experience Program, email address - fcsvendsen@bigwhitefire.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'E'/West Boundary Director Vicki Gee

Applicant Information:

Applicant: Big White Fire Department Work Experience Program

Address: 7555 Porcupine Rd

Phone: 250-765-3090

Fax:

Email: fcsvendsen@bigwhitefire.com

Representative: Fire Chief Jamie Svendsen

Make Cheque Payable To: Big White Fire Department

Other Expenses:

Total Cost of Project: \$\$15,000.00

Amount Requested from
RDKB Director(s):

\$\$5,000.00



approved

What is the Grant-in-Aid for?
To provide furnishings for the Work Experience Program members living area. 8 kitchen chairs, a sectional couch, coffee table and other furnishings will be provided to the members for their daily use.

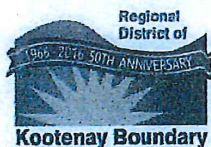
List of Other Organizations Applied to for Funding

Name of Organization	Amount Requested	Amount Secured
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Name of Organization	Amount Requested	Amount Secured
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Name of Organization	Amount Requested	Amount Secured
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Documents uploaded with Submission?
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Grant-in-Aid Request

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Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
---	--	--	---	---

Applicant:	* Big White Mountain Community Development Association		
Address:	* 101-1865 Dilworth Rd. Suite 215 Kelowna BC V1Y 9T1		
Phone:	* 778-877-9086	Fax:	
E-Mail:	* abbie.norrish@gmail.com		
Representative:	* Abbie Norrish		
Make Cheque Payable To:	* Big White Mountain Community Development Association		

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 1348.55 What amount are you requesting from this RDKB Director(s)? \$ 1348.55

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Congratulatory banner for Big White athletes participating in the 2018 Winter Games- see attached

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization	_____	Amount Requested: \$	_____	Amount Secured: \$	_____
Name of Organization	_____	Amount Requested: \$	_____	Amount Secured: \$	_____
Name of Organization	_____	Amount Requested: \$	_____	Amount Secured: \$	_____
Date: 22/11/2017	Applicant Signature		Print Name	Colin Burns	

Office Use Only

Grant approved by Electoral Area Director: _____

Approved by Board: _____

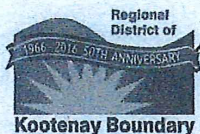
SUBMIT

Banner \$1,348.55

In January 2018, Big White will host the official 2018 Canadian Olympic Team send off. In recognition of the contributions of Canadian Athletes, Big White Mountain Community Development Association would like to purchase a 10 ft x 4 ft banner to be carried in the sendoff parade. Community members, students at Big White Community School and the Canadian team of athletes will be given the opportunity to sign the banner with well wishes before the parade.

Following the parade, the banner will be mounted behind glass and placed on display in the soon to be constructed Big White Community Centre creating a lasting legacy of the incredible contributions of Big White, BC and all Canadian athletes to the 2018 Winter Games in PyeongChang, South Korea.

This request includes the cost of design, purchase, laminating and mounting of the banner.



Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
---	--	--	---	---

Applicant:	* Big White Mountain Community Development Association		
Address:	* 101-1865 Dilworth Rd. Suite 215 Kelowna BC V1Y 9T1		
Phone:	* 778-877-9086	Fax:	E-Mail: * abbie.norrish@gmail.com
Representative:	* Abbie Norrish		
Make Cheque Payable To:	* Big White Mountain Community Development Association		

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 1200 What amount are you requesting from this RDKB Director(s)? \$ 1200

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Big White Mountain Community Development Association would like to hire a part time administrator to assist the organization with general bookkeeping, project account management, and meeting administration. As the association continues to grow, the demands on the time of volunteers and board members increases. Having a paid position to help with administrative duties will ensure accurate records are kept of all activities while decreasing the time board members spend on administration allowing them to focus on the growth of BWMCDA.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

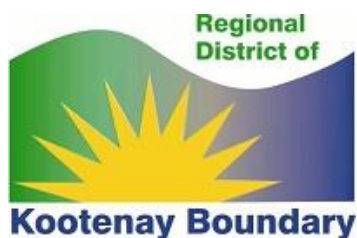
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Date: 22/11/17	Applicant Signature:	Print Name: Colin Burns

Office Use Only

Grant approved by Electoral Area Director:

Approved by Board: _____

SUBMIT

**STAFF REPORT**

Date: 20 Nov 2017 **File**
To: Grace McGregor and Members,
 Board
From: Beth Burget, General Manager of
 Finance
Re: MFA Equipment Financing

Issue Introduction

A staff report from Beth Burget, General Manager of Finance, requesting that the Board approve equipment financing with the Municipal Finance Authority (MFA) to finance a boat and trailer for Service 091 Weed Control - Christina Lake Milfoil.

History/Background Factors

The 2017 Financial Plan includes the purchase of a new dive boat and trailer in the amount of \$90,000 for Service 091 Weed Control - Christina Lake Milfoil through short term financing. The boat purchase is complete and now in operation. The purchase of the trailer is still being finalized. Financing for this equipment is under Section 403 of the Local Government Act.

Implications

Approval to make application to the Municipal Finance Authority for this proposed financing under Section 403 of the Local Government Act is requested for this project as approved within the 2017 Financial Plan. The 2017 - 2021 Financial Plan provides for the financing costs within this service.

Advancement of Strategic Planning Goals

Not Applicable

Background Information Provided

No additional information is provided.

Alternatives

No alternative is provided for the Board's consideration, as previous direction for the purchase/financing was provided in the 2017 Financial Plan.

Recommendation(s)

That the Board of Directors approve application be made to the Municipal Financial Authority for equipment financing pursuant to Section 403 of the Local Government Act for a Boat and Trailer for Service 091 Weed Control - Christina Lake Milfoil to a maximum of \$90,000.



Statutory Approval

Under the provisions of section 342 & 349

of the Local Government Act

I hereby approve Bylaw No. 1650

of the Regional District of Kootenay Boundary,

a copy of which is attached hereto.

Dated this 03 ***day***
of November ***, 2017***

A handwritten signature in black ink, appearing to be "JL" followed by a horizontal line.

Deputy Inspector of Municipalities



Bylaw 1650
Electoral Area 'E'/West Boundary Greenwood Library Service

A Bylaw of the Regional District of Kootenay Boundary (hereinafter called "the RDKB") to convert and establish the Electoral Area 'E'/West Boundary Greenwood Library Service.

WHEREAS pursuant to Regional District of Kootenay Boundary Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Bylaw No. 579, 1988 the Greenwood and Electoral Area 'E' Specified Area Library Service to serve the specified Area of Regional District of Kootenay Boundary Electoral Area 'E' was established;

AND WHEREAS the Board has deemed it in the best interests of the taxpayers of the Electoral Area 'E'/West Boundary Greenwood Library Service Area to convert from the specified area bylaw to a service establishing bylaw pursuant to Sections 341 (2) and (3) of the *Local Government Act*;

AND WHEREAS the Director of Electoral Area 'E'/West Boundary has consulted in writing to the adoption of this Bylaw;

AND WHEREAS the Board has deemed it appropriate to amend the conditions related to the service by raising the requisition limit (from \$3,000 to \$3,750) in order to meet rising costs of the service;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary duly assembled in an open meeting, ENACTS AS FOLLOWS:

1. Citation

This Bylaw may be cited for all purposes as "Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017."

2. Conversion and Service Establishment

The service established under the Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Bylaw No. 579, 1988 on November 24, 1988 is hereby converted and established as a service, the purpose of which is to provide a financial contribution towards Greenwood

Library services in the service area, which shall be known as the "Electoral Area 'E'/West Boundary Greenwood Library Service".

3. Scope of Service

The service established by this bylaw provides a financial contribution to the City of Greenwood for the delivery and operation of Library Services.

4. Service Area Boundaries

The boundaries of the service area are defined as a portion of the Electoral Area 'E'/West Boundary as illustrated on Schedule 'A' of Bylaw 1650, 2017.

5. Participating Area

The participating area for the service described in Section 2 is the Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary.

6. Method of Cost Recovery

The annual cost of providing this service shall be recovered through:

- a. Property value taxes requisitioned and collected on the basis of the net taxable value of land and improvements in the service area.

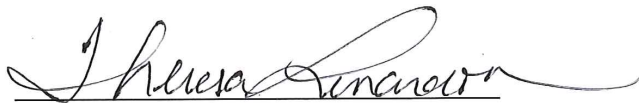
7. Maximum Requisition

The maximum amount of money that may be requisitioned annually shall not exceed \$3,750.00 (Three Thousand Seven Hundred and Fifty Dollars).

Read a First and Second Time this 21st day of September 2017.

Read a Third Time this 21st day of September 2017.

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1650 cited as "Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017." as read a third time this 21st day of September, 2017.



Manager of Corporate Administration

Written consent to adopt RDKB Bylaw 1650, 2017 was received from the Director of Electoral Area 'E'/West Boundary on the 22nd day of September, 2017.

APPROVED by the Inspector of Municipalities this 3rd day of November, 2017

Reconsidered and Adopted this _____ day of _____

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1650 cited as "Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017" as reconsidered and adopted this day of _____

Manager of Corporate Administration



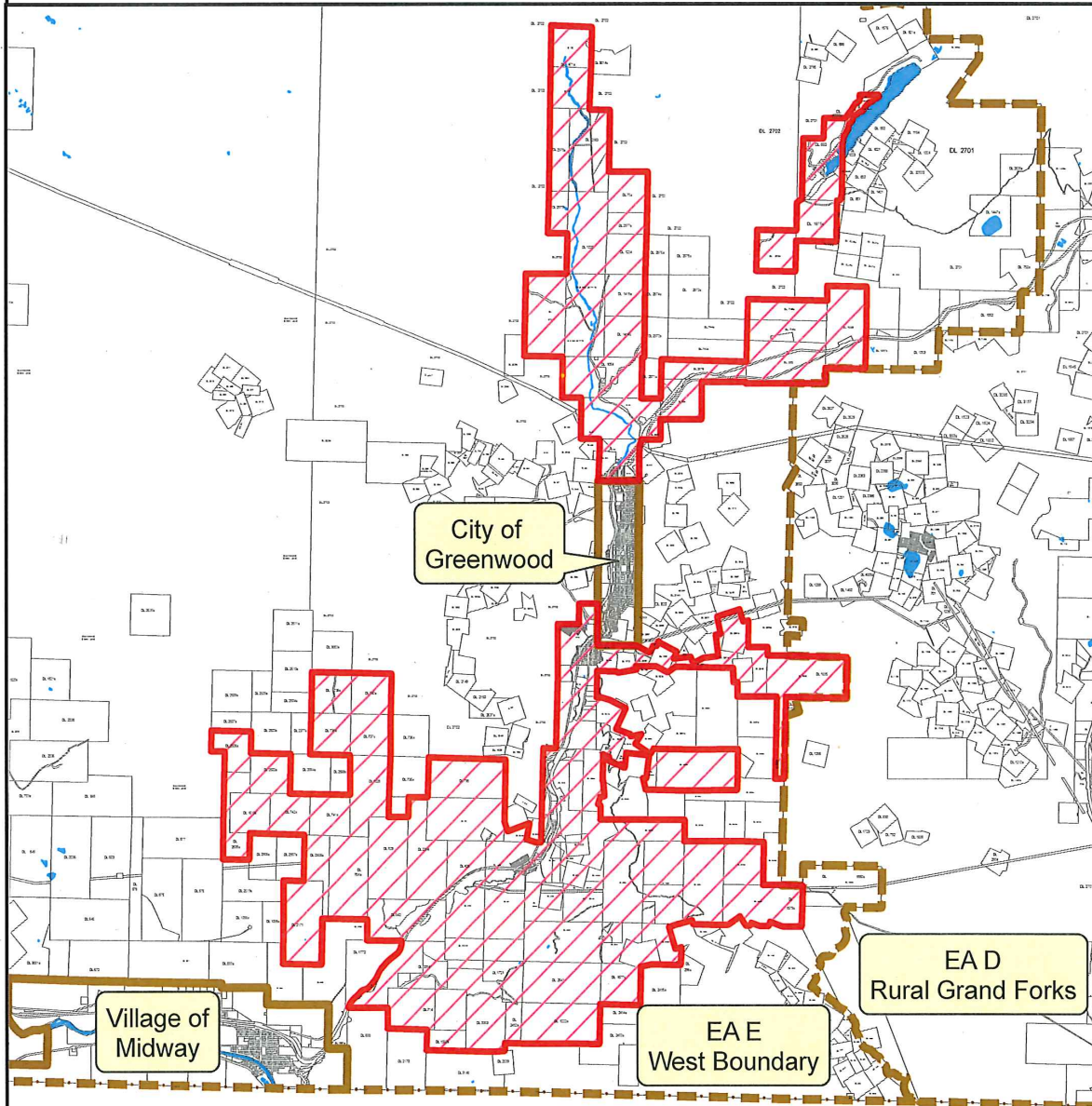
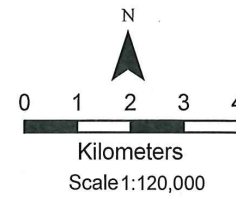
Date: 2017/09/13

Schedule A

Electoral Area "E"/West Boundary

Greenwood Library Grant

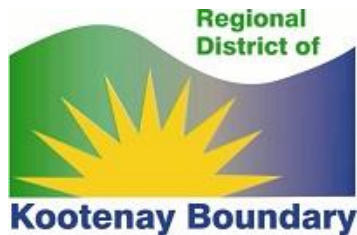
Service Establishment



I hereby certify this Schedule A to be a true and correct copy and that this Schedule A correctly outlines the properties to be included in the "Regional District of Kootenay Boundary Electoral Area E/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017."

Theresa Sinclair
Manager of Corporate Administration

09/22/17
Date



STAFF REPORT

Date: 12 Sep 2017

File ADMN Bylaw No. 1650-
Establishing a Area E Greenwood
Library Grant Service

To: **Chair McGregor and Members of
the RDKB Board of Directors**

From: Theresa Lenardon, Manager of
Corporate Administration

Re: Bylaw No. 1650-RDKB Electoral Area
'E' Greenwood Library Grant
Specified Area Establishment
Amendment Bylaw

Issue Introduction

A staff report from Theresa Lenardon, Manager of Corporate Administration/Corporate Officer regarding the amendment of Electoral Area 'E' Greenwood Library Grant Specified Area Service Establishment Bylaw No. 579, 1988 to increase the requisition and to convert the specified service area bylaw to a service establishing bylaw.

History/Background Factors

In 1988 via adoption of Bylaw No. 579, the RDKB established a specified area within Electoral Area 'E' for the purpose of providing Library Services. The specified area is only located within Electoral Area 'E' and the RDKB contributes funding to Greenwood for library services. There have been no amendments, including requisition increases to this bylaw since it was adopted in 1988.

Specified Area Establishment Bylaw No. 579 sets out a requisition limit of \$3,000 for provision of the service. This funding limit has been exceeded by \$500 where the requisition has been set at \$3,500 rather than the bylaw requisition limit of \$3,000. Director Gee has allocated Grant in Aid funds to the Library this year to make up the difference and has directed that the present requisition limit be increased 25%. With this 25% increase, the new requisition limit for the service would be set at \$3,750 (from \$3,000).

Regional Districts do not require Statutory Approval from the Inspector of Municipalities for amendments to service establishment and specified area service bylaws if the maximum amount requisitioned does not increase by more than 25% over a five-year period. This applies to Bylaw 1650. However, the original specified area Bylaw 579 may not comply with

Page 1 of 3

*Staff Report-Area E Greenwood Library Grant Service Establishment Bylaw 1650
Board of Directors-September 21, 2017*

the current content requirements of the *Local Government Act* Section 339 (Required Content for Establishing Bylaws). Therefore, given Bylaw No. 579 currently exists in the form of a "specified area" service bylaw and an amendment to increase the requisition limit is required, the RDKB must convert the service from a specified area bylaw to a "service establishing" bylaw. All service establishing bylaws, including conversions must be presented to the Inspector of Municipalities for Statutory Approval after Third Reading regardless whether the requisition has not increased more than 25% over five years.

The conversion process is similar to that for adopting other service establishing bylaws and additionally must meet the *Local Government Act* Sections 341 (Special Rules in Relation to Continuation of Older Service), Section 347 (Consent on Behalf of Electoral Participating Area), and Section 349 (Amendment or Repeal of Establishing Bylaws).

Further to Section 347 (2) electoral participating area approval may be given by the Electoral Area Director consenting in writing to adoption of the bylaw. In this case, Director Gee, Electoral Area 'E'/West Boundary may consent to adoption of the conversion bylaw on behalf of the electorate within the boundaries of the Greenwood Library Service area. This consent takes the place of assent of the electorate via voting in a referendum.

There is usually a 4-6 week wait for the Inspector's response regarding Statutory Approval. Once the RDKB receives approval, the Bylaw will be presented back to the RDKB Board of Directors for adoption and then as the final step and after a 30-day quashing period, the bylaw will be sent to the Ministry.

Implications

There will be an increase to taxation for those residents and property-owners included in the service area and receiving the service.

Increasing the requisition from \$3,000 to \$3,750 will meet increasing service costs and converting the specified service area bylaw to a service establishing bylaw will ensure that the service meets the current legislative requirements.

Advancement of Strategic Planning Goals

Exceptional Cost Effective and Efficient Services

- We will distinguish between those services that are "core" and discretionary
- We will review and measure service performance
- We will ensure we are responsible and proactive in funding our services

Background Information Provided

1. Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Amendment Bylaw No. 579, 1988
2. Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Amendment Bylaw No. 1650, 2017

3. 2017 BC Assessment Values
4. Electoral Area 'E' Greenwood Library Grant Specified Area Financial Plan

Alternatives

1. That the staff report be received (only).
2. That the RDKB Board of Directors approve First, Second and Third Readings of RDKB Area E Greenwood Library Service Establishment Bylaw No. 1650, 2017.

Recommendation(s)

Corporate Vote Unweighted

That Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary Greenwood Library Grant Establishment Bylaw No. 1650, 2017 be read a First, Second and Third time.



Bylaw 1650
Electoral Area 'E'/West Boundary Greenwood Library Service

A Bylaw of the Regional District of Kootenay Boundary (hereinafter called "the RDKB") to convert and establish the Electoral Area 'E'/West Boundary Greenwood Library Service.

WHEREAS pursuant to Regional District of Kootenay Boundary Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Bylaw No. 579, 1988 the Greenwood and Electoral Area 'E' Specified Area Library Service to serve the specified Area of Regional District of Kootenay Boundary Electoral Area 'E' was established;

AND WHEREAS the Board has deemed it in the best interests of the taxpayers of the Electoral Area 'E'/West Boundary Greenwood Library Service Area to convert from the specified area bylaw to a service establishing bylaw pursuant to Sections 341 (2) and (3) of the *Local Government Act*;

AND WHEREAS the Director of Electoral Area 'E'/West Boundary has consulted in writing to the adoption of this Bylaw;

AND WHEREAS the Board has deemed it appropriate to amend the conditions related to the service by raising the requisition limit (from \$3,000 to \$3,750) in order to meet rising costs of the service;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary duly assembled in an open meeting, ENACTS AS FOLLOWS:

1. Citation

This Bylaw may be cited for all purposes as "Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017."

2. Conversion and Service Establishment

The service established under the Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Bylaw No. 579, 1988 on November 24, 1988 is hereby converted and established as a service, the purpose of which is to provide a financial contribution towards Greenwood Library services in the service area, which shall be known as the "Electoral Area 'E'/West Boundary Greenwood Library Service".

3. Scope of Service

The service established by this bylaw provides a financial contribution to the City of Greenwood for the delivery and operation of Library Services.

4. Service Area Boundaries

The boundaries of the service area are defined as a portion of the Electoral Area 'E'/West Boundary as illustrated on Schedule 'A' of Bylaw 1650, 2017.

5. Participating Area

The participating area for the service described in Section 2 is the Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary.

6. Method of Cost Recovery

The annual cost of providing this service shall be recovered through:

- a. Property value taxes requisitioned and collected on the basis of the net taxable value of land and improvements in the service area.

7. Maximum Requisition

The maximum amount of money that may be requisitioned annually shall not exceed \$3,750.00 (Three Thousand Seven Hundred and Fifty Dollars).

Read a First and Second Time this day of

Read a Third Time this day of

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1650 cited as "Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017." as read a third time this day of

Manager of Corporate Administration

Written consent to adopt RDKB Bylaw 1650, 2017 was received from the Director of Electoral Area 'E'/West Boundary on the day of

APPROVED by the Inspector of Municipalities this _____ day of _____

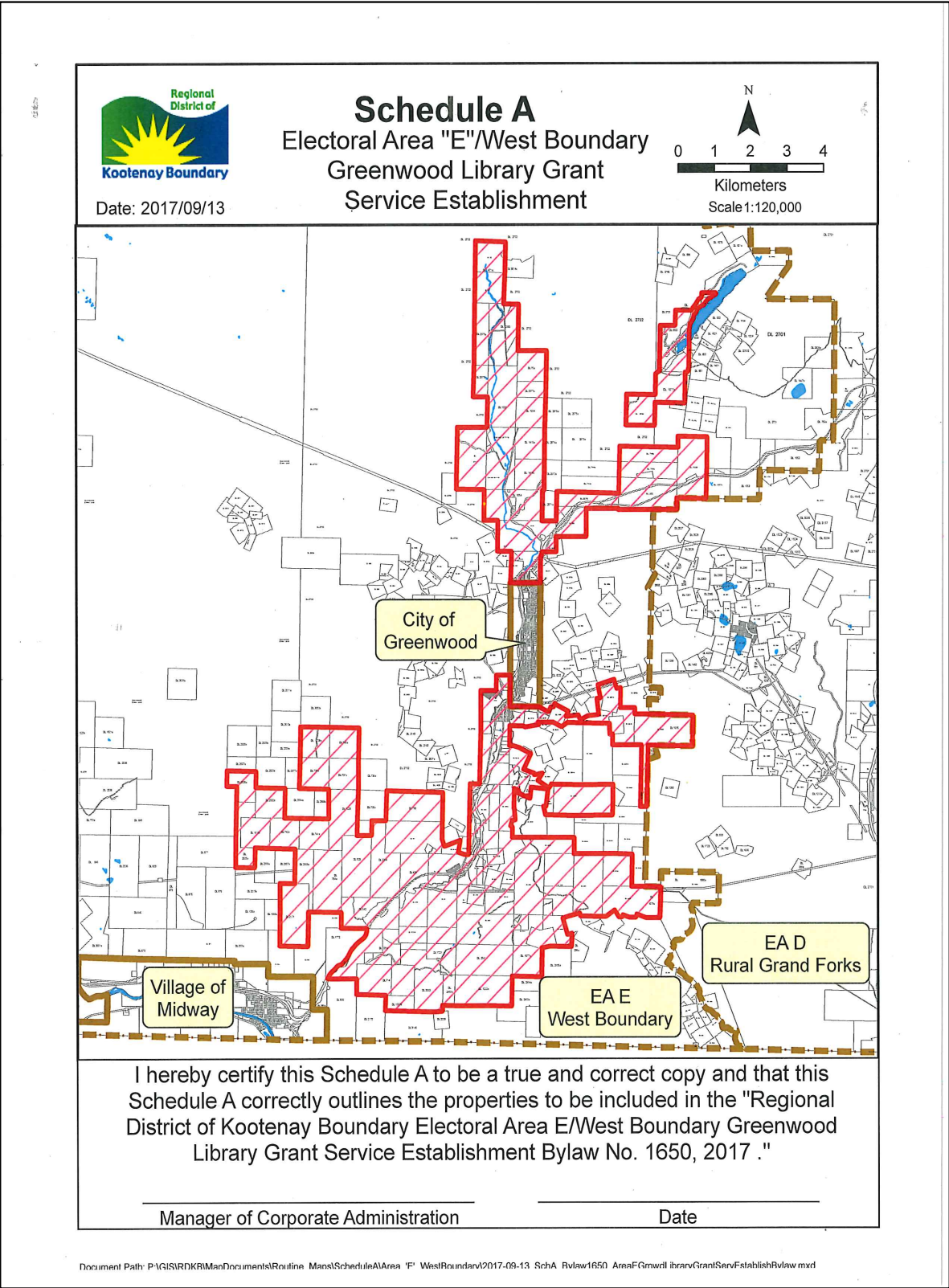
Reconsidered and Adopted this _____ day of _____

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1650 cited as "Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment Bylaw No. 1650, 2017" as reconsidered and adopted this _____ day of _____.

Manager of Corporate Administration





REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

EXHIBIT NO 141
LIBRARY - SPECIFIED AREA 'E' / WEST BOUNDARY

	PAGE	2016 ACTUAL	2017 BUDGET	2017 ACTUAL	(OVER) UNDER	2018 BUDGET	Increase(Decrease) between 2017 BUDGET and 2018 BUDGET		2019 BUDGET	2020 BUDGET	2021 BUDGET	2022 BUDGET
							\$	%				
REVENUE												
11 831 141 Property Tax Requisition	2	3,500	3,000	3,000	0	3,750	750	25.00	3,750	3,750	3,750	3,750
Total Revenue		3,500	3,000	3,000	0	3,750	750	25.00	3,750	3,750	3,750	3,750
EXPENDITURE												
12 725 716 Grants to Local Organizati	3	3,500	3,000	0	3,000	3,750	750	25.00	3,750	3,750	3,750	3,750
Total Expenditure		3,500	3,000	0	3,000	3,750	750	25.00	3,750	3,750	3,750	3,750
Surplus(Deficit)		0		3,000								

	Property Tax Requisition	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
2017 Actual	Description	Amount	Amount	Amount	Amount	Amount
3,500	Greenwood Library Specified Area	3,750	3,750	3,750	3,750	3,750
	Current Year Budget	3,750	3,750	3,750	3,750	3,750

08/09/2017

Page 2

Name Account	Grants Local Organizations 12 725 716 141	2017 Prior Year	2018 Budget		2019 Budget		2020 Budget		2021 Budget		2022 Budget
Item No	Description		Amount		Amount		Amount		Amount		Amount
1	City of Greenwood	3,000	3,750		3,750		3,750		3,750		3,750
	Current Year Budget	3,000	3,750		3,750		3,750		3,750		3,750

08/09/2017

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Service 141 Library - Specified Area E

2017*BC Assessment Values*

Class	Improvements	Assessed Values	Factor	Converted Values
1	Residential	38,060,886	10.00	3,806,089
2	Utilities	8,511,768	35.00	2,979,119
3	Unmanged Forest	-	10.00	-
4	Major Industry	-	34.00	-
5	Light Industry	22,600	34.00	7,684
6	Business/Other	284,850	24.50	69,788
7	Managed Forest	50,800	30.00	15,240
8	Recreation/Non Profit	277,400	10.00	27,740
9	Farm	567,729	10.00	56,773
		<u>47,776,033</u>		<u>6,962,433</u>

BUDGET

%

ESTIMATED BUDGET

\$ 3,750.00

Collection Fee assessed by the Province

5.25

196.88

\$ 3,946.88

Tax on a \$100,000 Home	\$ 5.67
Tax on a \$250,000 Home	\$ 14.17
Tax on a \$400,000 Home	\$ 22.68

Taxes will be collected from the following Property Owners:

Rates Per \$1000 of Assessed Value		Tax Rates	Collected
1	Residential	0.0567	\$ 2,157.60
2	Utilities	0.1984	1,688.81
3	Unmanged Forest	0.2268	-
5	Light Industry	0.1927	4.36
6	Business/Other	0.1389	39.56
7	Managed Forest	0.1701	8.64
8	Recreation/Non Profit	0.0567	15.73
9	Farm	0.0567	32.18
TOTAL COLLECTIONS			<u>\$ 3,946.88</u>

08/09/2017

J:\Finance\Tax Estimate 141 2017

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 579

A Bylaw to establish a specified area within Electoral Area 'E' of the Regional District of Kootenay Boundary for the purpose of providing Library Services.

WHEREAS the Board of the Regional District of Kootenay Boundary has been requested to establish a specified area for the purpose of providing library services to Electoral Area 'C';

AND WHEREAS the Regional Board is empowered with respect to that part of the Regional District not within a City, District, Town or Village, to undertake any work or service under the provisions of Part XVI of the "Municipal Act";

NOW THEREFORE the Board of the Regional District of Kootenay Boundary in open meeting assembled, enacts as follows:

1. The Regional Board is hereby empowered and authorized:
 - a) To establish in Electoral Area 'E', a specified area defined as follows and to be known as the "Electoral Area 'E' Greenwood Library Grant Specified Area" (outlined in red on Schedule 'A');
 - b) To undertake and carry out or cause to be carried out and provide a library service grant for the said specified area and to do all things necessary in connection therewith.
2. The entire cost of providing this library service grant shall be borne by the owners of land in the said specified area and a sum sufficient therefore shall be raised in the manner prescribed in the "Municipal Act" in each year commencing with the year 1989, for such period of time as is necessary, on all land and improvements, on the basis of assessment as fixed for taxation for hospital purposes, excluding property that is taxable for hospital purposes only by Special Act, within the said specified area, the annual net tax requisitions not to exceed in any year the sum of three thousand dollars (\$3,000.00).
3. The specified area established by this bylaw may be merged with any other specified area or areas for the same purposes, whether contiguous or not, in the manner provided in Section 677 (3) of the "Municipal Act".
4. This bylaw may be cited as the "Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Bylaw No. 579, 1988".

INTRODUCED this 29th day of September, 1988.

Read a FIRST time this 29th day of September, 1988.

Read a SECOND time this 29th day of September, 1988.

Read a THIRD time this 29th day of September, 1988.

I, Elaine Kumar, Deputy-Secretary of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 579, cited as "Electoral Area 'E'

- 2 -

Greenwood Library Grant Specified Area Establishment Bylaw No. 579, 1988", as read a third time by the Board of Directors of the Regional District of Kootenay Boundary on the 29th day of September, 1988.

Elaine Kumar
Deputy-Secretary

APPROVED by the Minister of Municipal Affairs this 28th day of October, 1988.

ASSENTED to by the Electors within Electoral Area 'C' Specified Area this 19th day of November, 1988.

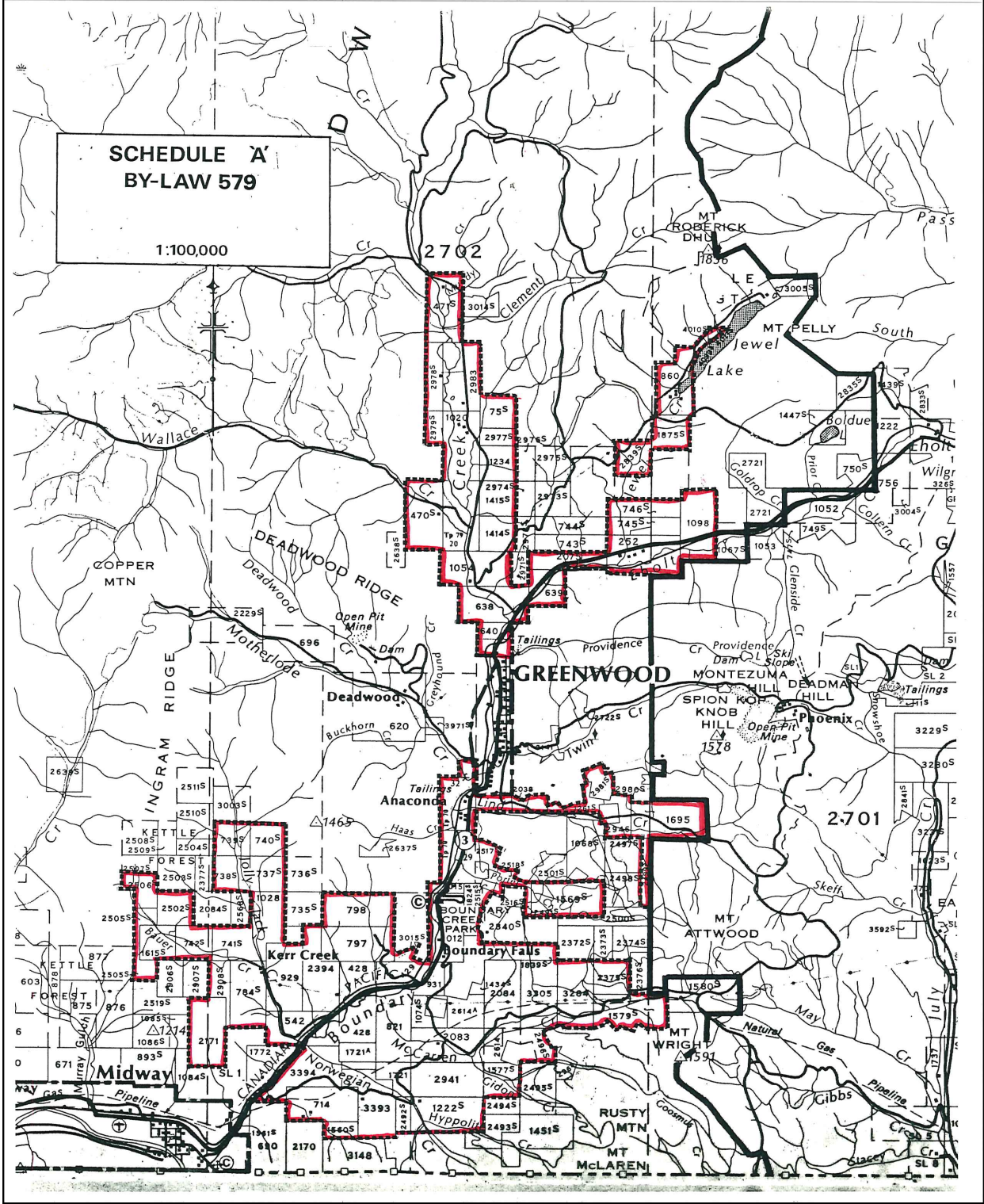
RECONSIDERED and finally adopted this 24th day of November, 1988.

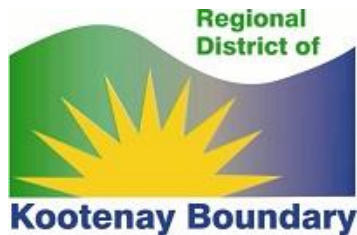
D.E. Brook
Chairman

Elaine Kumar
Deputy-Secretary

I, Elaine Kumar, Deputy-Secretary of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 579, cited as "Electoral Area 'E' Greenwood Library Grant Specified Area Establishment Bylaw No. 579, 1988", as reconsidered and finally adopted by the Board of Directors of the Regional District of Kootenay Boundary on the 24th day of November, 1988.

Elaine Kumar
Deputy-Secretary



**STAFF REPORT**

Date: 22 Nov 2017
To: **Chair and Members of the RDKB Board of Directors**
From: Theresa Lenardon, Manager of Corporate Administration/Corporate Officer
Re: Bylaw 1660-Grand Forks and District Transit Service Local Service Establishment Amendment

File ADMN BYLAW 1660

Issue Introduction

A staff report from Theresa Lenardon, Manager of Corporate Administration regarding proposed RDKB Bylaw No. 1660, 2017 amending the Grand Forks and District Transit Service Local Service Establishment Bylaw No. 672, 1991.

History/Background Factors

After a successful referendum in 1991, the RDKB Board of Directors adopted Grand Forks and District Transit Service Local Service Establishment Bylaw No. 672 for the purpose of providing local transit services in the Cities of Grand Forks and Greenwood, RDKB Electoral Area 'D'/Rural Grand Forks and in portions of RDKB Electoral Areas 'C'/Christina Lake and 'E'/West Boundary. Bylaw 672 set out an annual requisition limit of \$40,000 to deliver the service.

In January 1998, the RDKB Board of Directors adopted Bylaw No. 995, 1997 amending Service Establishment Bylaw No. 672 by removing Electoral Area 'C'/Christina Lake as a participant in the service. The \$40,000 requisition limit did not change and has not changed since the service was established in 1991.

In order to maintain the current level of service, additional funding is required. Bylaw No. 1660 increases the present annual requisition of \$40,000 25% from what was set out in Bylaw No. 672. With this proposed 25% increase, the new requisition limit for the Grand Forks and District Transit Service Local Service is: not to exceed the greater of \$50,000 or \$0.37/1,000 per year.

Regional Districts do not require bylaw Statutory Approval from the Inspector of Municipalities after Third Reading if the maximum amount originally requisitioned does not increase by more than 25% over a five-year period. This applies to Bylaw 1660. All other statutory and

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*Staff Report-Amendment to GF and District Transit Service Establishment
 RDKB Board of Directors-November 30, 2017*

procedural requirements for putting the amending bylaw into force remain. Therefore, 2/3 of the service participants must consent to the Board adopting Bylaw 1660.

Further to *Local Government Act* Section 347 (2), participating Electoral Area approval may be given by the Electoral Area Director consenting in writing to the adoption of proposed Bylaw No. 1660 on behalf of the (Electoral Areas 'D'/Rural Grand Forks and 'E'/West Boundary) electorate who reside or own property within the portion of the local transit service area. Further to *Local Government Act* Section 346 if a proposed participating area is all of a member Municipality (in this case, Grand Forks and Greenwood), Council may give participating Municipal approval by consenting to the adoption of Bylaw 672 on behalf of those Municipal Electors. These consents take the place of assent of the electorate via voting in a referendum.

Implications

1. The revenue from the tax increase will assist the RDKB to continue to deliver the current level of service.
2. There will be a tax increase to those constituents who live in, or who live elsewhere, but own property in the service area.

Advancement of Strategic Planning Goals

Exceptional Cost Effective and Efficient Services

- We will distinguish between those services that are "core" and discretionary
- We will review and measure service performance
- We will ensure we are responsible and proactive in funding our services

Background Information Provided

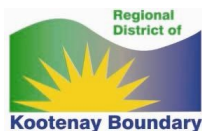
1. Proposed Service Establishment Amendment Bylaw 1660
2. Grand Forks and District Transit Service Local Service Establishment Bylaw No. 672
3. Financial Backup (2017-2021 Five Year Plan, 2018-2022 Five Year Plan, BC Assessment Values and Estimated Budget, BC Assessment Hospital Taxable and Converted Values)

Alternatives

1. Receive staff report and take no further action
2. Refer back to staff
3. Approve First, Second and Third Readings

Recommendation(s)

That Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1660, 2017 be given First, Second and Third Readings.



BYLAW NO. 1660

A Bylaw of the Regional District of Kootenay Boundary, in the Province of British Columbia, to increase the requisition limit of the Grand Forks and District Transit Service Local Service

WHEREAS the Regional District of Kootenay Boundary has, by Bylaw No. 672, 1991, established the Grand Forks and District Transit Service Local Service;

AND WHEREAS the Board wishes to amend Bylaw No. 672 to increase the maximum annual requisition for the service;

AND WHEREAS the Board has obtained the required consent of the participants in the function, in accordance with Section 349(1) of the *Local Government Act*;

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the Regional District of Kootenay Boundary, in open meeting assembled enacts as follows:

Citation:

This Bylaw may be cited as "Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1660, 2017".

Amendment:

Section 2 (maximum annual requisition) of Bylaw No. 672 is hereby repealed and replaced with the following:

"The maximum amount of monies that can be requisitioned annually shall not exceed the amount raised by applying a tax rate of \$0.37/1000 to the net taxable values of lands and improvements or \$50,000 (Fifty Thousand Dollars) whichever is greater."

Read a First and Second Time this 30th day of November, 2017.

Read a Third Time this 30th day of November, 2017.

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1660, 2017 cited as "Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1660, 2017" as read a Third Time this 30th day of November, 2017.

Manager of Corporate Administration

Written consent dated _____ to adopt this Bylaw was received from the
Corporation of the City of Grand Forks.

Written consent dated _____ to adopt this Bylaw was received from the
Corporation of the City of Greenwood.

Written consent dated _____ to adopt this Bylaw was received from the
Director of Electoral Area 'D'/Rural Grand Forks.

Written consent dated _____ to adopt this Bylaw was received from the
Director of Electoral Area 'E'/West Boundary.

Reconsidered and Adopted this _____ day of _____, 2017.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1660, 2017 cited as "Regional District of Kootenay Boundary Grand Forks and District Transit Service Local Service Establishment Amendment Bylaw No. 1660, 2017" as Reconsidered and Adopted this

Manager of Corporate Administration

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BY-LAW NO. 672

A Bylaw to establish a local service within the Corporation of the City of Grand Forks, Corporation of the City of Greenwood, Regional District of Kootenay Boundary Electoral Area 'D' and portions of Regional District of Kootenay Boundary Electoral Areas 'C' and 'E' to provide transit service.

WHEREAS a Regional District may, by bylaw, establish and operate a local service under the provisions of Part 24 of the Municipal Act, R.S.B.C., Chapter 290;

AND WHEREAS by regulation #240/91 dated August 16, 1991, the Lieutenant Governor in Council granted the Regional District of Kootenay Boundary the power to operate a Transit Service as a local service;

AND WHEREAS the Regional Board has been requested to establish a Transit Service in accordance with Sections 795(2)(b) and 795(3) of the Municipal Act;

AND WHEREAS the Board of the Regional District of Kootenay Boundary wishes to establish a local service for the purpose of providing transit service for the City of Grand Forks, City of Greenwood, Electoral Area 'D' and portions of Electoral Areas 'C' and 'E'.

AND WHEREAS in accordance with Section 795(2)(b) of the Municipal Act, the Regional Board has submitted the proposal to establish the local service to the electors within the proposed participating area;

NOW THEREFORE THE BOARD OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, IN OPEN MEETING ASSEMBLED, ENACTS AS FOLLOWS:

1. The Regional District of Kootenay Boundary hereby establishes a local service area for the purpose of providing transit service for the area to be known as the "Grand Forks and District Transit Local Service Area" comprised of the Corporation of the City of Grand Forks, Corporation of the City of Greenwood, Regional District of Kootenay Boundary Electoral Area 'D' and portions of Regional District of Kootenay Boundary Electoral Areas 'C' and 'E', the boundaries of which are more particularly shown in red on the plans attached hereto and marked as Schedule 'A' to this bylaw.
2. The maximum amount of monies that may be recovered by requisition annually for the service referred to in Section 1 shall not exceed forty thousand dollars (\$40,000).
3. The net operating costs to be recovered by requisition shall be apportioned amongst the member municipalities participating in the service on the net taxable value of land and improvements taxable for Hospital Purposes only.
4. This bylaw shall be cited for all purposes as the Grand Forks and District Transit Service Local Service Establishment Bylaw No. 672, 1991.

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INTRODUCED this 20th day of August, 1991.

Read a FIRST time this 20th day of August, 1991.

Read a SECOND time this 20th day of August, 1991.

Read a THIRD time this 20th day of August, 1991.

I, Elaine Kumar, Deputy-Secretary of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 672, 1991, cited as "The Grand Forks and District Transit Service Local Service Establishment Bylaw No. 672, 1991" as read a third time by the Board of Directors of the Regional District of Kootenay Boundary this 20th day of August, 1991.


Deputy-Secretary

RECEIVED that approval of the Inspector of Municipalities this 30th day of August, 1991.

RECEIVED the assent of the electors pursuant to Section 795 (2) (b) this 21st day of September, 1991.

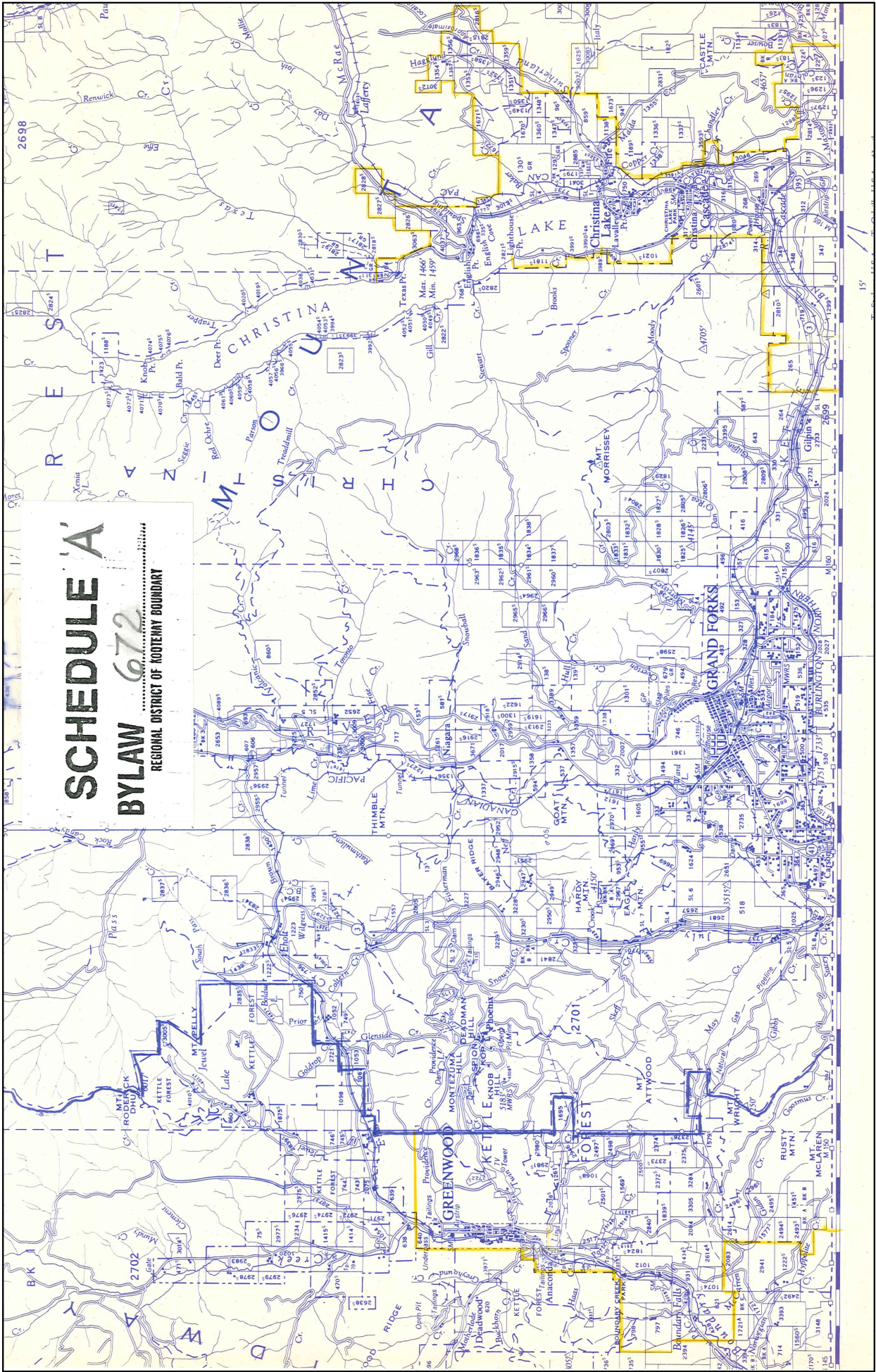
RECONSIDERED, finally passed and adopted this 26th day of September, 1991.


Chairperson



Deputy-Secretary

I, Elaine Kumar, Deputy-Secretary of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 672, 1991, cited as "The Grand Forks and District Transit Service Local Service Establishment Bylaw No. 672, 1991" as reconsidered and finally adopted by the Board of Directors of the Regional District of Kootenay Boundary this 26th day of September, 1991.


Deputy-Secretary



Province of British Columbia



No. _____

Statutory Approval

Under the provisions of section 795(1)(a)

of the _____ Municipal Act


I hereby approve Bylaw No. 672

of the Regional District of Kootenay Boundary, a copy

of which is attached hereto.

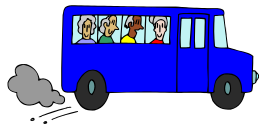
Dated this 30 day

of August, 1991



Deputy Inspector of Municipalities

M28-2068



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO 950
REGIONAL TRANSIT SERVICES - BOUNDARY AREA

PARTICIPANTS: Grand Forks, Greenwood, Area 'D',
and Electoral Area 'E' Specified Area.

PAGE	PAGE	2015 ACTUAL	2016 ANNUAL	2016 ACTUAL	(OVER) UNDER	2017 BUDGET	Increase(Decrease) between 2016 BUDGET and 2017 BUDGET	
							\$	%
REVENUE:								
	Property Tax Requisition	2	49,105	48,987	40,000	8,987	40,000	(8,988) (18.35)
81 441 000	Farebox Revenue	3	9,085	9,738	9,409	329	9,738	0 0.00
81 615 445	Federal Grant In Lieu	4	263	100	145	(45)	100	0 0.00
81 900 000	Previous Year's Surplus	5	46,468	45,264	45,264	0	0	(45,264) (100.00)
81 910 000	Transfer From Reserves	6	0	0	0	0	22,935	0.00
81 999 000	Miscellaneous Revenue	7	0	0	0	0	13,560	0.00
	Total Revenue		104,921	104,089	94,817	9,272	86,333	(17,756) (17.06)
EXPENDITURE:								
82 230 230	Board Fee	7	1,426	1,453	1,453	0	1,480	27 1.86
82 350 741	Contribution to Reserves	8	0	23,000	23,000	0	0	0 0.00
82 350 754	Operating Contracts	9	58,231	79,636	74,228	5,408	80,989	1,353 1.70
82 350 990	Previous Year's Deficit	10	0	0	0	0	3,864	0.00
82 350 999	Contingencies	11	0	0	0	0	0	0.00
	Total Expenditure		59,657	104,089	98,681	5,408	86,333	(17,756) (17.06)
	Surplus(Deficit)		45,264		(3,864)		0	

2018 BUDGET	2019 BUDGET	2020 BUDGET	2021 BUDGET
71,520	80,096	89,575	100,050
9,738	9,738	9,738	9,738
100	100	100	100
0	0	0	0
0	0	0	0
0	0	0	0
81,358	89,934	99,413	109,888
1,510	1,540	1,571	1,602
0	0	0	0
79,848	88,394	97,842	108,286
0	0	0	0
0	0	0	0
81,358	89,934	99,413	109,888

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Property Tax Requisition		2017	2018	2019	2020	2021
		Budget	Budget	Budget	Budget	Budget
2016	Description	Amount	Amount	Amount	Amount	Amount
Actual						
18,479	81 800 200 950 City of Grand Forks	18,796	33,607	37,637	42,091	47,013
2,112	81 800 300 950 City of Greenwood	2,071	2,012	4,147	4,638	5,180
14,588	81 800 904 950 EA 'D' / Rural Grand Forks	14,428	25,797	28,891	32,310	36,088
4,821	81 800 905 950 EA 'E' / West Boundary	4,705	8,413	9,422	10,537	11,769
40,000	Sub	40,000	69,829	80,096	89,575	100,050
	This Year Requisition	40,000	71,520	80,096	89,575	100,050
Assessed Values used for apportionment:						
65,026,014	City of Grand Forks					
7,164,863	City of Greenwood					
49,915,081	Electoral Area 'D' / Rural Grand Forks					
16,278,190	Grand Forks Transit Spec E LSA#1					
138,384,148	TOTAL					
	Total Requisition	40,000	71,520	80,096	89,575	100,050

Notes:

Assessed Values used for apportionment:		
61,587,364	City of Grand Forks	65,026,014
7,052,309	City of Greenwood	7,164,863
48,762,891	Electoral Area 'D' / Rural Grand Forks	49,915,081
16,103,394	Grand Forks Transit Spec E LSA#1	16,278,190
133,505,958	TOTAL	138,384,148

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Name	Federal Grant In Lieu	2016	2017		2018		2019		2020		2021
Account	81 615 445 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Federal Grant In Lieu	100	100		100		100		100		100
	Current Year Budget	100	100		100		100		100		100

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Regional Transit Services - Boundary Area

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Name	Previous Year's Surplus	2016	2017		2018		2019		2020		2021
Account	81 900 000 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Previous Year's Surplus	45,264	-		-		-		-		-
	Current Year Budget	45,264	-		-		-		-		-

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Name	Transfer From Reserve	2016	2017		2018		2019		2020		2021
Account	81 910 000 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1			22,935								
2											
	Current Year Budget	-	22,935		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2016	-

Name	Miscellaneous Revenue	2016	2017		2018		2019		2020		2021
Account	81 999 000 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Gas Tax Grant - Electoral Area 'D' / Rural Grand Forks		5,889								
2	City of Grand Forks Operating Contribution		7,671								
	Current Year Budget	-	13,560		-		-		-		-

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[illegible]

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Name	Contribution to Reserve	2016	2017		2018		2019		2020		2021
Account	82 350 741 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Transfer to Reserves - Future Taxation Offset	23,000									
	Current Year Budget	23,000	-		-		-		-		-

Notes:	Previous Year Budget	23,000
	Actual to December 31, 2016	23,000

Balance in Reserve December 31, 2016
Account Number 34 700 950

Name	Operating Contracts	2016	2017		2018		2019		2020		2021
Account	82 350 754 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Para Transit Services - Local Share (38.31%)	81,665	83,018		81,877	10.5%	90,474	10.5%	99,974	10.5%	110,471
	Less: Administrative Costs	(2,029)	(2,029)		(2,029)	2.5%	(2,080)	2.5%	(2,132)	2.5%	(2,185)
2	Allowance for Capital Costs										
3	Allowance for Fuel Volatility	-	-	10.5%	-	10.5%	-	10.5%	-	10.5%	-
	Current Year Budget	79,636	80,989		79,848		88,394		97,842		108,286

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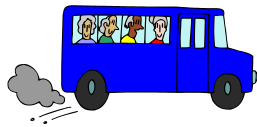
Name	Previous Year's Deficit	2016	2017		2018		2019		2020		2021
Account	82 350 999 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Previous Year's Deficit	-	3,864		-						
	Current Year Budget	-	3,864		-		-		-		-

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Name	Contingencies	2016	2017		2018		2019		2020		2021
Account	82 350 999 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Contingencies	-	-	2.0%	-	2.0%	-	2.0%	-	2.0%	-
	Current Year Budget	-	-		-		-		-		-

22/11/2017 Regional Transit Services - Boundary Area Page 12



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT NO 950
REGIONAL TRANSIT SERVICES - BOUNDARY AREA

PARTICIPANTS: Grand Forks, Greenwood, Area 'D',
and Electoral Area 'E' Specified Area.

PAGE	PAGE	2016 ACTUAL	2017 ANNUAL	2017 ACTUAL	(OVER) UNDER	2018 BUDGET	Increase(Decrease) between 2017 BUDGET and 2018 BUDGET	
							\$	%
REVENUE:								
	Property Tax Requisition	2	40,000	40,000	40,000	(0)	50,000	10,000 25.00
81 441 000	Farebox Revenue	3	9,409	9,738	9,738	0	9,738	0 0.00
81 615 445	Federal Grant In Lieu	4	145	100	119	(19)	100	0 0.00
81 900 000	Previous Year's Surplus	5	45,264	0	0	0	19	0.00
81 910 000	Transfer From Reserves	6	0	22,935	22,935	0	0	(22,935) (100.00)
81 999 000	Miscellaneous Revenue	7	0	13,560	13,560	0	23,134	9,574 70.60
	Total Revenue		94,817	86,333	86,352	(19)	82,991	(3,342) (3.87)
EXPENDITURE:								
82 230 230	Board Fee	7	1,453	1,480	1,480	0	1,508	28 1.89
82 350 741	Contribution to Reserves	8	23,000	0	0	0	0	0 0.00
82 350 754	Operating Contracts	9	74,228	80,989	80,989	0	81,483	494 0.61
82 350 990	Previous Year's Deficit	10	0	3,864	3,864	0	0	(3,864) (100.00)
82 350 999	Contingencies	11	0	0	0	0	0	0 0.00
	Total Expenditure		98,681	86,333	86,333	0	82,991	(3,342) (3.87)
	Surplus(Deficit)		(3,864)		19		0	

2019 BUDGET	2020 BUDGET	2021 BUDGET	2022 BUDGET
50,000	50,000	50,000	50,000
9,738	9,738	9,738	9,738
100	100	100	100
0	0	0	0
0	0	0	0
22,996	28,809	32,346	36,025
82,834	88,647	92,184	95,863
1,538	1,569	1,600	1,632
0	0	0	0
81,296	87,078	90,584	94,230
0	0	0	0
0	0	0	0
82,834	88,647	92,184	95,863

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Property Tax Requisition		2018	2019	2020	2021	2022
		Budget	Budget	Budget	Budget	Budget
2017 Actual	Description	Amount	Amount	Amount	Amount	Amount
18,752	81 800 200 950 City of Grand Forks	23,495	23,495	23,495	23,495	23,495
2,078	81 800 300 950 City of Greenwood	2,589	2,012	2,589	2,589	2,589
14,450	81 800 904 950 EA 'D' / Rural Grand Forks	18,035	18,035	18,035	18,035	18,035
4,720	81 800 905 950 EA 'E' / West Boundary	5,882	5,882	5,882	5,882	5,881
40,000	Sub	50,000	49,423	50,000	50,000	50,000
	This Year Requisition	50,000	50,000	50,000	50,000	50,000
Assessed Values used for apportionment:						
65,026,014	City of Grand Forks					
7,164,863	City of Greenwood					
49,915,081	Electoral Area 'D' / Rural Grand Forks					
16,278,190	Grand Forks Transit Spec E LSA#1					
138,384,148	TOTAL					
	Total Requisition	50,000	50,000	50,000	50,000	50,000

Notes:

Assessed Values used for apportionment:		
65,026,014	City of Grand Forks	65,026,014
7,164,863	City of Greenwood	7,164,863
49,915,081	Electoral Area 'D' / Rural Grand Forks	49,915,081
16,278,190	Grand Forks Transit Spec E LSA#1	16,278,190
138,384,148	TOTAL	138,384,148

Name	Farebox Revenue	2017	2018	2019	2020	2021	2022				
Account	81 441 000 950	Prior Year	Budget	Budget	Budget	Budget	Budget				
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	User Fees (Farebox Revenue)	7,480	7,480	0.0%	7,480	0.0%	7,480	0.0%	7,480	0.0%	7,480
2	Passes/Tickets	2,258	2,258	0.0%	2,258	0.0%	2,258	0.0%	2,258	0.0%	2,258
	Current Year Budget	9,738	9,738		9,738		9,738		9,738		9,738

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Name	Federal Grant In Lieu	2017	2018		2019		2020		2021		2022
Account	81 615 445 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Federal Grant In Lieu	100	100		100		100		100		100
	Current Year Budget	100	100		100		100		100		100

22/11/2017

Regional Transit Services - Boundary Area

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Name	Previous Year's Surplus	2017	2018		2019		2020		2021		2022
Account	81 900 000 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Previous Year's Surplus	-	19		-		-		-		-
	Current Year Budget	-	19		-		-		-		-

22/11/2017 Regional Transit Services - Boundary Area Page 5

Name	Transfer From Reserve	2017	2018		2019		2020		2021		2022
Account	81 910 000 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1		22,935									
2											
	Current Year Budget	22,935	-		-		-		-		-

22/11/2017

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Name	Miscellaneous Revenue	2017	2018		2019		2020		2021		2022
Account	81 999 000 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Gas Tax Grant - Electoral Area 'D' / Rural Grand Fo	5,889	10,047		9,987		12,511		14,048		15,646
2	City of Grand Forks Operating Contribution	7,671	13,087		13,009		16,298		18,298		20,379
	Current Year Budget	13,560	23,134		22,996		28,809		32,346		36,025

22/11/2017

Regional Transit Services - Boundary Area

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Name	Board Fee	2017	2018		2019		2020		2021		2022
Account	82 230 230 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Board Fee (2% increase for C.P.I.)	1,378	1,406	2.0%	1,434	2.0%	1,463	2.0%	1,492	2.0%	1,522
2	Carbon Offset & Climate Change Initiatives	102	102	2.0%	104	2.0%	106	2.0%	108	2.0%	110
	Current Year Budget	1,480	1,508		1,538		1,569		1,600		1,632

22/11/2017

Regional Transit Services - Boundary Area

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Name	Contribution to Reserve	2017	2018		2019		2020		2021		2022
Account	82 350 741 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Transfer to Reserves - Future Taxation Offset										
	Current Year Budget	-	-		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2017	-

Balance in Reserve December 31, 2017
Account Number 34 700 950

[illegible]

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Name	Previous Year's Deficit	2017	2018		2019		2020		2021		2022
Account	82 350 999 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Previous Year's Deficit	3,864	-		-						
	Current Year Budget	3,864	-		-		-		-		-

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Regional Transit Services - Boundary Area

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Name	Contingencies	2017	2018		2019		2020		2021		2022
Account	82 350 999 950	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Contingencies	-	-	2.0%	-	2.0%	-	2.0%	-	2.0%	-
	Current Year Budget	-	-		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2017	-

Regional District of Kootenay Boundary
Service 017 - East End Economic Development without Trail

2017 BC Assessment Values							
Class	Improvements	Assessed Values				Factor	Converted Values
		Grand Forks	Greenwood	Electoral Area D	Electoral Area E specified	Total	
1	Residential	392,235,462	52,936,601	387,065,133	16,973,136	849,210,332	10.00 84,921,033
2	Utilities	5,812,515	1,819,800	23,198,040	41,495,174	72,325,529	35.00 25,313,935
3	Unmanged Forest					-	10.00 -
4	Major Industry	18,806,300				18,806,300	34.00 6,394,142
5	Light Industry	3,580,000		2,538,898	22,600	6,141,498	34.00 2,088,109
6	Business/Other	64,357,100	4,899,400	2,380,000	151,500	71,788,000	24.50 17,588,060
7	Managed Forest					-	30.00 -
8	Recreation/Non Profit	259,700	339,200	326,500		925,400	10.00 92,540
9	Farm	17,026		2,636,568	127,663	2,781,257	10.00 278,126
		<u>485,068,103</u>	<u>59,995,001</u>	<u>418,145,139</u>	<u>58,770,073</u>	<u>1,021,978,316</u>	<u>136,675,945</u>

BUDGET

ESTIMATED BUDGET	%	\$ 50,000.00
Collection Fee assessed by the Province	5.25	<u>2,625.00</u>
		<u>\$ 52,625.00</u>

Tax on a \$200,000 Home	\$ 7.70
Tax on a \$250,000 Home	\$ 9.63
Tax on a \$400,000 Home	\$ 15.40

Taxes will be collected from the following Property Owners:

Rates Per \$1000 of Assessed Value		Tax Rates	Collected
1	Residential	0.0385	\$ 32,697.56
2	Utilities	0.1348	9,746.75
3	Unmanged Forest	0.0385	-
4	Major Industry	0.1309	2,461.97
5	Light Industry	0.1309	803.99
6	Business/Other	0.0943	6,772.02
7	Managed Forest	0.1155	-
8	Recreation/Non Profit	0.0385	35.63
9	Farm	0.0385	107.09
TOTAL COLLECTIONS			<u>\$ 52,625.00</u>

BYLAW RATE	\$ 0.37
	per \$1000

**2017 HOSPITAL NET TAXABLE AND CONVERTED VALUES
FOR REGIONAL DISTRICT ELECTORAL AREAS**
- Per Sec 383(1)(a) & (b) Local Government Act
Revised Roll

Processed Date: 18/Mar/2017
Printed Date: 23/Mar/2017

Regional District: 16 - Kootenay-Boundary
Electoral Area: D
Jurisdiction: 712 - Grand Forks Rural

Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	2,723	150,321,657	15,032,165	247,893,936	24,789,393	398,215,593	39,821,559	10.00
02	Utilities	104	1,886,861	660,401	21,604,320	7,561,512	23,491,181	8,221,913	35.00
05	Light Industry	40	1,492,003	507,281	1,058,800	359,992	2,550,803	867,273	34.00
06	Business And Other	26	958,050	234,722	1,595,200	390,824	2,553,250	625,546	24.50
08	Rec/Non Profit	2	319,500	31,950			319,500	31,950	10.00
09	Farm	253	2,622,369	262,236			2,622,369	262,236	10.00
Total		3,148	157,600,440	16,728,755	272,152,256	33,101,721	429,752,696	49,830,477	
Total				16,728,757		33,101,721		49,830,478	
(Less S.644LGA/398VC)									

2017 NET TAXABLE AND CONVERTED VALUES FOR MUNICIPALITIES
- Per Sec 383(1)(a) & (b) Local Government Act
Revised Roll

Processed Date: 18/Mar/2017
Printed Date: 23/Mar/2017

Regional District: 16 - Kootenay-Boundary
Municipality: 211 - City of Greenwood (AA17)

GENERAL PURPOSE NET TAXABLE VALUES									
Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	695	17,205,001	1,720,500	35,731,600	3,573,160	52,936,601	5,293,660	10.00
02	Utilities	7	130,800	45,780	362,500	126,875	493,300	172,655	35.00
06	Business And Other	68	2,298,350	563,095	2,549,250	624,566	4,847,600	1,187,662	24.50
08	Rec/Non Profit	27	339,200	33,920			339,200	33,920	10.00
Total		797	19,973,351	2,363,295	38,643,350	4,324,601	58,616,701	6,687,897	

HOSPITAL PURPOSE NET TAXABLE VALUES									
Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	695	17,205,001	1,720,500	35,731,600	3,573,160	52,936,601	5,293,660	10.00
02	Utilities	10	130,800	45,780	1,689,000	591,150	1,819,800	636,930	35.00
06	Business And Other	68	2,298,350	563,095	2,601,050	637,257	4,899,400	1,200,353	24.50
08	Rec/Non Profit	27	339,200	33,920			339,200	33,920	10.00
Total		800	19,973,351	2,363,295	40,021,650	4,801,567	59,995,001	7,164,863	
Total (Less S.644LGA/398VC)				2,363,295		4,337,292		6,700,588	

2017 NET TAXABLE AND CONVERTED VALUES FOR MUNICIPALITIES
- Per Sec 383(1)(a) & (b) Local Government Act
Revised Roll

Processed Date: 18/Mar/2017
Printed Date: 23/Mar/2017

Regional District: 16 - Kootenay-Boundary
Municipality: 210 - City of Grand Forks

(AA17)

GENERAL PURPOSE NET TAXABLE VALUES

Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	2,191	131,916,934	13,191,693	263,274,778	26,327,477	395,191,712	39,519,171	10.00
02	Utilities	25	436,935	152,927	784,780	274,673	1,221,715	427,600	35.00
04	Major Industry	7	2,830,800	962,472	15,975,500	5,431,670	18,806,300	6,394,142	34.00
05	Light Industry	10	1,716,900	583,746	1,863,100	633,454	3,580,000	1,217,200	34.00
06	Business And Other	228	23,883,411	5,851,435	40,473,689	9,916,053	64,357,100	15,767,489	24.50
08	Rec/Non Profit	3	75,200	7,520	184,500	18,450	259,700	25,970	10.00
09	Farm	4	34,054	3,405			34,054	3,405	10.00
Total		2,468	160,894,234	20,753,198	322,556,347	42,601,777	483,450,581	63,354,977	

HOSPITAL PURPOSE NET TAXABLE VALUES

Prop	Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01	Residential	2,191	128,960,684	12,896,068	263,274,778	26,327,477	392,235,462	39,223,546	10.00
02	Utilities	30	436,935	152,927	5,375,580	1,881,453	5,812,515	2,034,380	35.00
04	Major Industry	7	2,830,800	962,472	15,975,500	5,431,670	18,806,300	6,394,142	34.00
05	Light Industry	10	1,716,900	583,746	1,863,100	633,454	3,580,000	1,217,200	34.00
06	Business And Other	228	23,883,411	5,851,435	40,473,689	9,916,053	64,357,100	15,767,489	24.50
08	Rec/Non Profit	3	75,200	7,520	184,500	18,450	259,700	25,970	10.00
09	Farm	4	17,026	1,702			17,026	1,702	10.00
Total		2,473	157,920,956	20,455,870	327,147,147	44,208,557	485,068,103	64,664,429	
Total (Less S.644LGA/398VC)				20,455,870		42,601,777		63,057,649	

**2017 HOSPITAL NET TAXABLE AND CONVERTED VALUES
FOR REGIONAL DISTRICT SERVICE AREAS
- Per Sec 383(1)(a) & (b) Local Government Act
Revised Roll**

Processed Date: 18/Mar/2017
Printed Date: 23/Mar/2017

Regional District: 16 - Kootenay-Boundary
Jurisdiction: 713 - Grand Forks Rural (AA17)
Code: A - Grand Forks Transit LSA#1

Prop. Class	Occurrences	Land	Converted Land	Improvements	Converted Impr	Total	Converted Total	Conv %
01 Residential	306	8,598,736	859,873	8,374,400	837,440	16,973,136	1,697,313	10.00
02 Utilities	50	577,374	202,080	40,917,800	14,321,230	41,495,174	14,523,310	35.00
05 Light Industry	1	1,800	612	20,800	7,072	22,600	7,684	34.00
06 Business And Other	3	46,000	11,270	105,500	25,847	151,500	37,117	24.50
09 Farm	13	127,663	12,766			127,663	12,766	10.00
Total	373	9,351,573	1,086,601	49,418,500	15,191,589	58,770,073	16,278,190	
Total (Less S.644LGA/398VC)			1,086,602		15,191,589		16,278,192	

November 23, 2017

To: RDKB Board of Directors

From: John Vere Woodstove Exchange Program coordinator.

I have once again applied and have been accepted for funding for the 2018 year.

I was hoping to attend the meeting in Grand Forks and this needs to be addressed as soon as possible so possibly just this letter will suffice. We have ran the program since 2009 and each year there has been fewer and fewer applications. We have gone from 80 stoves down to less than 20 per year. I believe it's time to put the program to rest. It is using valuable staff time to administrate for the very few people who benefit. I am willing to carry on if that is the desire of the Board. I have the Transfer agreement and we either sign it or send it back and decline.

John Vere